Public Process
Hazard Mitigation Planning
April 28th – 30th 2014

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What does FEMA require?

- Opportunities for stakeholders & the public to participate in the planning process
- Review & approval of the district’s draft hazard mitigation plan by WA DEM and FEMA
- Adoption of the plan by the governing body
Planning Team

- Guides the plan’s development
- Develops & implements a communication and outreach plan
- Determines the goals, objectives and action items to reduce risks
- Conducts public survey
- Holds public meetings
- Shepherds plan review & adoption
Communications Plan (1)

- Provides a framework for
  - informing stakeholders about the purpose of the plan & the planning process
  - notifying stakeholders about public meetings
  - gaining input during plan development
  - communicating about the plan’s content
- Customized to meet the district’s needs
- Communication templates
Communications Plan (2)

- Potential Methods
  - District webpage, social media
  - Targeted emails, announcements
  - Newsletters, flyers
  - Stakeholder survey
  - Public meetings
  - Presentations, news media
Communications Plan (3)

- **Audiences**
  - School Board
  - Students
  - Teachers
  - Parents
  - Local Emergency Management & Other Planning Agencies
  - The Public and Community Groups

- **Messages**
Stakeholder Participation

- Meaningful, interactive public participation & input
  - Planning Team meetings
  - Public survey
  - Public meeting at the beginning of the process
  - Public meeting to review the draft plan & seek input
  - School Board plan adoption meeting
Public Survey

- Provides a snapshot of your stakeholders’ understanding of the risks facing your school district
- Provides a snapshot of the concerns and preferences of your stakeholders for reducing risks from natural hazards
- Survey templates
Public Meetings

- It’s the planning that goes into a meeting that makes it effective
- Who needs to be invited?
- How will we invite them?
- How long will the meeting be?
- What do we want to accomplish?
- What type of materials do we need?
- How will we engage participants?
Plan Review & Adoption

- WA EMD & FEMA review & approval
  - May request changes to the plan
- Adoption of the plan by the school board
  - Public notification
  - Five year updates
- Eligibility for FEMA grant funding
# FEMA Checklist – Planning Process

## Plan Requirements

<table>
<thead>
<tr>
<th>Regulation (44 CFR 201.6 Local Mitigation Plans)</th>
<th>Location in Plan (section and/or page number)</th>
<th>Met</th>
<th>Not Met</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ELEMENT A. PLANNING PROCESS</strong></td>
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<tr>
<td>A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))</td>
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<tr>
<td>A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))</td>
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<td>A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))</td>
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<td>A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))</td>
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<td>A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))</td>
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<td>A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i))</td>
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Questions or Concerns
Re: Public Process?

Discussion