

# Request for Proposals No. 2022-30

## Addendum 01 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2022-30, issued January 21, 2022.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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The following are consultant questions and agency answers provided during the pre-bid conference, held on February 2, 2022.

- Question:** Are there any guidelines about the length of the proposal overall?  
**Answer:** There is no specific length required. We just ask that you to be thorough with your responses and have each individual sections clearly identified. Please see section C.1 Proposal Overview on page 22 of the Request for Proposals No. 2022-30 Native Voices Arts Academy for further guidance.
- Question:** Can the contract be extended over five years? Will it be 5 years max & the successful bidder cannot apply again? Can previous contractors re-apply?  
**Answer:** The initial term of the contract will be through August 31, 2023. Beyond that, there are three optional one-year extensions/renewal options. After all renewals have been exhausted, the contract is eligible to re-apply if a new procurement is issued.
- Question:** Are there other sections of the proposal that you would suggest bidders pay attention to?  
**Answer:** Take note of the section on Polychlorinated Biphenyls (PCBs). We're trying to reduce carbon footprint in this project (use of plastics, etc.).
- Question:** Will an oral presentation be required?  
**Answer:** If determined necessary, OSPI may request that one or more Responsible and Responsive Bidders participate in an oral interview and/or presentation or demonstration.
- Question:** Will there be an opportunity to ask questions if not a successful bidder?  
**Answer:** Yes. At the Bidder's request, an individual debriefing conference will be scheduled with an unsuccessful Bidder. The request for a debriefing conference must be



received by the RFP Coordinator within three (3) business days following announcement of the Apparent Successful Bidder (ASB). The debriefing must be held within three (3) business days of the request, unless otherwise agreed upon by OSPI and Bidder. Discussion will be limited to a critique of the requesting Bidder's proposal. Comparisons between proposals or evaluations of the other proposals will not be allowed. Debriefing conferences may be conducted in person or on the telephone and will be scheduled for a maximum of one (1) hour. Virtual options are also available.

6. **Question:** Who will be reviewing the proposals?

**Answer:** The evaluation of proposals shall be accomplished by an evaluation team, to be designated by OSPI, which will determine the ranking of the proposals.

7. **Question:** Can you see your scores, no matter the outcome?

**Answer:** Yes, each bidder will be provided their individual score sheets at the end of the evaluation process.

8. **Question:** Will bidders have opportunity to see scoring rubrics and reviewer feedback?

**Answer:** Yes, each bidder will be provided their individual score sheets at the end of the evaluation process, which will include the rubric and reviewer feedback (if provided).