



---

# SUPERINTENDENT OF PUBLIC INSTRUCTION

---

*Randy I. Dorn* Old Capitol Building · PO BOX 47200 · Olympia, WA 98504-7200 · <http://www.k12.wa.us>

---

February 26, 2015

( ) Action Required  
(X) Informational

## MEMORANDUM NO. 016-15M TITLE 1, K-12 FINANCIAL RESOURCES

TO: Educational Service District Superintendents  
School District Superintendents  
School Principals  
School Public Relations Professionals

FROM: Randy I. Dorn, State Superintendent of Public Instruction

RE: Community Eligibility Provision (CEP): Impact on Non-Child Nutrition Programs

CONTACT: Gayle Pauley, (360) 725-6170, [gayle.pauley@k12.wa.us](mailto:gayle.pauley@k12.wa.us)  
Agency TTY: (360) 664-3631

This memo is to provide information for non-child nutrition programs that use free and reduced price data for poverty reporting for Title I, Part A, and State Funded Programs. Section 104a of the Healthy, Hunger-Free Kids Act provides an alternative to household applications for free and reduced price meals. Community Eligibility Provision (CEP) allows schools with high numbers of low-income children to serve free breakfast and lunch to all students without collecting school meal applications. This potentially increases participation in school meal programs and decreases school food service administration costs.

We have created a Question/Answer document to address questions we have received, and some general information about how the CEP provision impacts other funding sources besides Child Nutrition (attached).

We have also created an income survey document a CEP school can use as an alternative to collecting free/reduced price data from families. You can find this form at <http://www.k12.wa.us/ChildNutrition/Programs/NSLBP/CommunityEligibility.aspx>

MEMORANDUM NO. 016-15M T1/K-12 FR

Page 2

February 26, 2015

For questions, please contact Gayle Pauley, Assistant Superintendent, Special Programs and Federal Accountability, (360) 725-6170 or [gayle.pauley@k12.wa.us](mailto:gayle.pauley@k12.wa.us). TTY line is (360) 664-3631.

## SPECIAL PROGRAMS AND FEDERAL ACCOUNTABILITY

Gayle Pauley  
Assistant Superintendent

## K-12 FINANCIAL RESOURCES

JoLynn Berge  
Chief Financial Officer

RD:kb

Attachment

*OSPI provides equal access to all programs and services without discrimination based on sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at (360) 725-6162 or P.O. Box 47200 Olympia, WA 98504-7200*