

Sole Source Notification

Analysis of Individualized Education Program

It is the intent of Washington State to promote open competition and transparency for all contracts for goods and services. In accordance with Department of Enterprise Service (DES) policy #DES-140-00, all intended sole source contracts must be made available for public inspection for a period of not less than ten (10) working days before the start date of the contract. This Sole Source Notification satisfies the requirement.

The Office of Superintendent of Public Instruction (OSPI) intends to award a \$250,000 sole source contract to WestEd for the period of May 2021-September 2022. The purpose of this contract is to conduct an in-depth analysis of the Individual Education Program (IEP) processes, from IEP development to progress monitoring and reporting, in Washington to identify strengths, weaknesses, opportunities, and trends.

Specifically, WestEd will identify potential efficiencies to be incorporated in a new IEP process including connections to available formative assessment data, develop templates and guidelines for IEP components that will increase OSPI's ability to examine educational results more consistently across programs and statewide, and establish and model the use of indicators to evaluate the relationship between compliance and results, special education effectiveness and cost-effectiveness of programs for both individual students and specific groups of students.

WestEd is uniquely qualified to provide the services outlined above as they have conducted a related study for the state of Maryland and are currently conducting a study for the state of California. Through those studies, WestEd has developed ways to apply analytical methods to IEP data that provide unique experience and expertise on the relationship between IEPs, costs, and outcomes. This expertise will inform the creation of OSPI IEP forms that collect data to more easily assess those relationships in the future and make decisions about special education funding. WestEd is the only entity to have developed student-need variables for students with IEPs that go beyond the federal disability categories, allowing for better individualized planning. WestEd also houses a national technical assistance center funded by Office of Special Education Programs and is responsible for providing technical assistance to states on IDEA and monitoring and technical assistance systems.

Consultants contemplating the above requirements shall submit capability statements detailing their ability to meet the state's requirements **no later than 3:00 pm on May 17, 2021**.

In the absence of other qualified sources, and pending approval by the Department of Enterprise Services, it is OSPI's intent to make a sole source award of the contract mentioned above to WestEd.



Although this Sole Source Notification is not an invitation to bid, if you feel your firm is able to provide the goods or services listed above, you may submit a capability statement to:

Kyla Moore
Office of Superintendent of Public Instruction
Email: contracts@k12.wa.us