



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
Information Technology Services
Old Capitol Building
PO BOX 47200
Olympia WA 98504-7200

REQUEST FOR PUBLIC RECORD

NAME		DATE		
FIRM/ORGANIZATION				
ADDRESS		TELEPHONE NUMBER	MOBILE	FAX
CITY/STATE/ZIP		E-MAIL		

Provide a description of the public records you are requesting that is sufficiently specific for OSPI to identify and locate the records. (Use additional pages if necessary)

I prefer to view records at OSPI

I prefer copies of records

DELIVER/MAIL/FAX/E-MAIL YOUR REQUEST TO: Office of Superintendent of Public Instruction
Attn: Public Disclosure Officer
Old Capitol Building, 600 S. Washington
PO Box 47200
Olympia, WA 98504-7200
(360) 725-6372
FAX (360) 586-7251
publicrecordsrequest@k12.wa.us