

Request for Proposal No. 2022-16

Addendum 01 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2022-16, issued September 20, 2021.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to contracts@K12.wa.us. Communication directed to other parties will be considered unofficial and non-binding on OSPI and PESB, and may result in disqualification of the Consultant.

- Question:** We had this RFP passed on to us just recently and missed the Bidder's Conference. I am wondering if that is recorded and posted somewhere on PESB or OSPI?

Answer: There is no recording of the pre-bid conference and there were no questions.
- Question:** The main question we have about the wording is if this is just a contract for content creation or does it also require the willingness to facilitate the PD ourselves?

Answer: This is a contract for content creation.
- Question:** I wanted to inquire about the above referenced RFP [No. 2022-16]. Although this is one of our areas of expertise and previous work experience, if we haven't served Washington educators, should we disregard applying?

Answer: Based on the Minimum Qualifications, you would not meet the requirements, and would be deemed non-responsive.
- Question:** Section C.3 iv Deliverables: The RFP says that deliverables will not exceed 2 pages. Is that a total of 2 pages for all deliverables or is there a 2 page limit for each deliverable?

Answer: The total page count for the deliverables is two pages. Not two pages per deliverable.
- Question:** Will any of this work be done in-person?

Answer: Is there an expectation that the contractor will meet us in-person? No. Is there an expectation that the training will take place in-person? We expect a facilitator guide be developed that can be used for in-person training.