**K­–12 Data Governance Group**

**Meeting Minutes**

Thursday, September 26, 2019

9 a.m.–12 p.m.

OSPI – Brouillet Conference Room  
600 Washington St. SE

Olympia, WA 98504

**Welcome and Introductions** - *Emily Rang, Director of Data Governance, OSPI*

* Meeting called to order at 9:08 a.m.
* Agenda reviewed
* Introductions
  + Dr. Min Sun shared the latest issue of “Research that Matters” from the University of Washington College of Education <https://education.uw.edu/research-that-matters/>
  + Dr. Arina Gertseva shared:
    - “The Achievement Gap: Education Outcomes of Court-involved Students,” <https://erdc.wa.gov/publications/justice-program-outcomes/achievement-gap-education-outcomes-court-involved-students>
    - “Education Outcome Characteristics of Students Admitted to Juvenile Detention,” <https://erdc.wa.gov/publications/justice-program-outcomes/education-outcome-characteristics-students-admitted-juvenile>

**March 2019 Minutes Posted/Check-in on SharePoint with Login**

* The March meeting minutes are posted to the [K-12 Data Governance Meetings Web Page](https://waospi-my.sharepoint.com/personal/robin_howe_k12_wa_us/_layouts/15/onedrive.aspx?id=%2Fsites%2Fcisl%2FK12DataGovernanceGroup%2FShared%20Documents&listurl=https%3A%2F%2Fwaospi%2Esharepoint%2Ecom%2Fsites%2Fcisl%2FK12DataGovernanceGroup%2FShared%20Documents) and SharePoint
* Contact [Robin Howe](mailto:robin.howe@k12.wa.us) with SharePoint questions

**Update on Data Governance** - *Emily Rang, Director of Data Governance, OSPI*

* **Updated Data Sharing Agreements From OSPI**
* **CEDARS New Data Request Process** 
  + [Meeting Presentation](../../../Presentations/2019-09-26%20K12%20Data%20Governance.pptx)
* **OCIO working on update for Data.wa.gov search engine to be more user friendly** 
  + Currently linking pages to data portal to assist in the matter

**CEDARS New Data Requests for Information**

* **(84) G10 Teacher Indicator** 
  + Edit reporting guidance and remove two alternate designations for job share and co-teaching
* **(85) CEDARS Element K-6 LRE Codes** 
  + Tracking SPED students in non-public agencies
  + Comments:
    - Information may be stored more on the medical side of paperwork for SPED for students, look at 3rd party systems for tracking
    - Homeless is a sub-code that can be tracked afterwards for SPED students
* **(86) Change LRE of 5 Year-Olds in Kindergarten**
  + Coding change to track 5 year-olds in the 6-21 age value category (federally required change)
* **(91) Project Lead the Way Course Designation** 
  + Add a Course designation code
  + Add new value
  + There will be an ongoing legislative report
  + [ERDC Report](https://erdc.wa.gov/publications/student-outcomes/student-participation-and-postsecondary-outcomes-specialized-courses-0)
* **(94) New Student Program: Career Launch** 
  + Requires interaction with industry (paid internship)
  + Add value for participation in program: will use qualification code with program approval to create a new code (for now the new value just covers the Career Launch Program)
  + Optional reporting for new program code- only report if they have students in the program
    - Track performance targets for future growth
    - Can join pathway K-12 or college
  + Tim Norris from ERDC offered a few public resources regarding CCW:
    - <https://careerconnectwa.org/resources/>
    - <https://careerconnectwa.org/wp-content/uploads/2019/02/190116-CCW-Long-Deck-vPOST4.pdf>

**CEDARS New Data Requests for Recommendation**

* **(80) New Withdrawal Code for Student Non-Attendance**
  + Expanding the unknown category
  + Comments:
    - How many absences needed? – CEDARS standard: 20 consecutive districts, most align with this standard because it coincides with fiscal reporting but some districts do 5-10 days
    - How many kids?- 50% of UNK codes fall into the unknown category currently
    - Accountability concern for performance – may impact enrollment variable with withdrawal days being different
    - Review the existing WAC for fiscal reporting for enrollment to create more consistency
    - Who will be overseeing the districts that we are collecting from for accountability? - to minimize the number of dropouts
      * Looking at graduation rates where schools and districts have higher dropout rates
      * State Auditor’s Office looks at coding and paperwork
* **(82) Did the Student Pass the ASVAB**
  + Two ways to take the test- paper versus digital
  + The score minimum amongst the branches is chosen by the State Board of Education
  + The results are given to the student and recruiter- they are not stored
  + Collect indicator that student took and passed ASVAB (only in high schools) “yes” indicator
  + Reporting required by HB 1599: there is currently no way to track all pathways available to students- information will be housed in the EDS system
  + Comments:
    - If there is a change in the base score for passing and the student is now able to use that pathway, does the district back track and update the reporting?
    - Would this be reported by counselors and how would we gain consistent reporting if it falls on the students to provide the information?
* **(83) Special Education Performance Indicators** 
  + Indicator 7
    - Putting student demographic data into CEDARS, this data is already collected by the districts
    - Will need to get the mapping process to match between reporting systems
    - Adding values specialized to students connected to SSID – add elements to file K
  + Indicator 11 and 12
    - Determine if student is eligible for services and look at timeline for reason why they did not meet their cut-off date (does not currently fit into file K)
  + Indicator 13
    - This is connected to the student IEP: was only getting data from 100 out of 300 districts each year (same districts reporting each time) and was only tracking those that are severely disabled not all students being served by SPED
    - This would require districts to track 5-30 IEPS for them to review on an annual basis, recording 6 specific indicators, and report to OSPI from all districts
      * Will be put into a downstream application- qualitative questions for reporting, ages 16 or older and being served by SPED
      * Rubric will be created to determine appropriate sample size for reporting
* **(88) CTE Industry Certifications** 
  + Create a list of industry certifications (CIP approved list)
  + Beginning stakeholder process to determine list to be approved
  + Reporting: when they opt to provide the course they indicate whether students are eligible, our assumption then becomes that the school is responsible to report eligible students
  + Comment:
    - How do you track when a student changes CTE pathway midway?
* **(89) Dyslexia Screening Data** 
  + Dyslexia tracking for basic information
  + Current collection is at an aggregate level and this will change it to student level
  + Comment:
    - What data is to be collected? - Advisory Council to inform this aspect
* **(90) Add Course Level and Course Sequence and Remove Non-High Rigor State Course Codes**
  + Course level and sequence- where student is in progression of course taking
  + Designation of state course code with “n” value does not need to happen anymore because it is not clear when to use
  + Remove generic state course codes for middle/ junior high institutes- helps with educator equity work for when they are teaching within their field, and help with tracking HB 199 (to track any required courses that count as high school credit)
  + 1st year is optional to report to address issues that arise
* **(92) New Valid Values in Exclusionary Discipline** 
  + Addition of values to reduce the other category:
    - **Threat to Other**, defined as: Spoken, written or electronic statements or actions conveying the malicious intent of causing physical injury to another person or group of people. (Note: if the behavior meets the definition of Bullying or Discriminatory Harassment, then the Code 14 or 16 should be entered in Element R08)
    - **Intimidation/Non-Sexual Harassment**: Behavior that includes non-violent/non-sexual offensive contact with another person, publicly insulting another person with abusive words or gestures, subjecting another person to alarm by conveying a false report that the student knows to be false, or use of electronic or telephonic means to convey false or embarrassing information about another person. (Note: if the behavior meets the definition of Bullying or Discriminatory Harassment, then the Code 14 or 16 should be entered in Element R08)
    - **Arson**: Causing a fire or explosion in order to injure another person or to damage or destroy property.
* **(95) Flag for Students Receiving Waiver for 2 Credits** 
  + Was not reviewed in meeting – please review and provide recommendation.

**Comments and Observations from the Audience or Public** – none

**Meeting adjourned at 12:10 p.m.**

**Members in Attendance**

Andrew Parr State Board of Education

Arina Gertseva Washington State Center for Court Research

David Kinnunen Office of the Superintendent of Public Instruction

Dr. Min Sun University of Washington College of Education

Jisu Ryu Profession Educators Standards Board (PESB)

Julia Cramer Washington State Institute for Public Policy

Katie Weaver Randall Office of the Superintendent of Public Instruction

Marty Daybell Washington School Information Processing Cooperative

Michael Mann Legislative Evaluation and Accountability Program Committee

Steve Young Office of the Superintendent of Public Instruction

Tim Norris for Karen Pyle Education Research and Data Center (ERDC)

Tammy Cordova via Warren Wessling Washington State Department of Children, Youth, and Families

**Members Participating Virtually**

Dr. Jim Smith Commission on African American Affairs & Educational Opportunity Gap Oversight and Accountability Committee

Ellen Perconti Mary M. Knight School and Grapeview School District

Lester Brown Washougal School District

Myron M. Hammond Insight School Washington, Quillayute Valley School District

T.J. Kelly via Vicky Dyer Office of Superintendent of Public Instruction

**Members Not in Attendance**

Allen Miedema Northshore School District

Barbara Lucenko Washington State Department of Social Health Services

Carol Lewis Cheney School District

Dana Anderson Educations Service District 113

Erik Grotzke Federal Way High School, Federal Way Public Schools

Judie Jaeger Seattle Public Schools

Scott Poirier Washington Education Association

**Staff and Public in Attendance**

Greg Beck Office of Superintendent of Public Instruction

Julia Fallon Office of Superintendent of Public Instruction

Krissy Johnson Office of Superintendent of Public Instruction

Mark McKechnie Office of Superintendent of Public Instruction

Robin Howe Office of Superintendent of Public Instruction

Sandy Grummick Office of Superintendent of Public Instruction

Travis Wentworth Office of Superintendent of Public Instruction