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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

k12.wa.us

February 6, 2020

(X) Action Required

Due date: June 30, 2020

(X) Informational

**BULLETIN NO. 008-20 LEARNING AND TEACHING/ASSESSMENT AND STUDENT
INFORMATION/INFORMATION TECHNOLOGY SERVICES**

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
Educational Service District Assistant Superintendents
School Building Principals
School District Curriculum, Instruction, and Assessment Administrators
School District Technology Coordinators

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: 2019–20 Instruction and Assessment Reporting Requirements for the Arts,
Educational Technology, Health and Physical Education, and Social Studies

CONTACT: Jenny Plaja, Learning and Teaching Assistant Director of Policy and Program
Support, 360-725-4964, jenny.plaja@k12.wa.us

PURPOSE/BACKGROUND

School districts must annually report the required instruction and assessment information in the Arts, Educational Technology, Health and Physical Education, and Social Studies to the Office of Superintendent of Public Instruction (OSPI) through a reporting system using SurveyGizmo. This system is now available online for districts to begin entering information for the 2019–20 school year.

The Arts, Health and Physical Education, and Social Studies

Districts are required to have in place, assessments or other strategies at the elementary, middle, and high school levels that assure students have an opportunity to learn the state learning standards in the Arts, Health and Physical Education, and Social Studies (including civics) ([RCW 28A.230.095](#)). Districts must require students to complete at least one assessment in civics in the 4th or 5th grade, 7th or 8th grade, and 11th or 12th grade. Districts are required to annually report instruction and assessment information to OSPI.

Educational Technology

If a school district uses the OSPI-developed Educational Technology assessments to assess the Educational Technology K–12 Learning Standards, then the school district must notify OSPI of the use ([RCW 28A.655.075](#)). School districts are required to annually report instruction and assessment information to OSPI.

Collect and Report Data

1. Visit the [OSPI-Developed Assessments website](#) to access frequently asked questions, and to download and print the 2019–20 reporting requirements for each content area.
2. Encourage educators to make use of the optional reporting templates also available at the [OSPI-Developed Assessments website](#).
3. Collect responses for each question before starting the survey online.
4. Once all information is collected, content leads or district representatives will complete the content-area survey(s) online, using the reporting links below (each content-area report should be completed at one time to ensure proper submission).
5. Submitters will receive confirmation of submission via SurveyGizmo.
6. **All instruction and assessment reporting for the 2019–20 school year must be submitted and finalized via SurveyGizmo by June 30.**

Reporting Links

The reporting links are provided below by content area.

Content Area	Reporting Link
The Arts	https://www.surveygizmo.com/s3/5390393/Arts
Educational Technology	https://www.surveygizmo.com/s3/5390357/EdTech
Health and Physical Education	https://www.surveygizmo.com/s3/5390396/PE-Health
Social Studies	https://www.surveygizmo.com/s3/5390384/SS

Recommendations and Resources

OSPI recommends districts use the OSPI-developed assessments in the Arts, Educational Technology, Health and Physical Education, and Social Studies to meet the requirements of [RCW 28A.230.095](#) and [RCW 28A.655.075](#). If local assessments or other strategies are used to meet the requirements, it is strongly recommended they are reviewed for quality and alignment to state standards, based on research, and able to measure individual student achievement. In addition, school districts are encouraged to develop policies and procedures that support the implementation of assessments in these areas, as well as the collection, use, and retention of assessment data.

All current OSPI-developed assessments in the Arts, Educational Technology, Health and Physical Education, and Social Studies have scoring guides and teacher reporting templates available for download. These materials and resources can be accessed from the [OSPI-Developed Assessments website](#).

INFORMATION AND ASSISTANCE

If you have general questions, please contact Jenny Plaja, Learning and Teaching Assistant Director of Policy and Program Support, at 360-725-4964 or jenny.plaja@k12.wa.us. The OSPI TTY number is 360-664-3631.

For content-specific questions, contact:

- Janet Hayakawa, Program Supervisor, The Arts
360-725-4966, janet.hayakawa@k12.wa.us
- Dennis Small, Director, Educational Technology
360-725-6384, dennis.small@k12.wa.us
- Ken Turner, Program Supervisor, Health and Physical Education
360-725-4977, ken.turner@k12.wa.us
- Jerry Price, Program Supervisor, Social Studies
360-725-6351, jerry.price@k12.wa.us

This bulletin is also available on the [Bulletins and Memos](#) page of the OSPI website.

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CR:ds

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