Public Hearing and Comment Period for Rule Making

OSPI will hold a public hearing for proposed changes to rules, also known as Washington Administrative Code (WAC). Changes to the following WAC chapters or sections are being considered:

- WAC 392-191A-160 and 392-191A-190

The purpose of the hearing and comment period is to provide the public with an opportunity to comment on the proposed changes to the WAC/rule language. **Please review the proposed changes before submitting comments or testifying.**

Participating in the Public Hearing and Comment Period

Due to ongoing public health concerns caused by the COVID-19 virus, the public hearing will be held online, via Zoom. An in-person hearing (physical location) will not be available.

You can participate in the rules hearing and comment period by:

1. **Submitting written comments by Thursday, January 5, 2023:**
   - Email: katie.taylor@k12.wa.us  *(please include “Rules” in email subject line)*
   - Mail: OSPI, Attn: Katie Taylor, PO Box 47200, Olympia, WA 98504

2. **Attend the public hearing (webinar).** Please follow the link below to register to participate in the hearing. Once registered, you will receive the hearing link via email.
   - Thursday, January 5, 2023, 3:00 pm
   - Participation link: [https://us02web.zoom.us/meeting/register/tZIqdeyvqi0oGtFkyxnamkoHnZmTWCNtcsn2](https://us02web.zoom.us/meeting/register/tZIqdeyvqi0oGtFkyxnamkoHnZmTWCNtcsn2)
   - If you plan to testify during the hearing, please indicate that when you register. For those testifying, each person will have up to five (5) minutes to comment during the hearing. Please ensure your comments are specific to the proposed WAC language.

For questions about the rules hearing process, please contact the OSPI Rules Coordinator, Kristin Murphy, at [Kristin.murphy@k12.wa.us](mailto:Kristin.murphy@k12.wa.us).
WAC 392-191A-160 Minimum procedural standards—Conduct of the comprehensive evaluation for certificated principals and assistant principals. The conduct of the evaluation of principals and assistant principals must include, at a minimum, the following:

1. All eight principal criteria must contribute to the overall summative evaluation.
2. The evaluation must include an assessment of the criteria using the leadership framework rubrics and the superintendent of public instruction's approved student growth rubrics. More than one measure of student growth data must be used in scoring the student growth rubrics.
3. Criterion scores, including leadership and student growth rubrics, must be determined by an analysis of evidence.
4. An overall summative score shall be derived by a calculation of all summative scores and determining the final four level rating based on the superintendent of public instruction's determined summative evaluation scoring band.
5. Upon completion of the overall summative scoring process, the evaluator will combine only the student growth rubric scores to assess the certificated principal or assistant principal's student growth impact rating.
6. The student growth impact rating will be determined by the superintendent of public instruction's student impact rating scoring band.
7. A student growth score of "1" in any of the rubric rows will result in an overall low student growth impact rating.
8. Principal and assistant principal evaluations, including a scheduled summative conference with their evaluators, must be held on or prior to June 1st of the school year for which the evaluation is being made.

WAC 392-191A-190 Minimum procedural standards—Conduct of the focused evaluation for certificated principals and assistant principals. The conduct of the evaluation of principals or assistant principals must include, at a minimum, the following:

1. One of the eight criterion for certificated principals or assistant principals must be assessed in every year that a comprehensive evaluation is not required.
2. The selected criterion must be approved by the principal's evaluator and may have been identified in a previous comprehensive summative evaluation as benefiting from additional attention.
3. The evaluation must include an assessment of the criterion using the leadership framework rubrics and the superintendent of public instruction's approved student growth rubrics. More than one measure of student growth data must be used in scoring the student growth rubrics.
(4) The focused evaluation will include the student growth rubrics selected by the principal or assistant principal and approved by the principal's evaluator. If criterion 3, 5, or 8 is selected, evaluators will use those student growth rubrics. If criterion 1, 2, 4, 6, or 7 is selected, evaluators will use criterion 3, 5, or 8 student growth rubrics.

(5) A summative score is assigned using the summative score from the most recent comprehensive evaluation. This score becomes the focused summative evaluation score for any of the subsequent years following the comprehensive summative evaluation in which the certificated principal or assistant principal is placed on a focused evaluation. Should a principal or assistant principal provide evidence of exemplary practice on the chosen focused criterion, a level 4 (Distinguished) score may be awarded by the evaluator.

(6) Should an evaluator determine that a principal or assistant principal on a focused evaluation should be moved to a comprehensive evaluation for that school year, the principal or assistant principal must be informed of this decision in writing at any time on or before December 15th.

(7) Districts shall implement the changes described in subsections (5) and (6) in this section no later than the 2017-18 school year. A district has the option to implement beginning in either the 2016-17 or the 2017-18 school year.

(8) Principal and assistant principal evaluations, including a scheduled summative conference with their evaluators must be held on or prior to June 1st of the school year for which the evaluation is being made.