May 9, 2018 ( X ) Action Required

 ( X ) Informational

BULLETIN NO. 039-18 SCHOOL APPORTIONMENT AND FINANCIAL SERVICES/SYSTEM AND SCHOOL IMPROVEMENT

TO: Educational Service District Superintendents

 School District Superintendents

 School District Business Managers

 School Building Principals

School Counselors

Public Charter Schools

Tribal Compact Schools

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: 2018–19 College in the High School (CHS) State Funded Subsidies

CONTACT: Becky McLean, Supervisor, Enrollment and Categorical Funding

 360-725-6306, becky.mclean@k12.wa.us

Kim Reykdal, Program Supervisor, Dual Credit and College Readiness Math Initiative, 360-725-6168, kim.reykdal@k12.wa.us

**PURPOSE**

This bulletin provides notice the application process to request College in the High School (CHS) state funded subsidies for the 2018–19 school year will be available on May 1, 2018. All public high schools, charter schools, and tribal compact schools are encouraged to apply for CHS state funded subsidies.

**BaCKGROUND ON chs state funded subsidies**

The CHS subsidies pay college fees for specific 11th and 12th grade students enrolled in eligible CHS classes, and are awarded based on the high school’s tier and Free and Reduced Price Lunch (FRPL) percentage. The CHS subsidies will be prioritized based on the following three tiers, in the order presented:

1. For high schools who are located, and students who live, 20 miles or more as measured by the most direct route from a college that offers Running Start. (10 college credits per student a year)
2. For high schools who receive small high school funding. (10 college credits per student a year)
3. For remaining high schools, students who have been deemed eligible for FRPL. (5 college credits per FRPL student a year)

High schools will be ranked within these tiers based on their October 1, 2017, 9th–12th grade FRPL percentage reported to CEDARS as of March 31, 2018. The CHS subsidies will be awarded for students attending the highest poverty schools first.

For Tiers 1 and 2, any 11th or 12th grader enrolled in an eligible CHS class will qualify for up to 10 college credits of subsidies per school year. For Tier 3, 11th or 12th grade students who qualify for FRPL will be eligible for up to 5 college credits of subsidies per school year.

The following link provides a list of high schools and their qualifying tier: [2018–19 List of High Schools and CHS Tiers](http://k12.wa.us/safs/INS/ENR/1819/List-of-High-Schools-and-CHS-Tier-2018-19.xls). Some high schools have changed tiers due to new branch college campuses opening, existing college campus moving, and changes to districts who receive small high school funding.

**HOW TO APPLY FOR CHS STATE FUNDED SUBSIDIES**

High schools apply for these subsidies using iGrants Form Package (FP) 732 – College in the High School (CHS) Subsidized Credits. This FP will be available starting May 1, 2018. Detailed instructions for completing the FP 732 can be found here: [2018–19 Instructions for Completing FP 732](http://k12.wa.us/safs/INS/ENR/1819/FP732-Instructions-2018-19.docx).

**The due date to submit an application is July 1, 2018, at 5:00 p.m.** Late submittals will not be accepted.

After July 1, 2018, and subject to the available funding, OSPI will notify districts, tribal compact schools, and charter schools if their high school’s request will be granted.

**INFORMATION AND ASSISTANCE**

For questions regarding this bulletin, please contact the following:

* Becky McLean, Supervisor of Enrollment and Categorical Funding, regarding fiscal requirements or enrollment reporting at 360-725-6306 or by email at becky.mclean@k12.wa.us; or
* Kim Reykdal, Program Supervisor, Dual Credit and College Readiness Math Initiative, regarding College in the High School program aspects at 360-725-6168 or by email at kim.reykdal@k12.wa.us.

The OSPI TTY number is 360-664-3631.

This bulletin is also available on OSPI’s [Bulletins](http://www.k12.wa.us/BulletinsMemos/bulletins2018.aspx) website.

Jamila B. Thomas Michaela W. Miller, Ed.D., NBCT

Chief of Staff Deputy Superintendent

Lisa Dawn-Fisher, PhD Tennille Jeffries-Simmons

Chief Financial Officer Assistant Superintendent

Financial Resources System and School Improvement

T.J. Kelly Dixie Grunenfelder

Director Director

School Apportionment and Financial Services K12 System Supports

CR:bem/kr

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