**Enter LEA Name Here**

**Section 504 Contact Log**

|  |  | **Date:** | Enter date |
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| **Student:** | Enter name |  |  |
| **School:** | Enter name of school | **SSID:** | Enter state student ID number |
| **Grade:** | Enter grade | **DOB:** | Enter date of birth |

| **Parent / Guardian:** | Enter name | **Phone 1:** | Enter phone number |
| --- | --- | --- | --- |
| **Address:** | Enter mailing address | **Phone 2:** | Enter phone number |
| **Email:** | Enter email address |  |  |

| **Parent / Guardian:** | Enter name | **Phone 1:** | Enter phone number |
| --- | --- | --- | --- |
| **Address:** | Enter mailing address | **Phone 2:** | Enter phone number |
| **Email:** | Enter email address |  |  |

| Date | Method of Communication | Notes |
| --- | --- | --- |
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