



May 21, 2019

(X) Action Required:
Due Date: October 1, 2019
(X) Informational

BULLETIN NO. 030-19 EQUITY AND CIVIL RIGHTS

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
School District Civil Rights Compliance Coordinators
Public Charter Schools

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Equity Assurance Report Required of All School Districts and
Public Charter Schools

CONTACT: Sarah Albertson, Managing Attorney of Equity and Civil Rights
360-725-6162, equity@k12.wa.us, Agency TTY: 360-664-3631

PURPOSE

The Equity and Civil Rights Office at the Office of Superintendent of Public Instruction (OSPI) works to ensure each student has equal access to public education without discrimination by assisting and monitoring school districts and public charter schools.

This bulletin provides information for school districts and charter schools to complete the annual Equity Assurance Report through iGrants Form Package 447.

REQUIRED ACTION

Each school district and charter school must submit an annual Equity Assurance Report. This report is due **October 1**, via iGrants Form Package 447.

The Equity Assurance Report is used to annually report the school district or charter school is complying with the requirements of Chapters [28A.640](#) and [28A.642](#) RCW and [392-190](#) WAC regarding discrimination in schools on the basis of sex, race, creed, religion, color, national origin, veteran or military status, sexual orientation, gender expression, gender identity,

disability, or the use of a trained dog guide or service animal by a person with a disability. It also assures the district or charter school is complying with federal civil rights requirements, including Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Boy Scouts of America Equal Access Act.

OSPI encourages districts and charter schools to use this list to annually self-assess compliance with various civil rights requirements. This list is aligned with the [Civil Rights Consolidated Program Review Checklist](#), which can also be a helpful tool to regularly self-evaluate and document compliance, even outside of the Consolidated Program Review process.

The [Equity Assurance Report](#) can be accessed from OSPI's website.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact the Equity and Civil Rights Office at 360-725-6162 or e-mail equity@k12.wa.us. OSPI's TTY line is 360-664-3631.

This bulletin is also available on the [Bulletins and Memoranda](#) page of the OSPI website.

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OSPI provides equal access to all programs and services without discrimination based on sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at (360) 725-6162 or P.O. Box 47200 Olympia, WA 98504-7200.