

Guide to 14.3

Section 504 and Students with Disabilities

Legal Background

Each LEA must identify, evaluate, and place students with disabilities in compliance with Section 504 and implement the legal standards under the ADA Amendments Act of 2008 (such as changes regarding major life activities, mitigating measures, etc.).

LEAs must obtain parental consent before all initial evaluations and initial placements under Section 504.

LEAs must ensure that evaluation and placement decisions are made by a group of persons, including persons who are knowledgeable about the student, the meaning of the evaluation data, and placement options.

LEAs must provide all necessary accommodations, related aids, and services for students with disabilities, including students with health conditions who may also be served by a health plan.

Note: This summary does not include all requirements related to Section 504 but is intended to serve as an overview for Program Review.

Legal authority: Section 504, 34 C.F.R. Part 104; RCW 28A.642.010.

Student 504 Plans and Related Documentation (14.3.A)

Evidence to Provide

Submit the below Section 504 documentation for one student at an elementary school, middle/junior high school, high school, online or ALE program, and alternative school (where applicable). Include at least one student with a health condition (e.g., diabetes, allergies, etc.).

- A. Section 504 plan documentation, including the following:
 1. Parent consent for initial evaluation.
 2. Evaluation documentation.
 3. Parent consent for initial placement.
 4. Section 504 plans.
 5. Evidence of manifestation determination meetings (if applicable).



Tips for Program Review

- Please do not redact student files submitted for this item.
- Reviewing this item, OSPI monitors will be checking to ensure 504 plan documentation demonstrates the LEA is following the Section 504 process, including receiving parent consent, conducting an evaluation, and holding manifestation determination meetings when needed.
- OSPI requests Section 504 plan documentation for at least one student with a health condition (e.g., diabetes, allergies, etc.) to ensure the LEA is meeting its obligation to evaluate and provide disability-related services to students with health impairments who need them to access and benefit from their education, as required under Section 504 (A health plan alone may not be sufficient to meet Section 504 requirements).

Learn More About Section 504

- OSPI [504 Plans and Students with Disabilities](#) webpage (guidance, sample forms, and resources)
- OSPI Training on Section 504:
 - [Navigating Section 504 Webinar | Handout](#)
 - [Section 504: Beyond the Basics Webinar | Handout](#)