

# Request for Proposals No. 2022-48

## Addendum 01 – Pre-Bid Q&A

This document is posted to capture the questions received, and agency answers provided, during the pre-bid conference held on July 18, 2022, for RFP No. 2022-48.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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- Question:** Do we need to provide training on the screener?  
**Answer:** No, individual districts provide training on the screeners.
- Question:** What is the expected size of the audience for asynchronous modules and synchronous PLC sessions?  
**Answer:** Larger expected size, likely between 15,000-20,000 or more
- Question:** Will you consider PD that is already developed?  
**Answer:** Yes, it may be PD that is already developed. It is expected that it is already developed.
- Question:** Who makes up the state literacy team?  
**Answer:** Regional Literacy Coordinators (RLCs) one from each Educational Service District (ESD); Regional Implementation Coordinators (RICs) one from each ESD; designated members of the OSPI Literacy Team
- Question:** Is the vendor working with individual districts?  
**Answer:** The vendor is not working directly with districts.
- Question:** Do the modules need to change to target district administrators?  
**Answer:** The PD system (or modules) is open for educators to log in and access them. No, modules do not need to change for educators and administrators; it is the same PD.
- Question:** Is the intent of the Train the Trainer component to prepare the state literacy team to provide professional learning based on what they learned with the vendor?  
**Answer:** Yes.



8. **Question:** Can you give us a bit more information about what the RFP team means when they ask respondents to give an explanation of "Risks"?  
**Answer:** Risks anything that might get in the way of doing the work. High staff turnover or anything that could get in the way of the plan, technology.
9. **Question:** Limits the response to 10 pages it in inclusive  
**Answer:** Required documents are in addition to the 10 pages. When you are putting forth your document you may embed links in your proposal so it can be accessed. Additionally, required documents in the appendix do not count towards the 10 pages.
10. **Question:** Could you elaborate on what is required in terms of managing the cost and budget?  
**Answer:** The approved bidder is expected to manage the cost and budget of the project. This could be evident in the number of participants receiving the PD or as the bidder is ensuring the PD is accessible to all participants. That process of monitoring the cost and budget is the responsibility of the approved bidder.