



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
Professional Certification
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ANNUAL PROFESSIONAL GROWTH PLAN (PGP) VERIFICATION CONTINUING EDUCATION CREDIT HOURS (CLOCK HOURS) AND PGP EQUIVALENCY

Use this form to verify completion of Professional Growth Plan as referenced in WAC 181-79A-030 and to verify continuing education credit hours (clock hours) earned through WAC 181-85-075 and WAC 181-79A-251.

WAC 181-85-075

Individuals holding a valid continuing certificate may choose to renew the certificate via annual professional growth plans. Each completed annual professional growth plan (PGP) shall receive the equivalent of thirty (30) continuing education credit hours (clock hours).

WAC 181-79A-251

Individuals who complete the requirements of the annual professional growth plan to renew their professional certificate shall receive the equivalent of thirty hours of continuing education credit hours.

SECTION I

TO BE COMPLETED BY APPLICANT

1. NAME	LAST	FIRST	MIDDLE	MAIDEN/FORMER NAME
2. ADDRESS				3. DATE OF BIRTH
CITY/STATE/ZIP				4. SOCIAL SECURITY NO. (OPTIONAL)
5. TELEPHONE: BUSINESS () HOME ()				6. E-MAIL
PERIOD DURING WHICH CLOCK HOURS WERE EARNED: _____ TO _____				
The individual indicated above has successfully completed a Professional Growth Plan as outlined in WAC 181-79A-030. Each completed annual PGP shall receive the equivalent of thirty (30) continuing education credit hours (clock hours).				
I declare under penalty of perjury under the laws of the State of Washington that I have completed the professional growth plan and submitted evidence to that effect. The intentional misrepresentation of a material fact in this form subjects the certificate holder to revocation of his/her certificate pursuant to chapter 181-86 WAC.				
_____ Educator Signature (required)		_____ Print Name		_____ Date

Individuals completing this form earn the clock hours as referred to above and must retain this form as documentation of hours earned.

Credits earned by certificate instructional staff after September 1, 1995, must satisfy the criteria in the reference listed below in addition to criteria found in WAC 393-121-255 and WAC 392-121-259, shall be eligible for application to the salary schedule developed by the legislative evaluation and accountability program committee only if the course content meets requirements of RCW 28A.415.023 and WAC 393-121-262.