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Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

k12.wa.us

September 1, 2020

Action Required  
Due Date: October 30, 2020  
 Informational

**BULLETIN NO. 069-20 STUDENT TRANSPORTATION**

**TO:** Educational Service District Superintendents  
Chief School District Superintendents  
School District Transportation Administrators  
Regional Transportation Coordinators

**FROM:** Chris Reykdal, Superintendent of Public Instruction

**RE:** School Bus Driver Compliance Report for the 2020–21 School Year

**CONTACT:** Kim Kimbler, Administrative Program Specialist  
360-725-6123, [kim.kimbler@k12.wa.us](mailto:kim.kimbler@k12.wa.us)

## **PURPOSE/BACKGROUND**

Washington Administrative Code (WAC) 392-144-160 requires school districts to annually evaluate each authorized driver for continuing compliance with the provisions of chapter 392-144 no later than the last business day of October.

Each school district must verify each authorized driver continues to meet the requirements in WAC 392-144-102, including the physical requirements of WAC 392-144-102(5)(a)–(d) as well as verify each authorized driver has provided a disclosure in writing, signed and sworn under penalty of perjury, which updates the disclosure required by WAC 392-144-102(4). A sample school bus driver’s annual disclosure form (revised 8/2020) is available online at [School Bus Forms](#). The evaluation must also ensure each authorized driver has not violated the disqualifying conditions listed in WAC 392-144-103.

In addition, school districts are required to review and update the School Bus Drivers’ Online Database in the Education Data System (EDS) to validate the accuracy of their school bus drivers’ records.

If drivers are furloughed due to a remote learning model, please change the driver's status to "Driver on Leave." Please contact your regional transportation coordinator for the instructions on how to change your driver's status to "Driver on Leave."

<p><b>Region 1 (For districts in ESD 112 and ESD 113)</b>          Rodney McKnight          ESD 112          2500 NE 65th Avenue          Vancouver, WA 98661-6812          360-952-3595  <a href="mailto:rodney.mcknight@esd112.org">rodney.mcknight@esd112.org</a></p>	<p><b>Region 2 (For districts in ESD 114 and ESD 121)</b>          Position is vacant          Puget Sound ESD 121          1282 Valentine Avenue SE          Pacific, WA 98047</p>
<p><b>Region 3 (For districts in ESD 189)</b>          Mark Dennis          Northwest ESD 189          1601 "R" Avenue          Anacortes, WA 98221          360-299-4008  <a href="mailto:mdennis@nwesd.org">mdennis@nwesd.org</a></p>	<p><b>Region 4 (For districts in ESD 105, ESD 123, and ESD 171)</b>          Dan Payne          ESD 105          33 S. Second Avenue          Yakima WA 98902          509-454-3105  <a href="mailto:dan.payne@esd105.org">dan.payne@esd105.org</a></p>
<p><b>Region 5 (For districts in ESD 101)</b>          Chris Jose          NEW ESD 101          4202 South Regal          Spokane, WA 99223-7738          509-789-3558  <a href="mailto:cjose@esd101.net">cjose@esd101.net</a></p>	

An authorized school bus driver instructor is required to provide this year's annual in-service training to your authorized school bus drivers by October 30, 2020, and the current in-service date needs to be reflected on the School Bus Driver's Online Database.

The annual *School Bus Driver Compliance Report* is submitted electronically to the Office of Superintendent of Public Instruction (OSPI) Student Transportation Department using the School Bus Drivers' Online Database.

An individual with access to the Online Database will need to log into the School Driver Certification Application and select the link titled, *Annual School Bus Driver Compliance Report* (second link from the bottom).

This site will require you to check off the boxes indicating you have ensured compliance with the items listed. When you have completed the report, please fill in your district's name, your first and last name, your email address and click on the "Submit" button.

If you want a copy of the report submitted to OSPI for your files, click on the "Print Compliance Report" button at the bottom of this page.

An email will be sent to Student Transportation. The email will inform the Student Transportation office you have certified your school bus drivers are in compliance with the minimum requirements of chapter 392-144 WAC and your bus driver website is up to date.

Instructions on how to navigate through the School Bus Drivers Online Database is available by clicking on the last link titled, Online Instructions.

## INFORMATION AND ASSISTANCE

If you have questions about the School Bus Drivers Database or the *School Bus Driver Compliance Report*, please contact Kim Kimbler, Administrative Program Specialist, at [kim.kimbler@k12.wa.us](mailto:kim.kimbler@k12.wa.us). The agency TTY number is 360-664-3631.

This information is also available on OSPI's [Bulletins](#) website.

Jamila B. Thomas  
Chief of Staff

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Director  
Student Transportation and Traffic Safety Education

CR:kmk

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