

K–12 Open Educational Resources

2022–2023 OER Adaptation and Implementation Grant

Open Educational Resources (OER) are teaching and learning materials that are free to use, adapt, and share.

This grant opportunity will increase the number of free, openly licensed, high-quality resources on the [Washington OER Hub](#) in high need areas indicated by school districts.

PROPOSALS DUE: March 17, 2022 (by 4 pm)

GRANT TIMEFRAME: April 4, 2022–June 30, 2023

OER Grant Walkthrough

February 9, 2022

3:30 pm–4:30 pm

[Watch](#) recorded session

For more information:

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PROPOSAL REQUIREMENTS

Target Areas

In order to be considered for funding, proposals must target at least **one** of the following areas:

1. Adapt an existing openly licensed **unit** (multiple lessons that build student understanding of a topic or theme – typically 2-6+ weeks in length) or series of units on the [Washington OER Hub](#) to meet identified district and student needs. Original units will also be considered.

OR

2. Implement an existing openly licensed **unit** on the Washington OER Hub for your defined content area and grade band.

Priority consideration will be given to projects that address any or all of the following:

- Mastery-based or project-based learning
- Content areas currently lacking in standards aligned OER (e.g., Health and Physical Education, The Arts, World Languages, Social Studies)
- Delivery in a blended or hybrid learning environment
- Differentiated instruction – with emphasis on inclusionary practices and SEL components
- Pre-K–4 integrated content with literacy focus

Collaboration

The intent of this effort is to share and/or implement developed material broadly. Each project must include collaboration that clearly demonstrates impact beyond a single class. Examples include:

- collaboration between teachers in a building, multiple buildings in the school district, or between multiple districts
- collaboration between at least two entities (e.g., an Educational Service District and a district, a district and a community-based organization, or a district and a local Tribe)



Resource Sharing and Distribution

All grantees must:

- Ensure adherence to open licensing requirements and proper open resource attribution.
- Submit any developed/adapted units to the [Washington OER Hub](#), so that material can be accessed and used by teachers, schools, and districts across the state.

AWARD AND BUDGET INFORMATION

Type and Number of Awards

- Competitive 15-month grant divided into two phases.
 - **Planning phase** (April 4, 2022 – June 30, 2022)
 - **Adaptation or Implementation phase** (July 1, 2022- June 30, 2023)
- Requested grant budget may not exceed \$3000 for the first phase and \$20,000 for the second phase. Most grants will be in the \$15,000 range.
- **Funding for the second phase is contingent upon completion of a robust workplan for implementation/adaptation developed in phase one and accepted by OSPI.**
- Anticipated number of awards: ten to twelve

Submission Details

- Apply through the [iGrants](#) system—Form Package Number 13.
- Submissions may come from a public school, tribal school, district office, non-profit organization, or ESD. Only one proposal may be submitted per organization.

Allowable Indirect Costs

Federal established rates for districts, 6.75% for ESDs, and 10% for non-profits or higher education.

Allowable Activities and Expenses

For schools/districts:

- Costs associated with planning meetings, providing professional development, or developing/adapting resources (e.g., substitutes, after work compensation in the form of stipends, food, travel, rental fees, and facilitator stipends)
- Instructional technology—must show a direct connection of why the instructional technology is needed to support the work
- Limited personnel costs (admin assistants and project manager)—activities must be detailed in budget justification.

For educational service districts:

- Learning resources, instructional professional development, and general support

Due Dates and Timeframe

PROPOSALS DUE:	MARCH 17, 2022 (BY 4 PM)
GRANT TIMEFRAME:	PHASE 1: APRIL 4, 2022–JUNE 30, 2022
	PHASE 2: JULY 1, 2022-JUNE 30, 2023 <i>upon acceptance of workplan</i>

DESCRIPTION OF GRANT PHASES

Planning phase (3 months: April 4,2022 – June 30, 2022)

Develop a workplan detailing how your team plans to either Implement or adapt an existing openly licensed resources on the Washington OER Hub for your defined content area and grade band

Examples of planning activities during this time:

- Convene partners to determine needs and set goals
- Determine team member roles, Identify resources and collaborating organizations
- Develop workplan elements with your team

If adapting an existing resource on the Washington OER Hub, workplan should outline steps towards creating a comprehensive, standards-aligned, resource. This might include one or more of the following examples:

- reviewing resource with OSPI identified rubrics
- adding formative assessments
- incorporating SEL strategies
- providing differentiation guidance and examples
- integrating other content areas
- changing resource organization or structure
- adapting to a project-based learning design

If implementing an existing unit on the Washington OER Hub, workplan should outline:

- plans for professional learning with resource
- timeline of resource use with students
- evaluation/feedback strategies to gauge resource effectiveness and inform future adaptation
- plans to share experiences at a Washington district, ESD, or professional organization conference or learning event

Adaptation or Implementation phase (12 months: July 1,2022 – June 30, 2023)

In order to submit a budget-only request for this phase, grantees will need to have their final workplans approved by OSPI.

Once approved, grantees will carry out the tasks detailed in their workplans, making sure to follow all grant assurances below.

ASSURANCES

1. All project teams will attend four online meetings throughout the grant cycle.
2. All grantees will work with OER Project staff to schedule virtual check-ins as needed to assess progress towards project goals and provide technical assistance for project challenges.
3. All resources produced with the Washington Open Educational Resources (OER) grant will adhere to open licensing requirements and proper open resource attribution.
4. All original resources produced with the Washington Open Educational Resources (OER) grant will be licensed under the [Creative Commons Attribution 4.0 International license](#). All adapted

works made from others' existing OER must follow the terms of the open license on those works.

5. All resources produced with the Washington Open Educational Resources (OER) grant will be made available to the public through the [Washington OER Hub](#).
6. The grantee will complete a brief survey to establish a baseline and prepare a final report that documents project achievements, deliverables, and shifts in cost spending.
7. Participating districts may be asked to provide input on their experiences and act as models as other districts draft curriculum adoption/usage policies for OER and other digital instructional materials. This will involve completion of teacher and student photo and video release forms.

ADDITIONAL OER PROJECT APPLICATION INFORMATION

This information appears in the iGrants application – Form Package Number 730.

Definitions

Open Educational Resources (OER) are teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. The purpose of OER participation is to positively impact both the teaching and learning process by providing teachers and administrators with cost-effective materials that are available for sharing, accessing, and collaborating for personalized learning.

Proposal Scoring Rubric

All proposals will be reviewed with the scoring rubric at the end of this document. Please review.

Application Questions

1. Select target area:
 - a) Adapt an existing openly licensed **unit** (multiple lessons that build student understanding of a topic or theme – typically 2-6+ weeks in length) or series of units on the [Washington OER Hub](#) to meet identified district and student needs. (New development also considered).
 - b) Implement an existing openly licensed **unit** on the Washington OER Hub for your defined content area and grade band.
2. What content area(s) and grade band(s) will be addressed by this project?
3. What existing resource(s) on the Washington OER Hub will be targeted for adaptation or implementation? Provide link.
4. How was the instructional material referenced above chosen? What was the selection process?
5. Provide a **brief** Project Summary (250 words or less) that presents a self-contained description of the project activity that would result if the proposal were funded. The summary should address the project's merits and impact on teacher instruction and student learning.

6. Describe the needs addressed by the proposed project, providing evidence to support the need.
7. Provide a timeline and list of tasks for **3-month planning phase**.
Note: a 12-month adaptation/implementation phase timeline will be crafted as part of the workplan created during the planning phase.
8. List the collaborating organizations (this may include individual schools, districts, or ESDs). Include names of any teaching staff, curriculum, technology, and administrative leadership participating in the project and identify key roles and responsibilities.
9. Describe your project’s experience with openly licensed resources (locating, vetting, adaptation, etc.).
10. Provide a budget for the 3 month planning phase and an anticipated budget for the 12-month adaptation/development phase. Categories include salaries/benefits, supplies, purchased services, or travel. Please note any additional in-kind contributions. Below is a generic example – **your activities and calculations will differ**.

Activity	Calculation	FY 22 3 months	FY23 (anticipated) 12 months
salaries	<i>Cost of work outside contracted hours for X teachers at \$Y/hr.</i>		
benefits			
supplies	<i>Printing costs to provide text for committee review</i>		
services	Cost for external cultural advisor and tribal liaison		
travel			
Indirect costs <i>(subject to federal maximum amts)</i>			

In kind support: *Substitute teacher costs paid in-kind by district*



Washington Office of Superintendent of
PUBLIC INSTRUCTION

OER ADAPTATION AND IMPLEMENTATION GRANT PROPOSAL REVIEW RUBRIC

Section	Exceeds Standard (4-5 pts each)	Meets Standard (2-3 pts each)	Below Standard (0-1 pts each)	Score (0-5)	Weight	Total
Target Area	<p>The proposal completely addresses one or both of the target areas of focus – calling out standards alignment and resources that build on student understanding.</p> <p>Any additional activities beyond the scope described in the RFP are in support of the target focus area.</p> <p>(for 5 pts) One or more of the following:</p> <ul style="list-style-type: none"> • Mastery-based or project-based learning • Delivery in a blended or hybrid learning environment • Differentiated instruction – with emphasis on inclusionary practices and SEL components 	<p>The proposal addresses one of the target areas of focus.</p> <p>Most activities beyond the scope described in the RFP are in support of the target focus area.</p> <p>(for 3 pts) One or more of the following:</p> <ul style="list-style-type: none"> • Mastery-based or project-based learning • Delivery in a blended or hybrid learning environment • Differentiated instruction – with emphasis on inclusionary practices and SEL components 	<p>The scope of the grant does not fall into one of the target areas of focus (e.g., a stand-alone lesson or activity).</p>		2x	/10
Content Area/Grade Band	<p>Target content area and grade or grade band are clearly defined.</p> <p>Project involves a content area that is lacking in standards aligned OER (e.g., Health and Physical Education, the Arts, World Languages, Social Studies).</p> <p>(for 5 pts) One or more of the following:</p> <ul style="list-style-type: none"> • Pre-K-4 integrated content with literacy focus 	<p>Target content area and grade or grade band are clearly defined.</p> <p>(for 3 pts) One or more of the following:</p> <ul style="list-style-type: none"> • Pre-K-4 integrated content with literacy focus 	<p>Target content area and grade or grade band is NOT defined.</p>		2x	/10
Resource for Adaptation and/or Implementation	<p>Resource(s) and link(s) are provided. All or most of the resources are developed by Washington grantees or contractors.</p> <p>(for 5 pts) Multiple resources and links are referenced.</p> <p>For new development, proposed resource is focused on evidence-based practices and any included third-party content is openly licensed.</p>	<p>Resource(s) and link(s) are provided.</p> <p>For new development, proposed resource is infused with evidence-based practices and any included third-party content is freely accessible online.</p>	<p>Resource name or link is missing or not working.</p> <p>For new development, resource is not well-defined.</p>		2x	/10

Section	Exceeds Standard (4-5 pts each)	Meets Standard (2-3 pts each)	Below Standard (0-1 pts each)	Score (0-5)	Weight	Total
Selection Process	OER to be adapted/implemented/developed has been selected by multiple educators with expertise in identified content area and district administration . Selection criteria based on identified needs.	OER to be adapted/implemented/developed has been selected by one or more educators with expertise in identified content area.	OER to be adapted/implemented/developed has not gone through a thoughtful selection process .		2x	/10
Summary	The summary is succinct, well written, and clear . It describes in detail why the project is needed and what it looks like, as well as identifying the project impact .	Summary is adequate to describe project details, need , and impact .	Summary is not clear or descriptive or is too long .		1x	/5
Needs Addressed	Information and data are presented to build a compelling case for why an OER grant is needed. Target audience and anticipated impact are clarified.	The information presented build a good case for why an OER grant is needed. Target audience and anticipated impact are clarified.	Needs are not addressed , or no case is made how this project will be impactful.		2x	/10
Project Activities & Timeline	All project activities are clearly listed and support development of the workplan deliverable. Project has a compelling strategy for developing workplan . A detailed timeline is provided that is highly achievable within the 3-month planning phase.	Most project activities are clearly listed and support development of the workplan deliverable. The timeline is reasonable within the 3-month planning phase.	Activities or deliverables are not listed or unreasonable .		2x	/10

Section	Exceeds Standard (4-5 pts each)	Meets Standard (2-3 pts each)	Below Standard (0-1 pts each)	Score (0-5)	Weight	Total
Collaboration	<p>Details are provided on all project partners and their roles.</p> <p>Representation from teachers, district curriculum, technology, and administrative leaders is present and authentic.</p> <p>Previous effective collaboration between partners is in place.</p>	<p>Details are provided on all project partners and their roles.</p> <p>Representation from a combination of teachers, district curriculum, technology, and administrative leaders is present.</p>	<p>Proposal provides limited detail about project partners or does not include representation from teachers, district curriculum, technology, and administrative leaders.</p>		2x	/10
Experience with OER	<p>Project staff are experienced with using, adapting, and implementing OER. Strong example is provided.</p>	<p>Project staff are familiar with using, adapting, and implementing OER. Good example if provided.</p>	<p>Project staff have limited to no experience using OER. No example is provided.</p>		1	/5
Budget	<p>Planning budget is appropriate for project scale. Budget costs are for allowable activities or expenses and any technology requests are reasonable.</p> <p>Anticipated FY 23 budget is provided.</p> <p>Budget justification provides detail on how expenditures were calculated. There is additional committed fiscal or in-kind support.</p>	<p>Planning budget is appropriate for project scale. Budget costs are for allowable activities or expenses and any technology requests are reasonable.</p> <p>Anticipated FY 23 budget is provided.</p> <p>Budget justification provides detail on how expenditures were calculated.</p>	<p>Budget is not appropriate for project scale or costs are not for allowable activities or expenses. Budget justification is missing or provides limited detail on how expenditures were calculated.</p>		1x	/5