



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
 Student Transportation
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**VERIFICATION OF RIDERSHIP DATA SUBMITTED
 School Year 2019–20
 Winter Report Period**

School District or ESD Name: _____ Date Completed: _____

Name of individual verifying completion of reports: _____

For the 2019–20 school year, the following data is required for the winter transportation report period. Each school district should retain a copy of all documentation for all reports submitted. The due date for the 2019–20 School Year winter report is February 3, 2020. Submit this form to the Regional Transportation Coordinator (RTC). See OSPI Bulletin 055-19 for RTC contact information.

Student Count Period (Three consecutive school days)

Day One Date _____ Total Student Count Day One _____

Day Two Date _____ Total Student Count Day Two _____

Day Three Date _____ Total Student Count Day Three _____

Total daily student counts should consist of the basic program student count, minus the walk area student count, plus the transit student count, plus the total special program student count.

Eliminate the highest student count day; eliminate the lowest student count day; the remaining count day is the district "Reported Student Count Day" which is: Month _____ Day _____, Year _____.

The following reports are submitted using the Student Transportation Allocation Reporting System (STARS) online reporting system. Please see the Detailed Guidance for instructions on completing the report requirements.

- 1. Student Count Report (The STARS Grand Total should match the student count from the Reported Student Count Day (above)).
- 2. School Bus Route and Bus Stop Location Report (check one)
 - Route changes were made since the previous report period and have been checked for accuracy.
 - OR
 - No Route changes have been made since the last report period.
- 3. District Car Mileage Report (estimate for current school year, even if reporting zero miles).

 TRANSPORTATION ADMINISTRATOR'S NAME