Community Eligibility Provision

Preparing Data for Your CEP Application

Wendy Barkley, RD
Supervisor, School Nutrition Programs
OSPI Child Nutrition Services



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Community Eligibility Provision Webinar

We are a Community Eligibility school....

Now What?

Community Eligibility Provision

How do we get started with CEP?

What type of records do we need to prepare & keep on file?

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Getting Started with CEP – Collecting Data

Getting Started with CEP – Collecting Data

Step 1: Collecting the data for # of Identified Students

Identified
Students

Total # of Identified
Students

X 100

Students with access to
NSLP/SBP

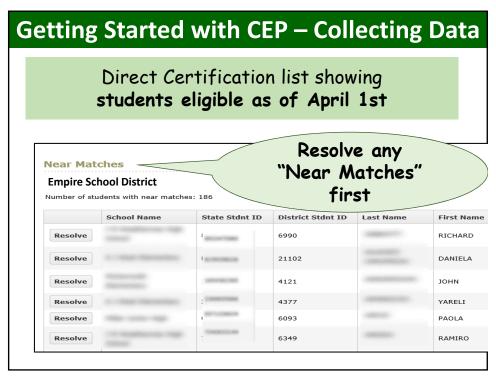
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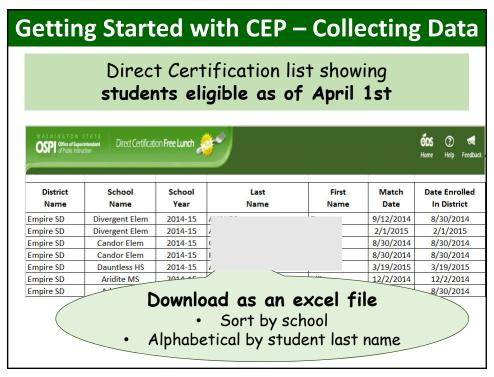
Getting Started with CEP – Collecting Data

Identified Students Directly Certified for school meals at no **Students:** cost

- * Assistance Program Household (Basic Food, TANF, FDPIR)
- Other Source Categorical Eligible Students (Foster Care, Homeless, Migrant, Head Start or Even Start)

What data sources can I use?





Getting Started with CEP – Collecting Data

Empire School District Enrollment Sorted by Family ID #							
Last Name	First Name	Match Date	Date Enrolled In District	Family ID#			
AVALOS	Ernesto	9/12/2014	8/30/2014	156	on DC LIST		
ACEVEDO	Christina		9/25/2014	156			
HERNANDEZ	Mike	12/2/2014	12/2/2014	295	on DC LIST		
ARIAS	Tris		12/2/2014	295			

List showing students eligible by extending eligibility

- 1st day of school 3/31/15
- · Alphabetical by last name
- Sub-sort by family #ID

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Getting Started with CEP – Collecting Data

Direct Certification print out showing student search

Possible Matches

Possible matches between the search data that you entered and the records received from DSHS are displayed below.

Last Name	First Name	Middle Name	Birth Date	Last 4 of SSN	TANF ID	Bas Food ID	Fos Care	Reason Qualified	Address 1	Address 2	City
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gardini.	20HW	С	(81 (32- (488))	0517		10752350	N	Basic Food	FTT CONTROL FORETHE SMI MT ME		OLYMPIA
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SHELD CAL	20HW		(81-(31- (881)	4455		(2290803)	N	Basic Food	8471-396 86		SPOKANE
and the	Name	w	0.012000	2015			N	Basic Food	9855:18531		AUBURN

Getting Started with CEP – Collecting Data

Step 1: Collecting the data

Identified Students Directly Certified for school meals at no **Students:** cost

- Assistance Program Household (Basic Food, TANF, FDPIR)
- Other Source Categorical Eligible Students (Foster Care, Homeless, Migrant, Head Start or Even Start)

Use the table below to list each student you rate, the student's grade level, the student's ratings based on the TELPAS Proticinery Level
Description (PLIA)s, and the specified inser information. For each domain assessment, ordinate the student's ratings based on the TELPAS Proticinery Level
Description (PLIA)s, and the specified inser information. For each domain assessment, ordinate the student's ratingship and the specified insert insert the specified in accordance with the instructions in Rating
7. Sign and date the rooter and return it is your campus coordinator.

Student Name

Casalt
Latering Speaking Writing Readed
1.

Latering Speaking Writing Readed
1.

2.

3.

4.

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Getting Started with CEP – Collecting Data

List from Homeless Liaison

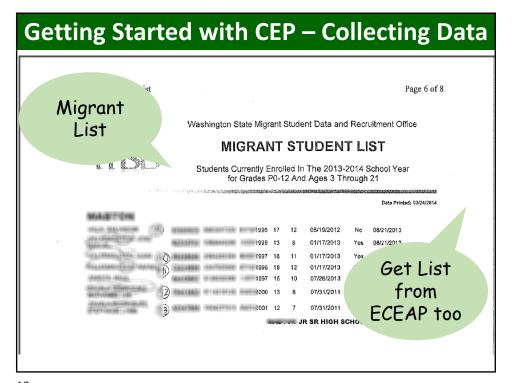
- 1st day of school March 31st
 - Alphabetical by last name
 - By school

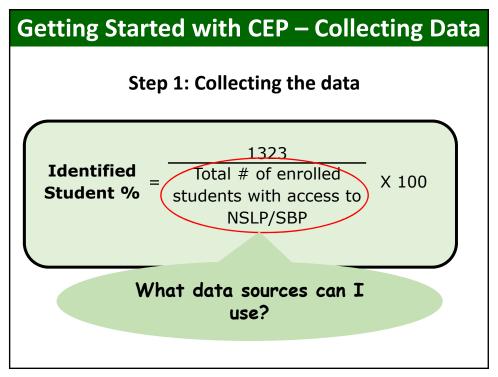
Empire School District

List of "Homeless Students" August 30, 2014 - March 31, 2015

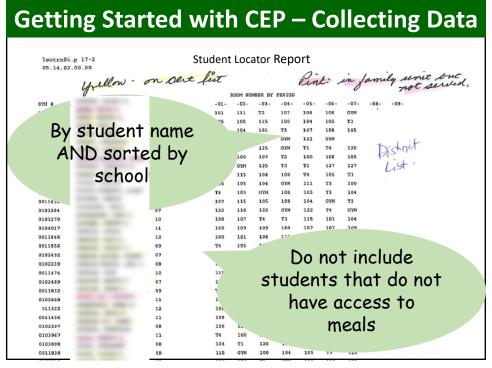
Last Name	First Name	School	Date Certified	Certified By:
AGUILAR	Will	Dauntless HS	12/2/2014	H.T.
AGUILAR	Edward	Dauntless HS	1/15/2015	H.T.

Homeless Liaison Signature: Helen Twist 3/31/2015





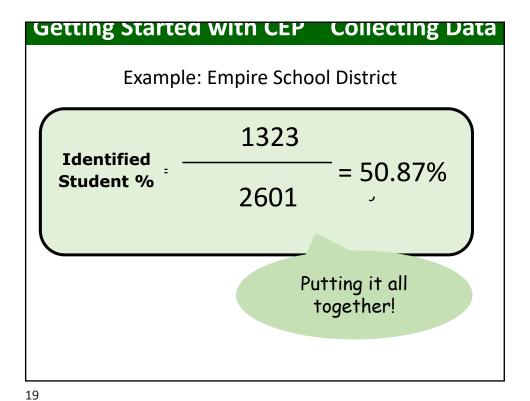
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10 ACEVEDO (Christina Dauntless HS I	
11 AGUILAR Will Dauntless HS Homeless	
12 AGUILAR Edward Dauntless HS	
13 AGUILAR DIAZ Abert Dauntless HS	
14 AGUILERA Gilbert Dauntless HS	
15 ALCALA Michael Dauntless HS	
16 GONZALEZ Eric Aridite MS	
17 GUTIERREZ Cameron Aridite MS	
18 HERMOSO-SEDANO Meredith Aridite MS	
19 HERNANDEZ Mia Aridite MS	
20 HERNANDEZ Mike Aridite MS	

Getting Started with CEP – Collecting Data

Direct Cert List		1297
Direct Cert – extended eligibility	+	5
Direct Cert – student search	+	2
Homeless List	+	2
Migrant List	+	7
Head Start / ECEAP List	+	10
	=	1323



Getting Started with CEP – Application Process

CEP Application Workbook

| Contact Page | Agreement | Meal Counting | LEA-District | Individual School | Grouped Schools |

Getting Started with CEP – Application Process

- 1. CEP Application is reviewed for completeness and accuracy by program specialist
- 2. Supporting documentation is validated by program specialist
- 3. Approval provided once steps 1 and 2 are complete

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Getting Started with CEP – Document Retention

Must retain records used in development of the ISP

- · Initial year of approval
- · Year any updates are made to the ISP

3 years after submission of the final claim for reimbursement

Grouping Strategies

Qualify a near-eligible site with an eligible site to make both sites eligible

School A: 105/300 = 35% Identified Student School B: 325/500 = 65% Identified Student Group School A & B = 53.8% Identified Student

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Reimbursement under CEP

Identified Student % x 1.6 = Reimbursed at Free Rate

Remainder reimbursed at Paid Rate

* Any meal costs in excess of the total Federal reimbursement must be covered through non-Federal sources.

Reimbursement under CEP

Evaluate

✓ Number of F/R Applications for students eligible by income

These students may move to the paid category \$2.53/2.90 -> .28¢

- ✓ Loss of .30 ¢ Breakfast & .40 ¢ copay for lunch
- ✓ Loss of .18 ¢ / breakfast for reduced price meals

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Empire School District - Example

50.87 x 1.6% = 81.4% Reimbursed at Free rate

18.6% Remainder reimbursed at Paid Rate

1000 student meals

814 reimbursed at the "Free" Rate 186 Reimbursed at the "Paid" Rate

Grouping Strategies

Maximize Reimbursement

School C: 382/513 = 74.5% Identified Student (100% reimbursed at free rate)

School D: 258/496 = 52% Identified Student (83% reimbursed at free rate)

Group School C & D = 63.4% Identified Student (100% reimbursed at free rate)

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Now - April 1st LEAs gather data to figure Identified Student Percentage May June June 30th CEP Application due to OSPI CNS



Community Eligibility Provision Webinar Questions? OSPI Child Nutrition Services A Parkher in Education