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Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

k12.wa.us

June 15, 2020

( X ) Action Required  
Due date: November 2, 2020  
( X ) Informational

## BULLETIN NO. 044-20 EDUCATOR GROWTH AND DEVELOPMENT

TO: Educational Service District Superintendents  
School District Superintendents  
School District Business Managers  
School Building Principals  
School District Assistant Superintendents of Teaching and Learning

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: School Employee Evaluation Survey (SEES)

CONTACT: Sue Anderson, Director of Educator Effectiveness  
360-725-6116, [sue.anderson@k12.wa.us](mailto:sue.anderson@k12.wa.us)

## PURPOSE/BACKGROUND

This bulletin provides school districts with current information about the School Employee Evaluation Survey (SEES), required annually as a result of Senate Bill 6696 (2010), Senate Bill 5895 (2012), and by the U.S. Department of Education as part of the EDFacts requirements for file N166 and Revised Code of Washington (RCW) 28A.150.230(2)(a).

## EDUCATOR EVALUATION DATA (ACTION REQUIRED)

All school districts must submit educator performance data from 2019–20 to the Office of Superintendent of Public Instruction (OSPI) by November 2, 2020. Data is submitted through OSPI's Education Data System (EDS) titled "School Employee Evaluation Survey (SEES)."

Each district will provide 2019–20 evaluation data for all educator categories (superintendents, classified staff, administrators, teachers, and other certificated staff) and summarize by the applicable performance rating. Teacher data is aggregated by school and rating; others are aggregated by district and rating. A small number of teachers may have been evaluated on a two-tier system (Satisfactory/Unsatisfactory). Those educators will be aggregated separately from teachers and principals evaluated using the four-tier rating system (Distinguished/Proficient/Basic/Unsatisfactory).

This year, due to the special circumstances of the novel coronavirus (COVID-19) pandemic, which may have prevented the completion of some evaluations, a fifth rating category of "Score Not Determined" has been added.

Districts will be asked to separate data for teachers and principals in their first three years of experience from those with more than three years, and to separate data from teachers and principals on Focused evaluations from those on Comprehensive evaluations.

The survey will open on June 1 and will close on November 2. Each school district's Data Security Manager assigns the SEES survey task. Human Resource Directors should assure the task is assigned to an employee with access to the appropriate information. Districts that collect evaluation data in eVAL may use the "District End of Year (EOY) Principal Report" and "District EOY Teacher Report" to generate teacher and principal data. These reports can be accessed by the eVAL district administrator. They will not differentiate between years of experience; that task will have to be done separately.

## INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Sue Anderson, Director of Educator Effectiveness, at 360-725-6116 or email [sue.anderson@k12.wa.us](mailto:sue.anderson@k12.wa.us). The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

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