

TRAINING UNITS COMPLETION RECORDS

For each topic, the applicant (student) must initial that the training was received; the instructor must initial that the applicant satisfactorily completed the training.

DRIVER REQUIREMENTS

	Student	Instructor	Date
Authorization	_____	_____	_____
Personal Appearance and Attitude	_____	_____	_____
Substitute Drivers	_____	_____	_____
Rules for Bus Drivers	_____	_____	_____
Evacuation Drills	_____	_____	_____
Driver Liability	_____	_____	_____
Fatigue	_____	_____	_____

PASSENGER REQUIREMENTS

	Student	Instructor	Date
Rules for Bus Passengers	_____	_____	_____
Loading and Unloading	_____	_____	_____
Passenger Management	_____	_____	_____
Harassment on the Bus	_____	_____	_____

EQUIPMENT REQUIREMENTS

	Student	Instructor	Date
Types of Buses	_____	_____	_____
Accessory Equipment	_____	_____	_____
Gauges and Meters	_____	_____	_____

DRIVING REQUIREMENTS

	Student	Instructor	Date
Rules of the Road	_____	_____	_____
Lines and Signs	_____	_____	_____
Fuel Conservation	_____	_____	_____
Reference Point Driving	_____	_____	_____
Defensive Driving	_____	_____	_____
Collision Scene Procedures	_____	_____	_____
Railroad Crossing	_____	_____	_____
Emergency Situations	_____	_____	_____

SPECIAL SERVICE

	Student	Instructor	Date
Buses and Equipment	_____	_____	_____
Pre- and Post-Trip Inspection	_____	_____	_____
Passenger Care and Handling	_____	_____	_____
Aides and Assistants	_____	_____	_____
Emergency-Evacuation	_____	_____	_____
Routing	_____	_____	_____
Driver Awareness	_____	_____	_____

BEHIND-THE-WHEEL DRIVING TECHNIQUES

	Student	Instructor	Date		Student	Instructor	Date
Pre- and Post-Trip Inspection	_____	_____	_____	Urban Driving	_____	_____	_____
Mirrors	_____	_____	_____	Rural Driving	_____	_____	_____
Starting–Stopping–Braking	_____	_____	_____	Turnarounds	_____	_____	_____
Lane Use and Turns	_____	_____	_____	Grades	_____	_____	_____
Backing and Parking	_____	_____	_____	Transmission Use	_____	_____	_____

Date Completed _____