

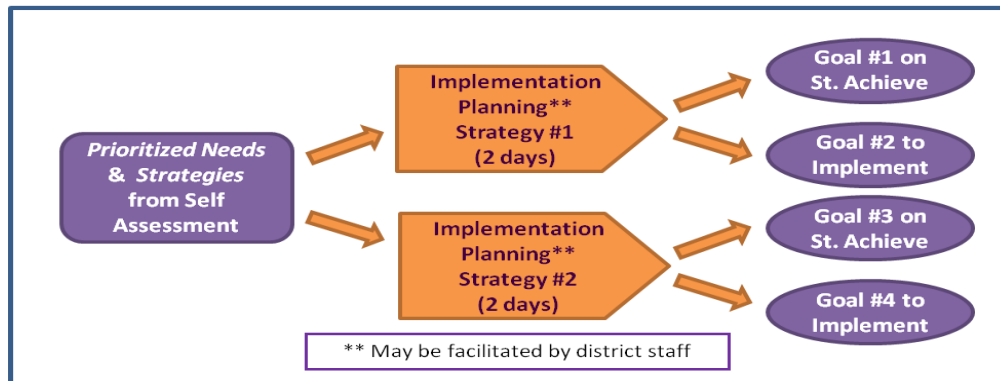
Secondary Education and School Improvement



District/School Implementation Planning Process

Overview

The **Implementation Planning Process** is used to transform prioritized needs and strategies identified in the **Self-Assessment** into actionable goals. The process may take **1-2 weeks**; may be facilitated by a **trained district leader or external facilitator**; and requires commitment **from the boardroom to the classroom and across the community**.



Purpose

The process results in several narrowly **targeted goals** focused upon substantially raising and accelerating student achievement.

Participants

Committees are comprised of 8-10 staff with roles and expertise related to the prioritized needs and strategies identified in the **Self-Assessment Summary**.

Research-Based Process

The **Implementation Planning Process** is anchored in implementation science, evidence-based practices in leadership and instruction, and locally-developed data.

Technical Assistance/Monitoring Implementation and Impact

Each professional development offering suggests important next steps at the classroom, school, and district levels. Subsequent technical assistance and monitoring will support leaders in effectively implementing appropriate next steps for program improvement.

Process at a Glance

Preparation

- Communicate process to district leaders
- Select committees based on findings from Self-Assessment

Outcomes

- Review current research
- Develop SMART Goal focused on Impact on Student Achievement
- Develop SMART Goal focused on Implementation
- Identify action steps, tasks, resources, and monitoring systems for each goal
- Collaborate with other stakeholders throughout the process
- Use OSPI's online implementation planning tool