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| OSPI Logo |  OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION Student Transportation Old Capitol Building PO BOX 47200  Olympia WA 98504-7200 (360) 725-6120 TTY (360) 664-3631 FAX (360) 586-6124 **SCHOOL BUS** **DISPOSITION REPORT** |

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| **DISPOSITION** |
| SCHOOL DISTRICT NAME      | AUTHORIZED REPRESENTATIVE (PRINT)       | ESD NO.       | COUNTY NO.       | DISTRICT NO.       |
| Directions for completing disposition: |
|  Upon disposition or retirement of district- or contractor-owned school bus, use this form. The disposition action will be reported within thirty (30) days following the date of transaction. The following documents must be submitted to your Regional Transportation Coordinator in order to make appropriate disposition:* School Bus Disposition Report (Form SPI 1020) signed by an authorized school district representative, and
* The yellow School Bus Operation Permit.
* Email completed School Bus Disposition Report to your regional transportation coordinator.
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| Vehicle Identification Number (17 Characters)      | Body Make      | Year      |
| State Bus Number        |  District Bus Number        |
| [ ]  Operating permit attached | **Bus Type** [ ]  A-1 [ ]  A-2 [ ]  B [ ]  C [ ]  D |
| **School District Only**[ ]  Sold To:       [ ]  Retained for Parts [ ]  Other       [ ]  Traded in To:       [ ]  Retained for Other Service[ ]  Leased To:       End date of Lease Agreement       [ ]  Leased to Own: To:       End date of Lease Agreement        |
| **Contractor Only** [ ]  Removed from Contract |
|   AUTHORIZED REPRESENTATIVE’S SIGNATURE DATE |

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| **REGIONAL COORDINATOR’S APPROVAL** |
| [ ]  Disposition Approved  SIGNATURE DATE | Remarks:       |