

**STATE OF WASHINGTON  
OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION**

**Request for Qualifications No. 2019-21  
Addendum 01 – Q&A**

*Note to potential respondents:*

*This Addendum is intended to revise, clarify and become part of RFQ No. 2019-21, issued May 20, 2019.*

*All amendments, addendums, and notifications will be posted on the [OSPI website](#) (if this was an open procurement) and released via the Washington Electronic Business Solution ([WEBS](#)) website.*

1. **QUESTION:** On question #4, under Experience of the Consultant, do I provide artifacts for all areas (Sped, MTSS, Data Support and Math) I am applying for?  
**ANSWER:** Yes, please submit an artifact for each content area for which you are applying. This helps assess your level of expertise in that particular content area.
2. **QUESTION:** I am asking if the requirement for a Master's Degree in Special Education is absolutely mandatory to apply for the SPED position with Continuous Improvement Partners (RFQ 2019-21).  
**ANSWER:** A Master's Degree in Special Education is an "additional desired qualification," not a minimum qualification, so you may apply without one.
3. **QUESTION:** How many hours do typical partners work each week? I know this is a contract position and hours may vary but is there a general average? Would it be easy to work a standard 40 hour week?  
**ANSWER:** The amount of hours that partners work each week varies on the number of days outlined in their contracts and how many schools they are assigned. There is no typical amount for each person. Partners may divide their contracted time (125 – 220 days) by 12 to get an average number of days per month they can work without exceeding their contract. This gives a starting point when setting appointments directly with assigned schools.
4. **QUESTION:** Also, can you explain the difference in contract length? How does a 125 day or 180 day contract differ from a 225 day contract? Are you assigned more schools to work with?  
**ANSWER:** Successful applicants have the autonomy to determine their number of contracted days as long as it is between 125 and 220. This discussion occurs during the interview process and in negotiations after apparent successful bidders have been identified. (It also occurs in subsequent years during the renewal process for returning partners.) Partners who have a larger amount of days assigned are typically assigned more schools/districts who request service in a particular content area.
5. **QUESTION:** Can you tell me if this RFQ is only for Coaching and Consulting Services or is it also for programs that support ESSA, SEL under Washington Guidelines?  
**ANSWER:** OSPI is seeking Coaching and Consulting Services to support schools identified under ESSA.