



August 26, 2019

( ) Action Required  
Due date: September 30  
(X) Informational

BULLETIN NO. 056-19 INFORMATION TECHNOLOGY SERVICES

TO: Educational Service District Superintendents  
School District Superintendents  
School District Technology Directors

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Letter of Authorization and Commitment and E-rate Form 479 for Districts on K-20 Network

CONTACT: Dennis Small, Educational Technology Director  
360-725-6384, [dennis.small@k12.wa.us](mailto:dennis.small@k12.wa.us)

**PURPOSE/BACKGROUND**

The purpose of this bulletin is to provide an overview of the two forms districts on the K-20 Educational Network must complete and return to the Office of Superintendent of Public Instruction (OSPI) by September 30, 2019, to receive E-rate discounts on their annual K-20 network fee.

OSPI and K-20 apply for E-rate discounts on behalf of all K-12 schools connected to the K-20 network in order to provide these discounts to districts and meet service commitments. Attached for your signature are the **Letter of Authorization and Commitment** and the **E-rate Form 479**.

**Letter of Authorization and Commitment**

The letter of Authorization and Commitment provides formal authorization for K-20 and OSPI to apply for E-rate discounts on your district's behalf for upcoming school years. In addition, the letter acknowledges your district's commitment to remain connected to the K-20 network through June 30, 2022. Your commitment enables the K-20 Educational Network Consortium to enter into long-term contracts designed to keep telecommunications transport and ISP rates low. Please note the authorization covers funding year 2020 & 2021 (July 1, 2020–June 30, 2022), since E-rate applications are made in advance of upcoming funding years.

**E-rate Form 479**

Your district must continue to comply with the Children's Internet Protection Act (CIPA) to take advantage of the E-rate discount ISP fees. **Form 479 certifies CIPA compliance.** Please **check**

**Item 6a in Block 2**, which verifies CIPA compliance for the **2019 E-rate funding year** (July 1, 2019 through June 30, 2020) on Form 479.

### **K-20 Network Benefits include Zoom Videoconferencing and DDoS Protection**

As noted in the Services and Benefits for K–12 Schools described in the attached document, two special benefits should be noted. K-20 Network members can make use of Zoom desktop and mobile device-based videoconferencing solutions at no cost, which provides interactive video, audio, screen sharing, chat, and local recording features, and works on multiple platforms including Windows, Mac, Chrome OS, iOS, and Android devices. In addition, K-20 has added a very robust Distributed Denial of Service (DDoS) mitigation device to the network, which protects member institutions from DDoS attacks, again at no additional cost to member districts.

### **Deadline: September 30, 2019**

Complete, sign and return your **Letter of Authorization and Commitment** and the **E-rate Form 479** to OSPI no later than September 30. The forms must have **original signatures**.

Send to:

Educational Technology  
Office of Superintendent of Public Instruction  
PO Box 47200  
Olympia, WA 98504-7200

**OSPI cannot accept faxed or electronic copies.**

### **INFORMATION AND ASSISTANCE**

For questions regarding this bulletin, please contact Dennis Small, Educational Technology Director at 360-725-6384 or email [dennis.small@k12.wa.us](mailto:dennis.small@k12.wa.us). The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins and Memos](#) page of the OSPI website.

Jamila B. Thomas  
Chief of Staff

Steve Young  
Chief Information Officer  
Information Technology Services

Dennis Small  
Director  
Educational Technology

CR:ss

Attachments:

Letter of Authorization and Commitment

E-rate Form 479

K-20 Education Network – Services and Benefits for K–12 Schools

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