Safety Advisory Committee
Core Team Planning
April 26, 2012
8:30-3:30
WA Schools Risk Management Pool Offices, Southcenter,
Tukwila, WA

8:30 – Welcome – Introductions

8:40 – The Purpose and Plan for the day
   - History  (1)*

9:00 – Advisory Committee Vision – Mission – Purpose   (2), (3)
   - Current 2011 Budget Proviso Language   (4)
   - Current Priorities   (5)

10:30 - Break

10:45 – Advisory Committee Membership   (6)

12:00 – Lunch

1:00 – Advisory Committee Governance & Meetings   (7), (8)

1:45 – Rubric: The Advisory Committee
   - How do we measure the effectiveness / success of the School Safety Advisory Committee?

3:00 - Putting it All Together: Next Steps

3:30 - Closure

Documents Referenced Below:

2. SECOND ENGROSSED SUBSTITUTE HOUSE BILL 1087 , 2011.

* The parenthetical numbers refer to the document sections on the following pages.
1. The original School Safety Center Advisory Committee and School Safety Center model was developed in 2001 legislative budget proviso language, providing broad guidance for a new program. As the two entities evolved and addressed the growing complexities of school safety, a revised approach to organizing and funding this effort is needed:

1. The School Safety Center shall remain under the Superintendent of Public Instruction to provide for consistent, statewide guidance and assistance to school districts, educational service districts, and community stakeholders; and,

2. The School Safety Center Advisory Committee shall exist to support the operations of the School Safety Center by providing input, reviewing program proposals, and providing a forum for discussion of school safety issues.
2. **The Washington State School Safety Center** supports student learning by assisting districts in creating and promoting emotionally and physically safe schools for staff, students, and visitors. The methods employed include, but are not limited to:

1. Provide schools with school safety guidance and assistance to support school-based prevention, preparedness, mitigation, intervention, emergency response, and post-incident recovery programs.
2. Collaborate with a cross-section of specialists to assist schools in comprehensive school safety planning.
3. Function as a clearinghouse for information to assist schools and community organizations to help them address school safety related issues.
4. Collect, interpret, and disseminate relevant school safety data and information to interested stakeholders.
5. Provide technical assistance to schools on reporting and documentation requirements for safety-related programs.
6. Proactively seek input and advice from stakeholders to promote a dialogue regarding School Safety Center functions and priorities.
7. Engage in continuous professional development relevant to, prevention and intervention and school safety.

3. **The Washington State School Safety Center Advisory Committee** advises the School Safety Center and the Superintendent of Public Instruction on issues relevant to school safety and the legislature. The Committee is comprised of stakeholders from the K-12 system, from a variety of professional disciplines, and from a variety of agencies and organizations who have an interest in promoting school safety in the K–12 public education system in Washington State.

The Committee meets regularly to consider the **ongoing, routine issues** that impact school safety, and also holds in-depth meetings to address **more complex concerns**. The Committee provides input and feedback to the Safety Center, the Superintendent, and indirectly to member organizations on matters related to school safety and the legislature.
4. Current Proviso Language: **SECOND ENGROSSED SUBSTITUTE HOUSE BILL 1087.** p. 84

(4) $100,000 of the general fund--state appropriation for fiscal year 2012 and $100,000 of the general fund--state appropriation for fiscal year 2013 are provided solely for a school safety program. The commission, in collaboration with the school safety center advisory committee, shall provide the school safety training for all school administrators and school safety personnel hired after the effective date of this section.

(5) $96,000 of the general fund--state appropriation for fiscal year 2012 and $90,000 of the general fund--state appropriation for fiscal year 2013 are provided solely for the school safety center within the commission.

The safety center shall
- act as an information dissemination and resource center when an incident occurs in a school district in Washington or in another state,
- coordinate activities relating to school safety, and
- review and approve manuals and curricula used for school safety models and training.

Through an interagency agreement, the commission shall provide funding for the office of the superintendent of public instruction to continue to develop and maintain a school safety information web site.

The school safety center advisory committee shall develop and revise the training program, using the best practices in school safety, for all school safety personnel. The commission shall provide research-related programs in school safety and security issues beneficial to both law enforcement and schools.
5.

A. **The AWSP Leadership Framework: The Eight new Principal, Evaluation Criteria**

1. **Criterion 1 Rubric | Creating a Culture**
   Creating a school culture that promotes the ongoing improvement of learning and teaching for students and staff.

2. **Criterion 2 Rubric | Ensuring School Safety**
   Providing for school safety. An effective leader supports the community (both in and out of school) to develop a more nuanced/expanded understanding of what it means to be safe. Physical, emotional, and intellectual safety are critical and necessary conditions in order for effective teaching and learning to take place.

B. Current [School Safety Center](#) Resource Links:

* [Bullying and Harassment (RCW 28A.300.285)](*)
  Behavior Report (28A.600.460)
* [Discipline and Conduct (WAC 392-400-235)](*)
  Emergency Drills and Exercises (28A.320.125)
* [Gangs in Schools (28A.300.490)]
  Healthy Youth Survey
* [Internet Safety (RCW 28A.300.285)](*)
  Juvenile Sex Offenders in Schools (RCW 9A.44.130)
  Lesbian, Gay, Bisexual, Transgender Student Support
  Pandemic Flu Preparedness (OSPI Health Services)
  School Safety Manual (28A.320.125)
  School Mapping Emergency Response System (28A.320.125)
  SOS – Help Links for Youth
  Spanish Language Resources – Recursos en español
* [Threat Assessment and Policy(RCW 28A.320.128)](*)
  *Training and Professional Development (RCW 28A.320.125)
  Truancy (Becca Bill) and Compulsory Attendance (RCW 28A.225.151)
  Weapons and Schools (RCW 28A.320.130A)
  Youth Safety – Additional resources
6. **MEMBERSHIP:** Membership shall be comprised of stakeholders from the K-12 system, a variety of professional disciplines, and a variety of agencies and organizations who have an interest in promoting school safety in the K–12 public education system in Washington State. Membership will be offered in writing through OSPI, with clearly defined term limits.

**Membership Organizations:**
1. Office of Superintendent of Public Instruction (OSPI)
2. Educational Service District Superintendents (ESD)
3. Educational Service District Prevention Center Directors
4. Washington State School Directors Association (WSSDA)
5. Washington Association of School Administrators (WASA)
6. Association of Washington School Principals (AWSP)
7. Washington State Emergency Management Division (WSEMD)
8. Washington State Department of Health (DOH)
9. Washington State Dept. of Labor and Industries (L & I)
10. Washington State Criminal Justice Training Commission (CJTC)
11. Washington State Fire Marshal’s Office (WSFMO)
12. Washington Education Association (WEA)
13. Washington State Parent-Teacher Association (PTA)
14. Washington Association of Sheriffs and Police Chiefs (WASPC)
15. Washington State Emergency Management Association (WSEMA)
16. Washington School Safety Organization (WSSO)
17. Washington Association of Fire Chiefs (WAFC)
18. Washington Fire Commissioners Association (WFCA)
19. Washington Association of Maintenance and Operations Administrators (WAMOA)
21. Public School Employees of Washington (PSE)

**Membership Stakeholders:**
1. A current K–12 public school principal
2. A current K–12 public school student
3. A current School Resource Officer or School Security Officer
4. A current Senator from the Democratic caucus
5. A current Senator from the Republican caucus
6. A current Representative from the Democratic caucus
7. A current Representative from the Republican caucus
7. **GOVERNANCE:** As the Committee is comprised of volunteers, role expectations shall be clear defined in writing and time-limited so as to not place an undue burden on any person or organization. Committee roles shall include, at a minimum the following:

   A. One (1) Chair, appointed by the Superintendent for a term of two school years (July 1-June 30).
   B. One (1) Past Chair, or the person who previously held the position of Chair, for a term of two school years.
   C. One (1) Legislative Liaison, who coordinates Committee activities with legislators and legislative staff.

The Chair will facilitate all meetings, and will designate a substitute if s/he cannot be present at a meeting. The Past Chair’s primary responsibility is to mentor the current Chair, and provide advice on facilitation methods, agenda priority setting, and promotion of continuous improvement of processes and outcomes of the committee. The Director of the School Safety Center is the Superintendent’s representative at Committee meetings, and receives all requests for policy, regulatory, or budget proposals for the Superintendent’s consideration.

8. **MEETING FREQUENCY AND LOCATION:** The committee shall meet monthly for routine business in Olympia using the K–20 teleconferencing system. The K–20 system shall be employed to provide maximum coverage throughout the state, and limit the amount of travel time required of participants.

Quarterly, full-day meetings addressing major policy issues may be held in coordination with Educational Service Districts in the different regions of the state, allowing for more in-depth discussions and the participation of local stakeholders. In general, the regional meetings will be held using the following schedule:

   - September: Eastern Washington
   - December: Western Washington
   - March: Eastern Washington
   - May: Western Washington

Meetings will be managed by School Safety Center staff, including the provision of beverages and lunch for all-day meetings for appointed members.

**MEETING MANAGEMENT:** Meetings will be organized by the Safety Center, and coordinated with the ESD’s and the K-20 teleconferencing system to ensure that schedule conflicts are addressed.