**Bridge to College Course Implementation**

**Planning Document**

**Planning Team: School Name: ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **BTC English Teacher/s:**  | **BTC Math Teacher/s:**  |

| **Planning Component** | **Things to Consider for our School** | **Key People/Roles to Involve** | **Timeframe**(Immediately, 30, 60, 90 days? 1st Semester/2nd Semester, etc?) | **Supports / Resources Needed?**(work with BTC Course Trainer and BTC Leadership) |
| --- | --- | --- | --- | --- |
| **Course Schedule and Logistics*** Communities of Practice Dates
* Regular check-in meetings about how the implementation is going (teachers, admin, counselors, district, etc.)?
* iGrants funding process: BTC teacher summer stipends & substitutes, materials $
 | English:Math:  |  |  |  |
| **Student Enrollment** * Review class lists – consider appropriate student placement
* Identify what supports are needed for our students
* Who else should be involved in student placement decisions?
* Other?
 | English:Math: |  |  |  |
| **Course Branding and Coding*** Is the correct course code being used?
* Who will assure CEDARS entry?
* Course description – does it need to be modified?
 |  |  |  |  |
| **Course Materials and Supports*** Curriculum Supports – what do we need to purchase? By when?
* Will students need 1-1 devices?
* What needs to be printed – process?
* Process and timing for obtaining materials?
 | English:Math: |  |  |  |
| **Internal and External Support Structures for Teacher Collaboration & Course Implementation** * If only 1 teacher at a school – is there someone in the district to collaborate with between CoPs?

 * How can instructional leader support the Bridge teacher & how can the Bridge Teacher’s content expertise support understanding of content shifts?
* Connections with teacher across contents?
* Collaboration in student identification?
 |  |  |  |  |
| **Communication Loops*** Counselors
* Communications with students and families
* Cross-school communications (other teachers, etc.)
 |  |  |  |  |
| **Other?** **Challenges we anticipate?** |  |  |  |  |