

# Community-Based Organizations (CBO) Grant to Support Student Learning Q&A

## About This Q&A

This guidance is supplemental to existing OSPI information regarding the Community-Based Organizations Grant. The most up-to-date agency information and guidance pertaining to the grant is located on the [OSPI's 20-21 CBO Grant webpage](#).

## Guiding Principles

The purpose of this grant program is to support student learning and overcome barriers presented by the COVID-19 Pandemic. There are many barriers. Rather than prioritizing one strategy, the grant applications require that the CBO identifies student and family needs (those furthest from educational justice in their community i.e. students of color, students experiencing homelessness, etc.) and the details their service delivery model for meeting those identified needs.

## Questions & Answers

### 1. What is the due date for the grant application?

The grant application is due October 26, 2020 at 4pm. The grant will close automatically at that time. We encourage applicants to get their submission in as soon as possible before the deadline.

### 2. I missed the deadline for the letter of intent can I still submit it?

The letter of intent is not required for the formal application. It was a survey to gauge interest from community-based organizations for this grant.

### 3. What contact information is required for submission of the application in iGrants?

There are two different contact pages within the application. You are required to fill out the section containing the main, alternate, CEDARS contact boxes. However, you are not required to fill out the Contact page in the Required Pages section that includes superintendent and district administrator.

### 4. What is a CEDARS contact?

CEDARS is the Comprehensive Education Data and Research System. Please note that you do *not* need to enter a contact in that field. It is for school districts only for other grants and we can't remove the field.



## 5. Are there any character limits for the application?

There are no character limits. Your responses should be clear and brief, providing information that is directly responsive to each question.

## 6. Are indirect costs allowable for this grant?

This grant does not allow for a traditional indirect rate, meaning a percentage that is added to the program total. Administrative expenses, including salaries and overhead costs that support the program, should be itemized and entered according to the appropriate rows in the iGrants application.

## 7. What do we do if we have expenses that don't fit into the categories listed in the application?

Please only include budget items that you will be seeking reimbursement for. The total at the bottom should equal the amount of money that you are requesting from the grant. The budget narrative is a general summary to help us evaluate whether the expenses proposed are allowable and reasonable. If awarded, there will be a more specific budget matrix to fill out, which we would assist with and is directly related to reimbursement.

## 8. What are the reporting requirements?

Reporting requirements are still currently being drafted. However, they will not be a requirement for receiving funds because they will be expected towards the end of the spending period.

## 9. What is the funding period for the CBO grant?

The initial grant spending period is from the date of the approved grant application to August 31, 2021. The funds will be eligible for some amount of carryover of unspent funds into the 21/22 school year if the grant award is not spent in the 20/21 school year.

## 10. What is the difference between the Direct Charges to Grant column and the Amount purchased Services column in the budget matrix?

Direct Charges to Grant refers to expenses incurred directly by the grant recipient (e.g., salary, supplies, etc.). Amount Purchased Services are services contracted out to another business or organization. Most goods and materials for use by the program would be direct charges. Any services provided by your staff or contractors should go in the staff salaries row and describe in the text box the staff types and FTE% being paid by the grant.

## 11. What is the definition of a Local Education Agency (LEA)?

For the purposes of this grant, LEAs include school districts, tribal compacts or charter schools which filed re-opening and transition plans this summer/fall. This definition does not include Educational Service Districts (ESDs).

