

# Request for Qualifications No. 2022-40

## Addendum 01 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFQ No. 2022-40, issued May 13, 2022.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

---

1. **Question:** Am I required to have Exhibit E - Contract Intake Form with the Business Information completed (business name, statewide vendor number, and business license) for the application, or can I submit it with a statement of willingness to initiate a licensed business?

**Answer:** A business license is not required for application, and may not be a requirement for you at all, depending on certain criteria. You can review licensing requirements on the [Department of Revenue's website](#). For purposes of the application, if you are not licensed, you may provide a written intent to become licensed in Washington within thirty (30) calendar days of being selected as the Apparent Successful Bidder.

2. **Question:** I am unclear who the "authorized person" signing is? Is this me or another organization like my HR dept or my doctor, e.g.?

**Answer:** If you are applying to do this work as an independent contractor/individual, you should sign the form. If you're applying under the umbrella of your school district (and the resulting contract would be with the district), then someone from your district should sign.

3. **Question:** I have applied for and been approved for a COVID19 vaccine exemption. With my approved religious exemption, can I still be considered for this requisition? I do not want to proceed however if my exemption will be denied.

**Answer:** The Governor's Proclamation requires contractors who have goods, services, or public works contracts with a Washington state agency ensure that their personnel (including subcontractors) who perform contract activities on-site comply with the COVID-19 vaccination requirements, unless exempted as prescribed by the Proclamation. An exemption does not disqualify you from consideration so long as it complies with the Governor's Proclamation. Please see Exhibit D of the RFQ for additional information.



4. **Question:** I have been invited to apply for the mentor facilitator opportunity RFQ-2022-40. I am not sure what I need to fill out and how to get help on parts of the application process.

**Answer:** The application and required forms can be found on [OSPI's website](#). Section C, beginning on page 18, outlines all of the requirements for application.