**Student: Grade:**

**Certificated Teacher:**

**Start Date: End Date:**

**Student Email Address:**

**Mailing Address:**

**Minimum hours of weekly learning activities: (27.75 hours for 1.0 FTE)**

Students Must Maintain Weekly Contact:

Students are required to maintain weekly direct personal contact with their teacher and that contact shall be for the purposed of instruction, review of assignments, testing, inquires on progress, or other learning activities. All meetings between certificated teacher and student will be done weekly through Skype, email, telephone, face-to-face and/or instant messaging.

Weekly and Monthly Progress Evaluation:

Student progress is evaluated weekly. Student monthly progress is at the discretion of the certificated teacher based on weekly evaluations and the students’ ability to complete instructor initiated learning benchmarks for the month. If a student fails to make progress all weeks, then monthly progress is unsatisfactory and an Intervention Plan will be put into place for the following month.

Student monthly progress is specifically evaluated against progress benchmarks, which are clearly defined in the online course/core course for each month. In addition to the course schedule, these benchmarks may also come in the form of lesson, unit, assignment and/or assessment completion dates. These established progress benchmarks would allow teacher and students to assess the students’ educational progress in meeting the course learning standards. At a minimum, students must turn in at least one assignment per week to maintain a status of “Making Monthly Progress,” but will need to complete all the instructor is asking for each week in order to complete the course on time.

Instructional Materials:

All learning activity resources and folders are contained within the student course of study. Online courses are accessed via login and password emailed directly to the student upon enrollment. The certificated teacher will list textbooks or other core course materials.

Certificated Teacher Signature: Date:

Student Signature: Date:

### LIST OF COURSES

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| **Course Title** | **Course Type\*** | **Course Code (CEDARS)** | **Credit** | **Certificated Teacher** | **Syllabus location** | **Date completed** | **Final Grade** |
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\*Type = Site-based Weekly (T), Site-based Not Weekly (U), Remote (R) or Online (O)

# Course Description/Syllabus

**Course Title:**

**CEDARS Code: Credit:**

**State Standards:**

**LENGTH OF COURSE:**

**CORE CURRICULUM or Online Courseware:**

**LEARNING GOALS/OBJECTIVES:**

**Upon successfully completing the course, the student should have mastered the following concepts:**

**LEARNING ACTIVITIES:**

**METHOD OF EVALUATION:**

Progress will be evaluated by daily work, tests, quizzes, participation, and/or performance-based assessments. Successful completion will be indicated by familiarity with and mastery of a majority of the concepts. Students are working to complete all district and state standards.

**ADDITIONAL INSTRUCTIONAL MATERIALS / SUPPLIES:**

**This Course Meets District Graduation Requirements.**