
Use the following flow chart to determine a student’s qualifications to be claimed for state funding under the Open Doors [1418] rules pursuant WAC Chapter 392-700.

An eligible student is one who meets the eligibility requirements of WAC 392-700-035, has not been counted in the current school year for state funding for more than 1.0 AAFTE (total of each monthly FTE including prior enrollment in a high school, ALE program, and an institution divided by 10), and is enrolled in an approved Open Doors [1418] program. Count day is the program’s fourth instructional day for September and the first program’s instructional day for the remaining months.

Student’s First Count Day:
Did the student participate in the program on or before the count day?

For Remaining Count Days:
Answer the following questions regarding the prior month’s student’s activity.

1. **Question #1:** Did the student meet the *attendance period requirement* in the prior month? The attendance period requirement is defined as at minimum 2 hours of face-to-face interaction with a designated program staff for the purpose of instruction, academic counseling, career counseling, or case management aggregated over the prior month. WAC 392-700-015(3).
   - Yes
   - No

2. **Question #2:** Did the student meet the *weekly status check requirement* in the prior month? Weekly status check is defined as one-to-one interaction between a designated program staff and student. WAC 392-700-015(23).
   - Yes
   - No

3. **Question #3:** Was the student enrolled in a below 100 level classes? If not, it is assumed the student is enrolled in college level classes only.
   - Yes
   - No

4. **Question #4:** For the past three months that the student was counted, did the student earn an indicator of academic progress pursuant WAC 392-700-015(15) or a credential pursuant WAC 392-700-015(11)?
   - Yes
   - No

Student can be counted.
- FTE in below 100 level classes is based on the program’s total hours of instruction. 900 program’s total hours of instruction equals 1.0 FTE. Claimable FTE is limited to non-vocational funding only.
- FTE in college level classes is based on student’s enrolled college credits. Vocational FTE can be claimed.

Student cannot be.