OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION

Student Transportation



Old Capitol Building

PO BOX 47200

OLYMPIA WA 98504-7200

(360) 725-6120 TTY (360) 664-3631

**SCHOOL BUS DRIVER**

**TRAINING UNITS AND AUTHORIZATION CHECKLIST**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **APPLICANT INFORMATION** Items 1 through 7 to be typewritten. | | | | | | | | | | | |
| 1. SOCIAL SECURITY NUMBER | | | 2. NAME LAST FIRST MIDDLE | | | | | | 3. PREVIOUSLY AUTHORIZED?  Yes If yes, where?  No | | |
| 4. DATE OF BIRTH | 5. SEX  M  F | | | 6. DRIVER’S LICENSE  Regular  CDL | | 5.a. EXPIRATION DATE | 5.b. IF CDL, WHAT TYPE?  A  B  C | | 6.c. ENDORSEMENT  School bus  Other  Passenger | | |
| 6.d. RESTRICTIONS  C Corrective lenses  F Financial resp.  K Non-air brake | | 7. DRIVER’S LICENSE NUMBER (MUST BE 12 CHARACTERS) I verify the above information is correct.    SIGNATURE OF APPLICANT DATE | | | | | | | | | |
| **SCHOOL DISTRICT/CONTRACTOR INFORMATION** Check boxes to verify. | | | | | | | | | | | |
| I verify the above-named applicant has successfully completed the school bus driver training course as prescribed by chapter 392-144 WAC.  (Training units completion record on reverse side of this application must be completed.)    Signature of Endorsed Instructor Date Course Completed  I verify that the above-named applicant has a current and valid first aid card or equivalent.    First aid card expires  I verify the district has on file the physical health certification that the applicant meets the requirements of WAC 392-144-102(5)(a),(b),(c), and (d), and medical certification that the applicant meets the requirements of WAC 392-144-102(5)(e).  Medical certificate expires  I verify that the district has on file a complete abstract of the applicant’s employment and nonemployment driving record issued by the Department of Licensing that verifies compliance with chapter 392-144 WAC. The issue of this abstract is within 60 calendar days of the date of this application.  I verify that the district has on file an applicant disclosure statement as required by chapter 392-144 WAC, and such disclosure does not contain any information that would be grounds for denial of this application.  I verify that the district has on file the results of a criminal record check as required under chapter 28A.400 RCW and that such results establish that the applicant has not committed any offense which constitutes grounds for denying, suspending, or revoking an authorization under chapter 392-144 WAC.  Date requested      Date clearance  I verify that the above-named applicant complies with all of the requirements for a school bus driver authorization, as appropriate, as set forth in chapter 392-144 WAC.  I hereby certify that the above-required records are on file at the district/contractor office and statements made in this application are true and correct. | | | | | | | | | | | |
| SCHOOL DISTRICT/CONTRACTOR NAME | | | | | | | | ESD | | CO | DIST |
| SIGNATURE OF EMPLOYING SCHOOL DISTRICT OR CONTRACTOR | | | | | TITLE | | | | | DATE | |

|  |  |
| --- | --- |
| **TRAINING UNITS COMPLETION RECORDS** | |
| **For each topic, the applicant (student) must initial that the training was received; the instructor must initial that the applicant satisfactorily completed the training.** | |
| **DRIVER REQUIREMENTS**  Student Instructor Date  Authorization  Personal Appearance and Attitude  Substitute Drivers  Rules for Bus Drivers  Evacuation Drills  Driver Liability  Fatigue  **DRIVING REQUIREMENTS**  Student Instructor Date  Rules of the Road  Lines and Signs  Fuel Conservation  Reference Point Driving  Defensive Driving  Collision Scene Procedures  Railroad Crossing  Emergency Situations | **PASSENGER REQUIREMENTS**  Student Instructor Date  Rules for Bus Passengers  Loading and Unloading  Passenger Management  Harassment on the Bus  **EQUIPMENT REQUIREMENTS**  Student Instructor Date  Types of Buses  Accessory Equipment  Gauges and Meters  **SPECIAL SERVICE**  Student Instructor Date  Buses and Equipment  Pre- and Post-Trip Inspection  Passenger Care and Handling  Aides and Assistants  Emergency Evacuation  Routing  Driver Awareness |
| **BEHIND-THE-WHEEL DRIVING TECHNIQUES** | |
| Student Instructor Date  Pre- and Post-Trip Inspection  Mirrors  Starting–Stopping–Braking  Lane Use and Turns  Backing and Parking | Student Instructor Date  Urban Driving  Rural Driving  Turnarounds  Grades  Transmission Use  **Date Completed** |