

Title I, Part A & LAP Application Issues

2011-2012

TITLE I, PART A, FP 201
PAGE 5—ALLOCATIONS/SET ASIDES

District Poverty Criteria

Free and Reduced Lunch Applications ▼

Total District Enrollment Public and *Private Schools	Total Number Public Low Income	** Total Number Private Low Income	District Poverty Average
3354	2063	31	62.43%

* Include **only** students who attend private schools that have requested Title I, Part A services **and** the students reside in a Title I, Part A public school attendance area within the district.

Students who attend private schools within the district **and reside in Title I, Part A attendance areas.

The 125% Rule

If the school district serves any schools below 35% poverty, the district must allocate at least 125% of the district's allocation per low-income child. Districts serving only schools at or above 35% poverty are not bound by the 125% rule.

The 125% rule calculation is based on the district's total entitlement, divided by the total number of low-income children in the district, (times 1.25). This amount is determined before set asides are taken out.

Total Entitlement	Total Number Public and Private Low Income	125% = Minimum PPE per low-income child
\$882,921	2,094	\$527

To Page 6

Required Set Aside Amounts

Parent Involvement (*Cell A1*)

- Parent Involvement: If allocation is greater than \$500,000 at least 1% of the allocation must be set aside.
 - 95% of the 1% must be allocated to buildings and will not be subtracted on this page
 - 5% of the 1% may be used at the district level

Required Set Asides

Homeless Students *(Cell A2)*

- Estimated amount needed to provide comparable services to homeless students not attending schools which receive Title I, Part A funds.

Required Set Asides

Neglected Students (*Cell A3*)

- Estimated amount to provide educationally related support services to children in local institutions for neglected students.
 - Not for students in institutions supported with Title I, Part D delinquent funds.

Required Set Asides

Private Schools (*Cells 4a & 4b*)

- Reserved allocations to provide comparable services for eligible students attending private schools ***within*** the district.
 - Based on school(s) allocation(s)
 - Computed in iGrants (Page 7)
- Reserved allocations to provide comparable services for eligible students attending private schools ***outside*** the district.
 - Based on school(s) allocation(s)
 - Must be manually computed

A. Required Set-Asides

(A1) (ES) = Parent Involvement:

(1% of district's allocation for districts receiving over \$500,000)

Note: 95% of the 1% must be allocated to buildings.

95% remains in amount to allocate to buildings

5% is deducted from allocation

Parent Involvement

8,829

Equals 95% of the 1% to buildings

\$8,388

Equals 5% of the 1% to district

\$441

(A2) Homeless Children:

Estimated amount needed for services to homeless students not attending Title I, Part A schools to provide educationally related support services to children in shelters and other locations where homeless children live. [Homeless Definition](#)

21,144

(A3) Neglected Children:

Estimated amount needed for services to provide educationally related support services to children in local institutions for neglected students. [Facilities Link](#)

0

(A 4a) Private Schools Inside District:

Reserved for allocations for eligible students attending private schools **within district**. (Should approximate amount in Page 7, column 8.)

9,257

(A 4b) Private Schools Outside District

Reserved for allocations for eligible students attending private schools **outside of district**.

0

Total of Private Schools (A4a + A4b):

\$9,257

Total Required Set-Asides:

\$30,842

Required Set Asides

Public School Choice (PSC) (*Cell B1*)

- Only if the district has **buildings** which receive Title I, Part A funds **and** are in **Step 1** (not Year 1) or above of improvement.
 - Entire 20% must be set aside for PSC if no buildings receiving Title I, Part A funds are required to offer SES.
 - Usually 5% in cell B1 and 15% in cell B3.
 - If some buildings receiving Title I, Part A funds are in Step 2 or above then set aside 5% **or the amount needed** in cell B1. If more than 5% is needed for PSC remainder needed should be in cell B3.

Required Set Asides

Supplemental Educational Services (SES) (*Cell B2*)

- Only if the district has building(s) in Step 2 or above of improvement.
- Usually 5% in Cell B2 and remainder needed for SES in Cell B3.
 - In determining amount, consider if PSC is also needed

Required Set Asides

Combined PSC and SES (*Cell B3*)

- Only if the district has buildings receiving Title I, Part A in Step 1 or above of improvement.
- Enter in this cell the amount needed to make **$B1 + B2 + B3 = 20\%$ of the district allocation.**

Required Set Asides

PSC and SES (*Cell B4*)

- If district has building(s) which receive Title I, Part A in Step 1 or above of improvement and plans to use funding sources other than Title I, Part A to meet all or part of the 20% required set aside for PSC and SES.
 - Enter funding source(s)
 - Enter amount from other source(s)
 - If needed to meet requests **must** be used
- This is the **only** required set aside which may be met with other funding sources.

B. Required Expenditures - PSC/SES

Required set-asides **only** if the district has **schools** identified for improvement.

B1 + B2 + B3 below must equal but may not exceed 20% of the district's allocation.

The district must maintain documentation that all requirements were met **and** receive permission from OSPI to amend the application.

(B1) Transportation for PSC:

Amount equal to 5% of the district's Title I, Part A allocation, if needed to satisfy the number of parental requests. **If funds other than Title I, Part A are used enter amount here and complete B4 below.**

Enter amount ***needed*** up to 5%

(Enter 0 if the district does not have schools identified for school improvement)

44,146

(B2) SES:

Amount equal to 5% of the district's Title I, Part A allocation. **If funds other than Title I, Part A are used enter amount here and complete B4 below.**

44,146

<p>(B3) Additional Amount: For transportation for PSC and/or for SES as determined by district based on requests.</p> <p>Note: The district must reserve 20% of its Title I, Part A allocation to fund transportation for PSC and SES combined until the criteria to spend less is met. The district may use funds from other sources to meet the transportation for PSC/SES set-aside requirements for buildings identified for school improvement. Complete section B4.</p>	<input type="text" value="88,292"/>
<p style="text-align: right;">Subtotal for PSC/SES (<u>must equal 20%</u> of district allocation):</p>	<input type="text" value="\$176,584"/>
<p>(B4) List the funding sources <u>other than Title I, Part A</u> that are being used to meet transportation for PSC/SES set-asides in box below. Enter amount in box to right.</p> <div style="border: 1px solid gray; height: 80px; width: 100%;"></div>	<input type="text" value="100"/>
<p style="text-align: right;">Total amount of Title I, Part A to be used for required expenditures for school improvement:</p>	<input type="text" value="\$176,484"/>

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TITLE I, PART A, FP 201

PUBLIC SCHOOL BREAKDOWN

Individual Building Page

Building No. Low Income:	<input type="text" value="373"/>
Building Percent Low:	<input type="text" value="93.95%"/>
Title I Eligible	<input type="text" value="Yes"/>
Title I Served	<input type="text" value="Yes"/>
LAP Served	<input type="text" value="No"/>
Schoolwide Programs Served:	<input type="text" value="Yes"/>
Private School Participation:	<input type="text" value="No"/>
Basis for Targeting: (only for buildings served)	<input type="text" value="75% Rule"/>
Title I Building Allocation:	<input type="text" value="253,640"/>
Title I PPE:	<input type="text" value="\$680"/>
Identified For School Improvement:	<input type="text" value="Yes"/>
If yes to school improvement, you must allocate a minimum of 10% of this building's allocation to professional development.	
Ten percent (10%) of this building's allocation would be:	<input type="text" value="\$25,364"/>
Amount allocated for professional development for this building: (This amount may be applied as part of districtwide set-aside for professional development on Page 5, Part C.)	<input type="text" value="25,364"/>

PAGE 7
PRIVATE SCHOOL BREAKDOWN
TITLE I, PART A, FP 201

Please enter the information for: **A Private School**

1

Title I Private School Low Income Information

Choose To Participate?

If NO IS SELECTED, STOP HERE!!

(Q. 1) Date of Consultation with Private School:

(Q. 2) Where are the services provided?

- Public School
- Private School
- Other (explain):

Needed for any school indicating intent to participate in Title I, Part A

(Q. 3) Indicate services to be provided. Check all that apply.

- Extended Day
- Pull-out
- Additional In-class Support
- Summer School
- Tutoring
- Other (describe):

□

(Q. 4) Basis of selection of eligible students from drop-down menu.

(Q. 5) If applicable, cite reasons for differences between services in the private school and the public schools in the district.

Shaded amounts are automatic calculations
Will only calculate when page is saved

Allocation for Private School Students:

\$0

Equitable Share of District Set-Asides

(Amount transferred from Page 5, section E)

\$451,407

Total Public and Private Low Income Students

(Number transferred from Page 5, section E)

10,816

Equitable Share for This School:

Calc based on $ES / \text{Total Pub and Priv} * \text{Total Private Students}$

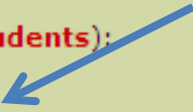
\$0

Total Reserved for Private School: (Calculation):

\$0

<p>Total of Column (8) Alloc. (should approximate the amount located on Page 5 A 4A Private Schools Allocation:)</p> <p>\$9,257</p>	<p>Total of Column (9) ES (must match amount located on Page 5 Amt. To Priv. Students):</p> <p>\$1,082</p>
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Must be equal



Display Building Data

			(3) Choose To Participate	(4) Consultation Date	(5) Title I Alloc By Pub Bldg	(6) Pub Sch Low Inc	(7) Priv Sch Low Inc	(8) Allocation for Private School Students	(9) ES Share of Set Asides	(10) Total Rsvd for Priv Sch	(11) Comment?
Edit	St. Mary School	Data has been entered									
Private School Low Income Total:						Total (Col6)	Total (Col7)	Total (Col8)	Total (Col9)	Total (Col10)	
						1,548	31	\$9,124	\$1,082	\$10,206	

Should approximate



LEARNING ASSISTANCE PROGRAM

FP 218

Total Allocation:

\$726,434

New

Allowable Expenditures

LAP legislation outlines six areas of allowable expenditures. Districts may select any of the categories for delivery of services.

Describe how the schools will provide program activities to increase opportunities for student success in meeting state standards for academic achievement. Fill in any of the following that apply. Also indicate amount of the budget allocated to each category **in the box to the right.**

Description	Amount
<p data-bbox="202 918 1360 993">(1) Extended learning time opportunities occurring before or after the regular school day, on Saturday, and beyond the regular school year:</p> <p data-bbox="202 1046 1248 1153">5,000 has been budgeted to provide a summer bridge program for eighth grade students who are at risk of school failure in high school.</p>	<p data-bbox="1445 925 1547 962">5,000</p>

Only grades 11 and 12

(2) Services for grades 11 and 12 to provide extended learning opportunities to eligible students which can include, but are not limited to:

86,110

- Individual or small group instruction;
- Instruction in English language arts and/or mathematics needed by eligible students to pass all or part of the WASL;
- Inclusion in remediation programs, including summer school;
- Language development instruction for English language learners;
- Online curriculum and instructional support, including programs for credit retrieval and HSPE preparatory classes.

Reading improvement specialists available at the ESDs to serve eleventh and twelfth grade educators through professional development.

<p>(3) Professional development for certificated, classified and volunteer staff, focusing on (a) the needs of a diverse student population, (b) specific literacy and math content and instructional strategies, (c) the use of student work to guide instruction, (d) utilization of ESD resources:</p> <p>Not Applicable</p>	<input type="text" value="0"/>
<p>(4) Consultant teachers (TOSAs, reading/math coaches, etc.) to assist in implementation of effective instructional practices by teachers serving participating students:</p> <p>Not Applicable</p>	<input type="text" value="0"/>
<p>(5) Supplemental instruction (certificated, classified and volunteer staff, tutors, specialists) to provide additional learning services to low-performing students:</p> <p>\$616,985 has been budgeted to provide supplemental instruction at the K-12 levels. This instruction will be provided by certificated and classified staff to target</p>	<input type="text" value="616,985"/>
<p>(6) Family outreach and support for parents of participating students: (certificated, classified and volunteer staff, tutors, volunteers, specialists):</p> <p>Not Applicable</p>	<input type="text"/>
<p style="text-align: right;">Subtotal:</p>	<input type="text" value="\$708,095"/>
<p style="text-align: right;">Indirects (MUST match budget):</p>	<input type="text" value="18,339"/>
<p style="text-align: right;">Total (MUST match allocation):</p>	<input type="text" value="\$726,434"/>



BUDGET
TITLE I, PART A AND LAP

Budget

- Most budgeted amounts should be in Activities 21—Supervision and 27—Teaching
- Activity 15 should not be used
- Activity 23—Principal’s office should not be used
- Activities 22—Instructional support, 24—Guidance and Counseling, 25—Pupil Management and Safety and 26—Health and Related Services must be supplemental to basic education and explained in the comment box

Budget

- Activity 31
 - Consider if LAP funds used for professional development (*Page 2, Item 3*) and/or for coaches (*Page 2, Item 4*)
 - FTE box(es) will be added to budget
 - Consider for district and/or building improvement for Title I, Part A (separate sub-coding will be needed in accounting records) (*Page 5, Cell C, Page 6*)
 - Consider for on-going professional development (*Page 5, Cell D4*)

Budget

- Activity 32—Instructional Technology
 - Not open in object 2
 - Generally basic education
 - Any use should be explained in comment box
- Other activities not used for these programs
 - Remember the budget is “one size fits all”
- Be sure to enter FTEs in boxes below budget matrix (31-2, 31-2 and 32-2 are coming!)

Activity Codes 31 & 32 Implementation Guide

- 2011-2012 Accounting Manual page:
 - <http://www.k12.wa.us/safs/ins/acc/1112/am.asp>
- 2011-2012 Budget Preparations page
 - <http://www.k12.wa.us/safs/11budprep.asp>
- Direct link (pdf)
 - [http://k12.wa.us/safs/INS/ACC/1112/Activity Code 3X Implementation Guide.pdf](http://k12.wa.us/safs/INS/ACC/1112/Activity_Code_3X_Implementation_Guide.pdf)
- See also OSPI Bulletin 004-11

Useful Templates

- <http://www.k12.wa.us/safs/TT/tt.asp>
 - Federal Cross Cutting Maintenance of Effort
 - Interactive
- <http://www.k12.wa.us/safs/TT.tt.asp>
 - 2010-11 Recovery and Carryover Spreadsheet

Use both of these for planning to avoid surprises!