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Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

k12.wa.us

September 29, 2022

(X) Action Required  
Due date: November 1, 2022  
( ) Informational

## BULLETIN NO. 067-22 SECONDARY EDUCATION AND PATHWAY PREPARATION

TO: Educational Service District Superintendent  
School District Superintendents  
School District Business Managers  
Alternative Learning Experiences

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Update to Approval Process for Multidistrict Online School Program Approval

CONTACT: Nicole S. González, Online Learning Program Manager  
360-742-2940, [nicole.gonzalez@k12.wa.us](mailto:nicole.gonzalez@k12.wa.us)

### PURPOSE/BACKGROUND

This bulletin updates the process public schools must follow when seeking Multidistrict Online School Program approval. A notification of Intent to Apply is a required first step in the process to be approved as a Multidistrict Online School Program. It ensures that the school/program is prepared to apply and allows the Office of Superintendent of Public Instruction (OSPI) to prepare the review process. The deadline to submit an intent to apply is November 1.

Multidistrict Online School Program approval is the most flexible approval category. It allows your district to serve higher percentages of nonresident students in your online program, with greater flexibility in how you develop and staff your online courses.

Programs should apply as Multidistrict Online School Programs if:

- One or more students has half or more of their schedule made up of online courses.
- The program uses Approved Course Provider courses/teachers and/or district courses/teachers.
- The program has more than 10% nonresident student enrollment.

The approval process is below and available at the OSPI [Online learning program approval website](#).

## Steps For Approval

1. Review Resources (see below).
2. New - Submit Intent to Apply by November 1.
3. Meet with Online Learning Program Manager.
4. Prepare Application.
5. Submit Application January 1 and January 31.

## Resources

- [Approval assurances](#)
- [Multidistrict Programs Approval application template](#)
- [Approval review criteria](#)
- [Submitting supporting evidence](#)

## INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Nicole S. González, Online Learning Program Manager, at 360-742-2940 or email [nicole.gonzalez@k12.wa.us](mailto:nicole.gonzalez@k12.wa.us). The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Michaela W. Miller, Ed.D., NBCT  
Deputy Superintendent

Rebecca Wallace  
Assistant Superintendent  
Secondary Education and Pathway Preparation

Rhett Nelson  
Director  
Learning Options

CR:nsg

Attachment(s): Intent to Apply

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