BULLETIN NO. 069-20 STUDENT TRANSPORTATION

TO: Educational Service District Superintendents
Chief School District Superintendents
School District Transportation Administrators
Regional Transportation Coordinators

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: School Bus Driver Compliance Report for the 2020–21 School Year

CONTACT: Kim Kimbler, Administrative Program Specialist
360-725-6123, kim.kimbler@k12.wa.us

PURPOSE/BACKGROUND

Washington Administrative Code (WAC) 392-144-160 requires school districts to annually evaluate each authorized driver for continuing compliance with the provisions of chapter 392-144 no later than the last business day of October.

Each school district must verify each authorized driver continues to meet the requirements in WAC 392-144-102, including the physical requirements of WAC 392-144-102(5)(a)–(d) as well as verify each authorized driver has provided a disclosure in writing, signed and sworn under penalty of perjury, which updates the disclosure required by WAC 392-144-102(4). A sample school bus driver’s annual disclosure form (revised 8/2020) is available online at School Bus Forms. The evaluation must also ensure each authorized driver has not violated the disqualifying conditions listed in WAC 392-144-103.

In addition, school districts are required to review and update the School Bus Drivers’ Online Database in the Education Data System (EDS) to validate the accuracy of their school bus drivers’ records.
If drivers are furloughed due to a remote learning model, please change the driver’s status to “Driver on Leave.” Please contact your regional transportation coordinator for the instructions on how to change your driver’s status to “Driver on Leave.”

<table>
<thead>
<tr>
<th>Region 1 (For districts in ESD 112 and ESD 113)</th>
<th>Region 2 (For districts in ESD 114 and ESD 121)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rodney McKnight</td>
<td>Position is vacant</td>
</tr>
<tr>
<td>ESD 112</td>
<td>Puget Sound ESD 121</td>
</tr>
<tr>
<td>2500 NE 65th Avenue</td>
<td>1282 Valentine Avenue SE</td>
</tr>
<tr>
<td>Vancouver, WA 98661-6812</td>
<td>Pacific, WA 98047</td>
</tr>
<tr>
<td>360-952-3595</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:rodney.mcknight@esd112.org">rodney.mcknight@esd112.org</a></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Region 3 (For districts in ESD 189)</th>
<th>Region 4 (For districts in ESD 105, ESD 123, and ESD 171)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Dennis</td>
<td>Dan Payne</td>
</tr>
<tr>
<td>Northwest ESD 189</td>
<td>ESD 105</td>
</tr>
<tr>
<td>1601 “R” Avenue</td>
<td>33 S. Second Avenue</td>
</tr>
<tr>
<td>Anacortes, WA 98221</td>
<td>Yakima WA 98902</td>
</tr>
<tr>
<td>360-299-4008</td>
<td>509-454-3105</td>
</tr>
<tr>
<td><a href="mailto:mdennis@nwesd.org">mdennis@nwesd.org</a></td>
<td><a href="mailto:dan.payne@esd105.org">dan.payne@esd105.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Region 5 (For districts in ESD 101)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Jose</td>
<td>An individual with access to the Online Database will need to log into the School Driver Certification Application and select the link titled, Annual School Bus Driver Compliance Report (second link from the bottom).</td>
</tr>
<tr>
<td>NEW ESD 101</td>
<td>This site will require you to check off the boxes indicating you have ensured compliance with the items listed. When you have completed the report, please fill in your district’s name, your first and last name, your email address and click on the “Submit” button.</td>
</tr>
<tr>
<td>4202 South Regal</td>
<td></td>
</tr>
<tr>
<td>Spokane, WA 99223-7738</td>
<td></td>
</tr>
<tr>
<td>509-789-3558</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:cjose@esd101.net">cjose@esd101.net</a></td>
<td></td>
</tr>
</tbody>
</table>

An authorized school bus driver instructor is required to provide this year’s annual in-service training to your authorized school bus drivers by October 30, 2020, and the current in-service date needs to be reflected on the School Bus Driver’s Online Database.

The annual School Bus Driver Compliance Report is submitted electronically to the Office of Superintendent of Public Instruction (OSPI) Student Transportation Department using the School Bus Drivers’ Online Database.

This site will require you to check off the boxes indicating you have ensured compliance with the items listed. When you have completed the report, please fill in your district’s name, your first and last name, your email address and click on the “Submit” button.
If you want a copy of the report submitted to OSPI for your files, click on the “Print Compliance Report” button at the bottom of this page.

An email will be sent to Student Transportation. The email will inform the Student Transportation office you have certified your school bus drivers are in compliance with the minimum requirements of chapter 392-144 WAC and your bus driver website is up to date.

Instructions on how to navigate through the School Bus Drivers Online Database is available by clicking on the last link titled, Online Instructions.

INFORMATION AND ASSISTANCE
If you have questions about the School Bus Drivers Database or the School Bus Driver Compliance Report, please contact Kim Kimbler, Administrative Program Specialist, at kim.kimbler@k12.wa.us. The agency TTY number is 360-664-3631.

This information is also available on OSPI’s Bulletins website.

Jamila B. Thomas
Chief of Staff

T.J. Kelly
Chief Financial Officer
Financial Resources

Patti Enbody
Director
Student Transportation and Traffic Safety Education

CR:kmk

OSPI provides equal access to all programs and services without discrimination based on sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal by a person with a disability. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/TTY: 360-664-3631; or P.O. Box 47200, Olympia, WA 98504-7200; or equity@k12.wa.us.