



SUPERINTENDENT OF PUBLIC INSTRUCTION

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July 25, 2019

(X) Action Required
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BULLETIN NO. 046-19 Student Engagement and Support

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
School District Homeless Liaisons

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Local Homeless Liaison Contact Information Survey
Local Homeless Liaison Required Training Survey

CONTACT: Melinda Dyer, Program Supervisor
360-725-6505, melinda.dyer@k12.wa.us

PURPOSE/BACKGROUND

The federal McKinney-Vento Act ([42 USC CHAPTER 119, SUBCHAPTER VI, Part B: Education for Homeless Children and Youths](#)), reauthorized under the Every Student Succeeds Act (ESSA), requires every local education agency (LEA) to designate an appropriate staff person, able to carry out the duties described in the law, as a local educational agency liaison for homeless children and youths.

Per the McKinney-Vento Act, the designated liaison must:

- Carry out a broad variety of activities at the local level to ensure proper identification of students who qualify for services under the McKinney-Vento Act.
- Provide immediate enrollment of students experiencing homelessness.
- Provide supports and services to ensure equal access to all school activities.

Additional duties outlined in the law include, but are not limited to:

- Addressing barriers to students experiencing homelessness.
- Outreach and coordination with other entities and agencies.
- Providing or arranging student transportation.
- Providing parent information regarding the educational rights of students in homeless situations.
- Referrals to healthcare and housing services.
- Mediating disputes.
- Other duties.

For the liaison to understand the provisions of the law and fulfill their duties as the designated liaison, they must receive ongoing, up to date training. Per the McKinney-Vento Act, state education agencies (SEAs) are required to provide professional development opportunities for LEA personnel and the LEA liaison (Sec.11432 (f)) and adopt policies and practices to ensure participation by liaisons in professional development and other technical assistance (Sec.11432(g)(J)(iv).

In an effort to maintain accurate homeless liaison records and ensure that all liaisons have participated in required training, the Office of Superintendent of Public Instruction (OSPI) has created two survey links for district use. The first survey is for districts to update and maintain accurate information regarding the name and contact information for the designated local homeless liaison. The second survey is for liaisons to record the type, date, and title of the required training received.

The links are located on OSPI's Homeless Education website:

[Local Homeless Liaison Contact Information Survey](#)

[Local Homeless Liaison Required Training Survey](#)

Please access the links to ensure the information (on both survey sites) is accurate and up to date. Additionally, district liaisons are strongly encouraged to also maintain all homeless education training records at the local level as evidence of compliance.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Melinda Dyer, at 360-725-6505 or email melinda.dyer@k12.wa.us. The OSPI TTY number is 360-664-3631. This bulletin is also available on the [Bulletins and Memoranda](#) page of the OSPI website.

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Assistant Superintendent
Student Engagement and Support

Mona Johnson
Director
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