Year-at-a-Glance Title I, Part A and LAP 2022–23 | ***Checklist***

	Closing School Year	
Starts	Item	Due
May	**Title I, Part A End-of-Year Report |** *iGrants Form Package (FP) 244*	☐ July
Technical Assistance	• Final Day to Submit 2021–22 Budget Revisions | October 15 • Final Claims for 2021–22 Grant Expenditures | November 15	
Mid-May	**Learning Assistance Program (LAP) End-Of-Year (EOY) Report 2021–22 |** Student data is collected in 1) LEA's Student Information System (SIS), 2) submitted to CEDARS, and 3) finalized, with school and district-level data, in EDS.	☐ September 30
Technical Assistance	• For questions regarding reporting procedures, application use, or data certification, contact Lisa Ireland, Data Analyst, 360-725-6358, AskSI@k12.wa.us. • For technical questions, contact Customer Support, 1-800-725-4311, CustomerSupport@k12.wa.us. • For questions regarding program laws and implementation, contact the LAP Team, 360-725-6100, LAP@12.wa.us.	

	Current School Year	
Starts	**Item**	**Due**
May	**Pre-Application (Intent to Participate, Transferability, and Substantially Approvable Status (SAS))** *(Required)* **|** *EGMS Consolidated Grant Application*	☐ Recommended July 1
	Last day Pre-Application Accepted | *EGMS Consolidated Grant Application*	☐ October 14
TechnicalAssistance	Start Date for Title I, Part A Grant Awards–the Pre-Application enables the LEA to charge expenses back to the date the Pre-Application was submitted,but no earlier than July 1. Pre-Application submitted by July 1 = July 1 start date. Pre-Application submitted on July 2 or after = date the Pre-Application was submitted.	
May	**LAP Plan |** *iGrants FP 218*	☐ September 9
Starts	**Item**	**Due**
October	**Title I, Part A Comparability Report |** *EGMS Progress Report*	☐ November 1
TechnicalAssistance	**Start of the School Year Reminders** • Parent Notification Requirements for LEAs and Schools • Private School Services–Begin at the same time as services begin in public schools.	
Begins in the Fall–Ongoing	**LAP Student Growth Data Collection for SY 2022–23 |** Student data is collected in LEA's SIS and submitted to CEDARS throughout the school year. Check for CEDARS exceptions in the fall, winter, and spring. When report opens in EDS in May, finalize student, school, and district-level data.	
Resources	• LAP I See program guidance, resources, and tools • EDS User Guides I See LAP EOY Report User Guide • CEDARS Data Manual | Student Attributes and Program File (I), See Appendix F	
Starts	**Item**	**Due**
January	**Title I, Part A Consolidated Program Review (CPR) Cycle**	☐ Concludes in May
January	**Carryover Funds | Budget Redirection|** *EGMS Amendment*	☐ February
January	**Schoolwide Waiver 40% Poverty Threshold** (Optional) | *EGMS Consolidated Grant Application Supporting Document Upload*	☐ June
TechnicalAssistance	Private Participation in Federal Programs–Bulletin and Webinar comes out before March.	
Starts	**Item**	**Due**
February	**Reallocation Application** (select LEAs only) **|** *EGMS Amendment*	☐ March
February	**LAP Poverty Percentages** | Check and correct poverty percentages on School Apportionment before finalization.	☐ March 31
March–April	**Private Participation in Federal Programs** | Private Schools *Notify OSPIThrough the application in Educational Data System (EDS)*	☐ April 15
May	**Title I, Part A End-of-Year Report |** *EGMS Progress Report*	☐ June
Resources	• Private School Participation in Federal Programs **|** *Click on the "Resources" Accordion Menu*	

Contact Us & Find Us Online | *Title I, Part A | LAP Office* | *360-725-6100 | Email: Title1a@k12.wa.us | LAP@k12.wa.us*
Closing Educational Achievement Gaps (Title I, Part A) | OSPI (www.k12.wa.us) | *Learning Assistance Program (LAP) | OSPI (www.k12.wa.us)*