



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
 Student Transportation
 Old Capitol Building
 PO BOX 47200
 Olympia, WA 98504-7200
 (360) 725-6120 TTY (360) 664-3631 FAX (360) 586-6124

ESD	CO	DIST
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TRANSPORTATION VEHICLE FUND EXPENDITURE APPROVAL

ESD OR SCHOOL DISTRICT NAME: _____

The director of Student Transportation, in collaboration with the regional transportation coordinators of the educational service districts, will review requests for use of TVF funds for major repairs using the following guidelines (Also refer to OSPI Memorandum 001-10M):

1. The school bus needing major repairs is still receiving School Bus Replacement System funds (the bus is still "on the depreciation system").
2. The major repair is similar in cost to the replacement or complete rebuild of an engine.
3. The major repair does not include nonrelated routine service, preventative maintenance, or similar work. For instance, the rebuild of the brake system would not qualify for inclusion in the total cost of any such "major repairs."
4. Replacing a transmission (without concurrent engine replacement or other substantial required work) would not **by itself** qualify as major repair.
5. Costs resulting from an insurable collision (or similar event) would not qualify for access to TVF funds.
6. The school district must be able to provide records indicating a preventative maintenance program in reasonable alignment with industry standards.
7. Replacement of diesel-electric hybrid battery sets or the re-certification of compressed gas tanks would not qualify for inclusion in the total cost of any such "major repairs."
8. Labor costs cannot be included for any repairs performed by school district personnel.

Date of Repair _____ State Bus Number _____

Repair Details

Cost of Repair \$ _____

Return to: Student Transportation
 Office of Superintendent of Public Instruction
 Old Capitol Building
 PO BOX 47200
 OLYMPIA WA 98504-7200

OSPI USE ONLY

Current State Price \$ _____
 Cost of Repair \$ _____

- Approved
 Disapproved
 Other

 DIRECTOR OF STUDENT TRANSPORTATION

 DATE