

# Request for Proposals No. 2022-17

## Addendum 01 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2022-17, issued September 24, 2021.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

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1. **Question:** [My firm] is an accounts payable platform combined with digital wallet technology. The platform provides a pathway to connect state approved vendors to the grant stakeholders. Would this be applicable to the RFP?

**Answer:** Yes, if [your firm] can help us in any way with achieving our scope of work, which may include working with the vendors we need to provide services and/or assistance to non-public schools, then we encourage you to provide a proposal.

2. **Question:** I didn't see anything in the RFP and scope of work that outlined what the number and location of these entities and individuals were. Is there an attachment or link that I missed that outlines this information?

**Answer:** Yes, these services will be provided to eligible non-public schools in Washington State. Unfortunately, we do not have the list of the eligible non-public schools yet.

3. **Question:** Is a list going to be published to facility budget estimates and program management requirements in the RFP? And if so, any idea when?

**Answer:** At this time no, we are still working on what schools are interested in applying, whether they are eligible to receive funding and what allocation they will be receiving, so this information will not be available prior to the RFP deadline.

4. **Question:** Could you specify or point to a list of the eligible non-public schools that would be able to receive the supports identified through this solicitation?

**Answer:** We do not have a list of identified eligible non-public schools at this time.



5. **Question:** We received [the RFP]. But it does not say what we are bidding on? And none of the documents showed that either. Can you clarify?

**Answer:** We are seeking vendors to provide the following services and/or products:

- i. supplies\* to sanitize, disinfect, and clean school facilities;
- ii. personal protective equipment\* (PPE);
- iii. improving ventilation systems, including windows or portable air purification systems to ensure healthy air in the non-public school;
- iv. training and professional development for staff on sanitation, the use of PPE, and minimizing the spread of infectious diseases;
- v. physical barriers to facilitate social distancing;
- vi. other materials, supplies, or equipment to implement public health protocols, including guidelines and recommendations from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff during the COVID-19 emergency;
- vii. expanding capacity to administer coronavirus testing to effectively monitor and suppress coronavirus, to conduct surveillance and contact tracing activities, and to support other activities related to coronavirus testing for students, teachers, and staff at the non-public school;
- viii. educational technology (including hardware, software, connectivity, assistive technology, and adaptive equipment) to assist students, educators, and other staff with remote or hybrid learning;
- ix. redeveloping instructional plans, including curriculum development, for remote learning, hybrid learning, or to address learning loss;
- x. leasing of sites or spaces to ensure safe social distancing to implement public health protocols, including guidelines and recommendations from the CDC;
- xi. reasonable transportation costs; and
- xii. initiating and maintaining education and support services or assistance for remote learning, hybrid learning, or to address learning loss.

You may bid on one, some, or all of the services/products listed above. Please specify in your proposal.

6. **Question:** Are for-profit organizations eligible to bid/provide services for this RFP?

**Answer:** Any entity that meets the minimum qualifications is eligible to apply.

7. **Question:** Can you provide additional details with regard to the specific types of PPE included on this RFP?

**Answer:** Some examples would be masks, face shields, hand sanitizer, sanitizing wipes, gloves.

8. **Question:** Does this include instructional software that teachers and students could use?

**Answer:** Yes, this would fall under the following allowable activity in the RFP:

- Educational technology (including hardware, software, connectivity, assistive technology, and adaptive equipment) to assist with remote or hybrid learning.
9. **Question:** Will vendors, who are not EANS sub grantees or subaward recipients but rather “Contractors” as described in 2 CFR §200.331, be required to submit and comply with cost plus 10% pricing or can such Contractors submit firm fixed unit pricing as a respondent to a procurement of services needed to carry out EANS project or program?  
**Answer:** Fixed pricing is allowable. Per unit pricing is preferable because it adheres to performance-based contracting, the State’s preferred method of payment.
10. **Question:** Will the State acknowledge Vendor in contract documents as a Contractor described in 2 CFR § 200.331 and further qualify compliance with all references to federal grant regulations, including 2 CFR Subtitle A, Chapters I and II- Office of Management and Budget, is required “only when applicable” to the Contractor?  
**Answer:** Yes, successful bidders are considered vendors or contractors and not subrecipients.
11. **Question:** How will funding be distributed?  
**Answer:** This is to be determined based on what service(s) the successful bidders provide. We anticipate payment will be issued to the Contractor by OSPI based on the number and type of service(s) ordered by the state’s non-public schools.
12. **Question:** Will OSPI be directly responsible for placing orders or will the responsibility fall on the state’s 295 public school districts, 6 state-tribal education compact schools, and public charter schools?  
**Answer:** The non-public schools will work with the vendors to place orders with the successful bidders. It is important to note that the recipients of these services are non-public schools, not the public schools.
13. **Question:** How will contract compliance be maintained and will there be any mandates to utilize this contract?  
**Answer:** OSPI will determine contract compliance by the successful bidders following the duties of the contracts and through documentation that deliverables are met per the contract agreement. Non-public schools are not required/mandated to utilize this contract. Schools will work with the successful bidders for EANS services and assistance; they have the right select which successful bidders to work with so not every school will utilize every successful bidders’ services.
14. **Question:** Supplies\* to sanitize, disinfect, and clean school facilities:
- Do you have a list of supplies with product specifications? If not,
    - Are you looking for Electrostatic Sprayers to disinfect large spaces quickly?
    - Are you looking for Chemicals and Cloths to spray and wipe surfaces?
    - Are you looking for Pre-Moistened Disinfecting Wipes?

- Will the chemicals used be handled by employees wearing PPE?

**Answer:** OSPI cannot identify specific items as they will be determined by the schools.

15. **Question:** Do you have any guidance on the quantities that will be needed and the time frame in which you would like deliveries to be made?

**Answer:** OSPI cannot identify quantities or delivery times as they will be determined by the schools. All services need to be provided by the end of the contract term.

16. **Question:** Personal protective equipment\* (PPE):

- Do you have a list of PPE items with product specifications? If not,
- Are you in need of Adult-Sized 3-Ply Ear Loop Face Masks?
- Do you have specific requirements on testing, ASTM levels, or other product specifications?
- Are you in need of Child-Sized 3-Ply Ear Loop Face Masks?
- Will any of the facemasks ( adult or children ) require branding?
- Are you in need of Gloves, Hand Sanitizer and Dispensers, Gowns, tom Shields, No-Touch Thermometers, Covid Test Kits?

**Answer:** OSPI cannot identify specific items as they will be determined by the schools.

17. **Question:** Improving ventilation systems, including windows or portable air purification systems to ensure healthy air in the non-public school:

- How will Air Purification systems be evaluated?
- Will companies be offered an opportunity to present the features and benefits of the air purifiers they offer to provide a quality comparison?
- Will this include HVAC filter replacements?

**Answer:** The needs and specifics of these items will be determined by the schools.

[Regarding] Training and professional development for staff on sanitation, the use of PPE, and minimizing the spread of infectious diseases:

18. **Question:** Is this in reference to the products purchased, such as the chemicals for disinfecting, or is this general training for all staff?

**Answer:** It could be either, but it is a fair assumption in most cases it would be training for all staff or just the staff that the school requested to be trained. Specific need will be determined by the schools.

19. **Question:** Will this include printed reference or other training materials.

**Answer:** This would be included in "Other materials, supplies, or equipment to implement public health protocols"

20. **Question:** Will this include printed educational signage

**Answer:** This would be included in "Other materials, supplies, or equipment to implement public health protocols"

Physical barriers to facilitate social distancing

21. **Question:** Do you have any guidance in relation to where/how the barriers will be used?

**Answer:** Specific need will be determined by the schools, but typically we see it in the classroom setting.

Other materials, supplies, or equipment to implement public health protocols

22. **Question:** Does this include social distancing floor decals and other signage?

**Answer:** Yes.

23. **Question:** Will this include forms and other operations printed materials?

**Answer:** Yes.