



WA-ACTE Summer Conference, The Davenport August 4th and 5th, 2019 Spokane, WA

Kelli Bennett

Administrator Program Specialist (Basic Ed and CTE)

Professional Certification

Office of Superintendent of Public Instruction (OSPI)

Office of Superintendent of Public Instruction

Chris Reykdal, State Superintendent

Plan 1 and Plan 2 CTE programs

- As many CTE program graduates are completing programs and applying for initial certificates, please keep the following guidance in mind:
- **ALL PLAN 1 CTE** completers must meet the requirement of having earned 2000 hours of experience in their related field. (CTE Agriculture, CTE Business and Marketing Ed, CTE Family and Consumer Science Ed and CTE Technology Ed.)
- **Plan 2: Business and Industry (Specialty Program Areas) Requirements**
- (Specialty Areas within Agriculture, Business and Marketing, Health and Human Services, and Skills and Technology Sciences)
- (This CTE route will not get you the CTE Agriculture V010000; Business and Marketing Ed V0780000; CTE Family and Consumer Science Ed V200002 or CTE Technology Ed V210100 areas)
 - For questions regarding CTE Certification, please contact Kelli Bennett at (360) 725-6400 or via email kelli.bennett@k12.wa.us
- **Experience Note:** Experience has been extended to 10 years from 6 years.



NEW CTE Conditional limited certificates:

- To renew a CTE conditional starting June 30, **2020** and beyond, the **district** will be responsible for verifying that **50 clock hours has been** completed within the two year validity of the CTE conditional.
- The **districts** will need to keep a record of the clock hours the teacher has earned in order to verify the clock hours if a CPR or audit occurs at your district.



WAC changes for Initial and Continuing CTE certificate holders

- CTE teachers, CTE directors, and CTE career guidance specialists, holding initial or continuing certificates, may renew their certificates in five-year intervals with:
- 100 clock hours or the equivalent in college credit; or equivalent (see notes)
- **Starting September 1, 2019 ALL** holders of the initial and continuing CTE teacher certificates must complete the [STEM certificate renewal requirement](#).
- To move or upgrade from an initial to a continuing certificate, CTE teachers, CTE directors, and CTE career guidance specialists must accrue two years experience in the CTE area; and, 150 clock hours or a valid National Board certificate in any area.



Worksite Learning/Career Choices

- With the new changes to the CTE conditional certificates, the teacher/applicant may obtain Worksite Learning/Career Choices by:
- Applicant will need to be **enrolled** in a CTE program and will need to complete the Worksite Learning course. The district may request Worksite Learning and Career Choices with verification of CTE program enrollment and verification of the Worksite Learning course **completion**.



CTE Math/Science “APPLIED” VS CTE “APPLIED” Math/Science

- For CTE Math/Science “Applied”: Those who hold a Continuing career and technical education certificate earned through the business and industry route (WAC 181-77-041). A certificate is issued for this area.
- For Dual Credit or cross credentialing for students, the “Applied” Math/Science does not gain a VCODE or a certificate in this area.
- For more information on “Applied” Math/Science, please contact:
- Ron Noble (State Coordinator)
Rnoble@wa-appliedmath.org



Common questions

- **Q:** Can a CTE certified teacher substitute teach in another CTE area?
- **A: Yes.** If the teacher holds a CTE Continuing certificate, they can apply for the lifetime substitute certificate and substitute in any CTE area. Or the district can place a district request in the E-Cert system for a CTE conditional in the area they need the substitute teacher.
- **Q:** What if we need to add another area to a limited CTE certificate?
- **A: Email me,** Kelli Bennett (kelli.bennett@k12.wa.us) and request that I add the VCODE to the **limited** CTE Conditional certificate. Do not add another district request for that area unless requested by me. This will cost the applicant \$40.00 to add when it can be done at no charge to the applicant.
- **Q:** What if we are audited and found that a teacher has been teaching the wrong CIP code(s)?
- **A:** This is the districts responsibility to ensure your teachers hold the correct VCODE(s) that aligns with the CIP code(s) the teacher is teaching. You can always email me to check and see if something didn't get processed correctly, but it is usually an error of not checking E-Cert to see what VCODES the teacher holds already and matching it with the CIP codes or just automatically renewing the limited certificate in the area(s) they held previously.
- **The district should double check their teacher's certificates at the beginning of the school year to make sure they hold the correct VCODES which needs to align with their CIP Codes they are teaching.**



Common questions

- **Q:** I have a teacher that holds Health/Fitness. Does this qualify them to teach Family Health?
- **A:** No. The teacher needs to meet specific experience requirements in order to teach Family Health.
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- **Q:** I took the CTE Administrator training course. How do I apply for the CTE Director Certificate?
- **A:** You must also meet the other requirements to obtain the CTE Director certificate.
Requirements for an Initial CTE Director Certificate
- Hold a Residency, Continuing or Professional **Administrator** Certificate
OR..
Three years of experience as a certified CTE teacher, CTE administrator, CTE counselor, CTE occupational information specialist or the CTE Career Guidance Specialist certificate.
- Complete a state authorized CTE administrator training or complete a state approved college program for CTE administration.
- For more information on the CTE Director training, please contact CATE Consulting, Shani Watkins at cateconsultingshani@gmail.com or Kari Duffy at cateconsultingkari@gmail.com



Common questions

- **Q:** We need to hire someone to teach Family Health and was looking at Sports Medicine or Health Therapeutic Careers. Would this teacher qualify to teach this class?
- **A:** Depends on their experience and if they hold the appropriate license/certification for Sports Medicine or Health Therapeutic Careers. Please refer to the VCODE chart located on the CTE Certification website under "Helpful Links" for the type of experience that is needed.
- **Q:** I have been teaching Agriculture for 15 years and my non-teaching experience is over 6 years old. How can I qualify for the CTE Initial?
- **A:** If all or part of the 2,000 hours is more than six years old, candidates must complete an additional 300 hours of recent (occurring in the last two years) occupational experience, which can be volunteer hours **in the CTE subject area**. Volunteer hours can only be used for the 300 hours of current industry experience. Verification of employment [Form 4075V](#)
- **Q:** I want to obtain the Career Guidance Specialist certificate but do not hold a CTE Occupational Information Specialist or CTE Counselor certificate. How can I gain this certificate?
- **A:** If you hold a valid Educational Staff Associate (ESA) Counselor certificate and complete or have completed a CTE program, you would qualify for this certificate as long as you have 6000 hours of full-time paid occupational experience of which two years shall have been in the last six years, dealing with employment, personnel or with placement and evaluation of workers, or experience providing career guidance, employment or career counseling services.



Thank you~

Questions? Contact Kelli Bennett at
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