



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION  
 Professional Education and Certification  
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## REQUEST FOR AN ADDITIONAL ENDORSEMENT TO A TEACHING CERTIFICATE

### TRAFFIC SAFETY

STATE OFFICE USE

Issued:

Mailed:

Codes:

1. NAME	LAST	FIRST	MIDDLE	MAIDEN/FORMER NAME
2. ADDRESS				3. CERTIFICATE NUMBER
CITY/STATE/ZIP				4. DATE OF BIRTH
5. TELEPHONE: BUSINESS (        )				6. SOCIAL SECURITY NO. (OPTIONAL)
				HOME (        )

#### ENDORSEMENT(S) REQUESTED\*

**Please forward this form directly to an educational service district (ESD) office. The following items must be attached to the application:**

- FEE PAYMENT. Please submit appropriate fee payment (see attached fee payment schedule) for an additional endorsement. Make check payable to the ESD that is closest to you; send application materials and fee to the ESD.
- YOUR CURRENTLY VALID ORIGINAL WASHINGTON INITIAL OR CONTINUING TEACHING CERTIFICATE. This certificate will be marked "invalid"; a new certificate will be issued in its stead and will be sent to you. The new certificate will bear the same dates as the original certificate. Adding an endorsement(s) does not affect the validity of a new certificate. If the original certificate is lost or is no longer in your possession, please check here:
- OFFICIAL TRANSCRIPTS OF ALL STUDY USED TO APPLY FOR THIS ENDORSEMENT. An official transcript is one which bears the registrar's original seal and signature.
- Attach complete five-year driving abstract from the Washington State Department of Licensing and any other state in which you have lived during the past five years. Attached is a request for Abstract of Driving Record for your convenience in obtaining the record.

## **GENERAL INFORMATION FOR ADDING ENDORSEMENTS:**

- Upon completion of the necessary course work, the individual submits the application for the endorsement, the necessary supporting documentation (official transcripts, course descriptions, etc.) and the appropriate fee payment to an educational service district (ESD) office; the ESD office will receipt the check and forward the materials to Professional Education and Certification for processing.
- Course work must be taken from a four-year regionally accredited university or a regionally accredited community college.
- Individuals must earn a grade of “C” (2.0) or better in each course taken if a letter grade is assigned. Course work taken on a pass/fail or credit/no credit basis is also acceptable as long as the individual passes or is awarded credit for the course. There is no limit to the number of courses that can be taken pass/fail or by correspondence.
- Essential areas of study—An individual's course work must include the essential areas of study identified for each endorsement. If the essential area of study is not named as part of the course title and you wish to use that course to meet an essential area of study, you will need to submit verification of course content. Verification may be (1) a copy of the course catalog description, (2) a syllabus description or (3) a letter from the head of the department describing the course content.

**TRAFFIC SAFETY**  
(All Grades)

Twelve quarter hours (eight semester hours) in traffic safety education are required for a traffic safety endorsement. In addition to the required study, an individual must possess a valid Washington drivers license and submit a five-year driving abstract from the Washington State Department of Licensing and any other state in which the individual has lived during the past five years showing not more than one moving violation within the preceding 12 months or more than two moving traffic violations in the preceding 24 months; no alcohol related traffic violation within the preceding three years; no driver license suspension, cancellation, revocation or denial within the preceding three years.

The required 12 quarter hours of study must be from one or more of the following categories:

- |   |   |
|---|---|
| <p>A. General safety education or its equivalent<br/>Principles of accident prevention<br/>Safety education<br/>Principles of safety education</p>  | <p>D. Other related traffic safety courses<br/>Traffic simulation and multiple-car range instruction<br/>Organization and administration of traffic safety ed.<br/>Traffic simulation<br/>Introduction to highway traffic administration<br/>Performance based curriculum-traffic safety<br/>Traffic codes, courts, and laws<br/>Methods and instructional techniques in simulation, multi-media, and range<br/>Administration and supervision of traffic safety administration<br/>Driving simulators and multiple-car driving ranges<br/>Organization, administration, and supervision<br/>Traffic safety education administration<br/>Safety programs and supervision safety education<br/>Teaching traffic safety education--classroom and simulation</p> |
| <p>B. Basic traffic safety education or its equivalent<br/>Driver task analysis<br/>Traffic safety education I<br/>Basic driver and TSE</p>   |   |
| <p>C. Advance traffic safety education or its equivalent<br/>Competencies for teaching TSE<br/>Traffic safety education II<br/>Advanced driver and traffic safety<br/>Teaching traffic safety education--in car</p> |   |

In the space below an individual must list: all of the courses which comprise the 12 quarter hours (8 semester hours), the year taken, the college/university or inservice agency from which the study was taken, the number of credit hours received for the course, the grade received, and the area(s) of study being met by each course. Not all areas must be covered in order to qualify for this endorsement. OFFICIAL TRANSCRIPTS OF COLLEGE STUDY MUST BE PROVIDED IN ADDITION TO THE FOLLOWING INFORMATION:

COURSE PREFIX AND NUMBER	COURSE TITLE	YEAR TAKEN	COLLEGE/UNIVERSITY	SEM/QTR CREDITS	COURSE GRADE	LIST CATEGORY OF STUDY (SEE ABOVE)

**(Attach additional listings, if necessary)**

**AFFIDAVIT**

I, \_\_\_\_\_, certify (or declare) under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

\_\_\_\_\_/\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
Signature