



TITLE: COPYRIGHT AND OPEN LICENSING POLICY

APPLIES TO: All Employees, Contractors and OSPI Grantees

EFFECTIVE DATE: June 6, 2016

APPROVAL: 

Randy I. Dorn,
State Superintendent

PURPOSE

To define the copyright owner for any materials created by Office of Superintendent of Public Instruction (OSPI) employees, contractors, and grantees. To clarify the requirement for open licensing of those materials.

This policy will allow school districts, Educational Service Districts, and members of the public, to realize the educational impact from the substantial investments the state, the federal government, and private foundations have made (and will continue to make) in educational resources created by OSPI employees.

This policy is not retroactive and does not pertain to work created before the effective date on this document.

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Copyright and Licensing Chart

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This policy

- Begins June 6, 2016

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- Posters/brochures for which a stock image was purchased and that image carries a license that is specific to only one usage of the materials.
- Work that is intended for limited use within the agency.

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1. Ensure all elements of your work (e.g. text, images, charts) are eligible to be shared. This means your work should be one or a combination of the following types:
 - your original work,
 - built from open resources,
 - built from works in the public domain, or
 - built from copyrighted work that you have obtained permission to use
2. Make sure you have provided proper attribution for all elements of the work not created by you. Here are some [best practices for attribution](#).
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DEFINITIONS/RESOURCES

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- b) a work specially ordered or commissioned for use as a contribution to a collective work, as a part of a motion picture or other audiovisual work, as a translation, as a supplementary work, as a compilation, as an instructional text, as a test, as answer material for a test, or as an atlas

Works of authorship include the following categories:

- a) literary works;
- b) musical works, including any accompanying words;
- c) dramatic works, including any accompanying music;
- d) pantomimes and choreographic works;
- e) pictorial, graphic, and sculptural works;
- f) motion pictures and other audiovisual works;
- g) sound recordings; and
- h) architectural works.

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EXAMPLES

Original Resource Attribution Text

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Sample iGrant RFP text

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