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## SUPERINTENDENT OF PUBLIC INSTRUCTION

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May 30, 2003

( ) Action Required  
(X) Informational

### BULLETIN NO. 34-03 LEARNING AND TEACHING

TO: Educational Service District Superintendents  
Chief School District Superintendents  
District Personnel Departments  
School Principals

FROM: Dr. Terry Bergeson, State Superintendent of Public Instruction

RE: Requirements for Identification and Reporting of ESEA Requirements for Highly Qualified Teachers

Title I and Title II requirements of the federal No Child Left Behind legislation (ESEA) require each state to set teacher quality performance measures that, if met, would result in all core academic areas being taught by teachers who meet the federal definition of "highly qualified."

In order to determine Washington State's progress toward these performance measures, specific data must be collected from each district across the state. These data will establish district and state baselines for reporting purposes to the United States Department of Education; provide information for the school, district, and state report cards; and must be included in the September submission of the remaining components of the Washington State Consolidated Application.

The district data collection will be conducted on-line and will cover the September 2002 through August 2003 school year. An OSPI website will be available from June 23, 2003, to August 10, 2003, for you to complete and submit the data ([www.k12.wa.us/highlyqualified](http://www.k12.wa.us/highlyqualified)). The website requires a login and password. In order to access the website, each district must designate a contact person and e-mail that person's name and contact information to [slisk@ospi.wednet.edu](mailto:slisk@ospi.wednet.edu). We will e-mail back to you a password for the login. We recommend that you coordinate this selection with your district human resource or personnel department.

The online survey will request the following information from each district for each of its component schools:

1. **The number of teachers teaching core academic classes who are highly qualified.**
2. **The number of teachers teaching core academic classes who are NOT highly qualified.**
3. **The number of core academic classes taught by highly qualified teachers.**
4. **The number of core academic classes taught by teachers who are NOT highly qualified.**

To assist you, below are excerpts from the No Child Left Behind legislation that further define some of the terms used in this Bulletin:

- Highly qualified teacher **requirements** are cited in Section 1119 and defined in Section 9101(23) of No Child Left Behind (NCLB). These requirements apply to teachers hired after the beginning of the **2002-03** school year who teach in a **Title I** program, and **will apply to all teachers of core academic subjects by the end of the 2005-2006 school year.**
- **Core academic subjects** are identified in Section 9101(11) and include English, reading, language arts, mathematics, science, foreign language, civics and government, economics, arts, history, and geography.
- **“Highly qualified”** means that teachers teaching in core academic subjects must hold full state teacher certification **and** at least a baccalaureate degree, **and**
  - **Be endorsed in the core academic subject(s) assigned to teach, or**
  - **Pass a state test of subject knowledge and teaching skills, or**
  - **Hold National Board certification in the core academic subject(s) assigned to teach, or**
  - **Have a degree, major, or the equivalent of a major in the core academic subject(s) assigned to teach or**
  - **Have satisfactory annual evaluations based upon a uniform state standard of evaluation.** These can be found for Washington in RCW 28A.405.100(1-5), RCW 41.59.010 through 41.59.170, 41.59.10, 41.59.920, RCW 28A.405.10 and WAC 392-191-010 (1-7)

For further detailed clarification of the highly qualified teacher requirements, please see Appendix A of this bulletin.

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Later this spring, we will contact you for information on paraprofessionals. This collection will also be web-based, and districts may use the same login and contact person they use for this collection.

Additional information related to the federal requirements and Title II Part A (including the highly qualified teacher requirements) can be obtained by accessing the Office of Superintendent of Public Instruction (OSPI) website at [www.k12.wa.us/ESEA/default.asp](http://www.k12.wa.us/ESEA/default.asp). OSPI will continue to update the website as information becomes available.

If you have questions related specifically to the highly qualified teacher requirements, please contact Lin Douglas, Chair of the ESEA Teacher Quality Work Group, 360.725.6329, or [ldouglas@ospi.wednet.edu](mailto:ldouglas@ospi.wednet.edu). The agency TTY number is 360.664.3631.

#### LEARNING AND TEACHING

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enclosure

**Appendix A**  
**Highly Qualified Teachers as Defined by the ESEA Teacher Quality Work Group to**  
**Meet the ESEA No Child Left Behind Section 1119 and Section 9101(23)**  
**Requirements (Dated 5-11-03)**

**General Information**

- 1) Highly qualified means that teachers teaching in core academic subjects must:
  - a) Hold full state teacher certification.
  - b) At least a baccalaureate degree.
  - c) Demonstrate competency in the subject area in which the teacher is teaching.  
Demonstrated competency can be measured differently.
- 2) Title I teachers hired new to a school district after the beginning of school year 2002-03 must meet the highly qualified requirement upon date of hire.
- 3) All other teachers teaching in core academic subjects have until the end of school year 2005-06 to meet the highly qualified requirement.
- 4) **Core academic subjects** include, English, reading, language arts, mathematics, science, foreign language, civics and government, economics, arts, history, and geography.
  - a) The “arts” includes music, theatre, visual arts, and dance.
- 5) Assignments to teach civics and government requires an endorsement in social studies/social science or political science OR a degree, major, or an equivalent of a major in the respective subject area. For those who do not meet one of these options, a satisfactory annual evaluation is required.
- 6) An assignment to teach geography requires an endorsement in geography or social studies/social science OR a degree, major, or equivalent of a major in geography OR satisfactory annual evaluations.
- 7) An assignment to teach economics requires an endorsement in economics OR a degree, major, or equivalent of a major in economics, OR satisfactory annual evaluations.

**ALL teachers of core academic subjects are “highly qualified” by 2005-06.**

- 1) Residency Certificate teachers new to the profession:
  - a) Are teachers new to Washington as well as newly prepared in-state residency certificate teachers.
  - b) Will be required to pass a WEST-E subject matter test(s) to earn a residency certificate and endorsement(s).
  - c) May not hold conditional or emergency certificates unless the individual is fully enrolled in an alternative route program and will complete that program within three years.
  - d) Must hold a minimum of a baccalaureate degree.

- e) Are assigned to teach those areas for which they are endorsed.
- 2) Teachers endorsed in elementary education are “highly qualified” to teach core academic subjects, Grades K- 8.
- 3) All residency certificate teachers are required to earn the professional certificate, an advanced certificate, within five years.
- 4) Competencies for two middle-level endorsements have been identified. To earn a middle-level endorsement, teachers will pass the WEST-E for each of the subjects specific to the two endorsements.
- 5) A teacher endorsed in special education is “highly qualified” to provide instruction for special education students in core academic subjects.
- 6) C&TE Certificate (based on business and industry work experience) teachers new to the profession – To teach a C&TE course for which core academic subject credit is granted requires that the teacher:
  - a) Must hold a minimum of a baccalaureate degree.
  - b) Pass the WEST-E in the subject area(s) for which the core academic subject credit is granted.
  - c) Complete a state approved C&TE teacher preparation program based on business and industry work experience program.
- 7) Teachers not new to the profession
  - a) Must hold full state teacher certification and a baccalaureate degree, **AND**
    - i) Hold National Board certification in the core academic subject(s) assigned to teach, **OR**
    - ii) Be endorsed in the core academic subjects(s) assigned to teach, **OR**
    - iii) For unendorsed certificate holders, have a degree, major, or the equivalent of a major in the core academic subject(s) assigned to teach **OR**
    - iv) Have satisfactory evaluations based upon RCW 28A.405.100(1-5), RCW 41.59.010 through 41.59.170, 41.59.10, 41.59.920, RCW 28A405.10 and WAC 392-191-010 (1-7).
  - b) In order to be highly qualified to teach C&TE courses for which “core academic subject” credit is granted, teachers with C&TE teacher certification based on business and industry work experience must:
    - i) Hold a baccalaureate degree.
    - ii) Have annual satisfactory evaluations for the CTE courses for which core academic subject is granted.
    - iii) Hold full vocational certification (no conditional or probationary certificates).