Purpose: To provide bicycle and pedestrian safety education to students in grades 6-8 in at least 25 school districts. This is for up to $30,000 per district to purchase a utility trailer for storage and transport, fleet of bicycles, 2-day training, curriculum, educational materials, training equipment, teacher substitutes, and technical support for the Safe Routes to School Bicycle and Pedestrian Safety Education Program.

Key Activities

The Safe Routes to Schools Bicycle and Pedestrian Safety Education Program is a comprehensive series of lessons to teach students in grade 6 through 8 the essentials of safe bicycle and pedestrian transportation. The program incorporates on-bike instruction on basic rules of the road for safe operation of a bicycle and best practices as a pedestrian. The goal of the program is to demonstrate that by learning road safety and mobility skills, students will be safer cyclists and more aware walkers.

Key activities include:

● Purchase the following
  o Utility trailer for storage and transport (Vendor: Fine Family Trailer Boss)
  o Fleet of bicycles (Vendor: Gregg’s Greenlake Cycles, Inc.)
  o Helmets and other required equipment/materials (Order online at Helmets R Us)
  o Equipment for 2-day training (Bike/Ped equipment kit)

● Schedule training dates with OSPI

● Convene and attend a mandatory 2-day training for up to 10 teachers, administrators, and/or community partners from the district (the grant allocates funding for teacher substitutes)

● Implement SRTS Bicycle and Pedestrian Safety Education Program

● Prepare lesson plans and plan for class instruction

● Program evaluation

● Implement SRTS curriculum in physical education classes.

● Work with community partners and volunteers to support the program (e.g., identifying a partner to help with bicycle maintenance, recruiting volunteers to support the physical education teacher with road rides, etc.)

● Complete and submit reports to OSPI via iGrants

● Complete National Center for Safe Routes to School (NCSRTS) Student Surveys

● Complete evaluation

● Expend all grant funds by June 29, 2019
Safe Routes to School: Bicycle and Pedestrian Safety Education Program 2018-2019

Desired Outcomes
You are welcome to revise and add your own. Include data to illustrate your district’s need for funding.

Program Objectives:
1. Increase the number of children walking and biking to school.
2. Increase the safety of children walking and biking to school.
3. Increase students’ awareness of transportation choices open to them.
4. Increase students’ skills and knowledge in riding a bicycle on the road, including rules of the road and multi-use paths.
5. Increase students’ ability to “read” and understand traffic safety hazards as pedestrians and bicyclists.
6. Teach children good safety habits around roads and car traffic and how such behaviors improve their own well-being. Such habits include looking over their shoulder for right-turning traffic.
7. Explain documented causes of bicycle accidents and practice accident avoidance skills and attitudes.
8. Explain documented causes of crashes involving pedestrians and how students can practice accident avoidance skills and attitudes.
9. Explain the legal rights and responsibilities (e.g., no jaywalking) of pedestrians and their safe interpretation for students.
10. Explain traffic laws for bicyclists.
11. Explain the basics of bike mechanics for safe operation of a bicycle.

Sustainability, Community Support and Evaluation
Outline how your district will make the program sustainable through school and staff commitment, parent involvement, community involvement, partnerships with local bicycle shops, other grant funding. Confirm that you will complete the required program implementation, evaluation, and report submission.
Safe Routes to School: Bicycle and Pedestrian Safety Education Program

Timeline
This is a sample timeline. Please revise to align with your district implementation plan. Include details with names of schools involved, when implementation would take place in schools, and projected timelines for other activities.

Sample Timeline

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 1, 2018 thru June 30, 2019</td>
<td>• Launch iGrants FP 552 on Thursday, May 31, 2018.</td>
</tr>
<tr>
<td></td>
<td>• Close iGrants FP 552 on Monday, July 23, 2018.</td>
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<td></td>
<td>• Announce award recipients on Wednesday, August 1, 2018.</td>
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<tr>
<td></td>
<td>• Start date, Wednesday, August 1, 2018.</td>
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<td></td>
<td>• Expend funds by June 30, 2019.</td>
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<tr>
<td>August thru September 2018</td>
<td>• Secure purchase order number for trailer and order trailer. Your district will work with OSPI to purchase trailer through vendor, Fine Family Trailer Boss.</td>
</tr>
<tr>
<td></td>
<td>• Secure purchase order number for bikes and order bikes. Your district will work with OSPI to purchase bikes through vendor, Gregg’s Greenlake Cycles.</td>
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<tr>
<td></td>
<td>• Purchase equipment/materials. Your district will work with OSPI to order “WA State Bike/Ped Kit.”</td>
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<tr>
<td></td>
<td>• Order helmets. Your district will work with OSPI to purchase helmets online through Helmets R Us.</td>
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<td></td>
<td>• Confirm training dates with OSPI.</td>
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<tr>
<td>Sept 2018 – March 2019</td>
<td>• Prepare lesson plans/materials for class instruction.</td>
</tr>
<tr>
<td>2018-2019 school year</td>
<td>• Implement SRTS curriculum in physical education classes.</td>
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<tr>
<td></td>
<td>• Complete National Center for Safe Routes to School (NCSRTS) Student Travel Tally and Parent Survey questionnaires.</td>
</tr>
<tr>
<td></td>
<td>• Access the <a href="#">National Center for Safe Routes to School</a> website and enter data collected using the standardized Student Travel Tally and Parent Survey questionnaires.</td>
</tr>
<tr>
<td>June 3, 2019</td>
<td>• Complete and submit final report via iGrants FP #552.</td>
</tr>
<tr>
<td>June 29, 2019</td>
<td>• All grant funds expended.</td>
</tr>
</tbody>
</table>

Frequently Asked Questions

Is my district eligible to apply?
To ensure eligibility,
• District must commit to developing a walk route plan or have one on file.
• Offer physical education courses at least once per week at the middle school level.
• District has not previously been funded to implement a Safe Routes to School Bicycle and Pedestrian Safety Education Program.

Prepared by Lisa Rakoz, SRTS Program Supervisor, lisa.rakoz@k12.wa.us, 360-725-6095
Safe Routes to School: Bicycle and Pedestrian Safety Education Program

If these requirements are met, your district is eligible to apply.

**Note:** If your district is not listed but you are interested in this project, please contact Lisa Rakoz in case there is an opportunity to expand the pool of targeted districts in the future.

**How many districts will be selected?**
We expect to fund between 25-30 districts by June 2019.

**How will districts be selected?**
OSPI will convene a team of experts to score each application based on a scoring rubric. Refer to District Selection Criteria (Rubric) in iGrants Form Package #552.

**Who is the target audience?**
The project will serve middle school students (approximately Grade 6–8) and the physical education teachers who work with them.

**Can an individual school apply?**
No. Only school districts are allowed to apply for the grant. The district applies for the grant for all of their middle schools (or K–8, 6–12, etc.) in their district to participate in the training and program implementation. The more schools in a district involved, the stronger the grant application.

**What do the grants fund?**
The grant funds districts to purchase
- Utility trailer for storage and transport (using state no-cost contract vendor, Fine Family Trailer Boss, as per required specifications).
- Fleet of bicycles (using state no-cost contract vendor, Gregg’s Greenlake Cycles, as per required specifications).
- Helmets and other required equipment/materials. Your district will work with OSPI to purchase equipment, WA State Bike/Ped Kit, and helmets online through Helmets R Us.
- Equipment for 2-day training.
- Teacher substitutes for up to ten teachers, administrators, staff and/or parents per district to attend a mandatory 2-day training.

**How much are the grants for?**
The district grants will typically be up to $30,000.

**What is the application timeline?**
Eligible districts should submit their application to iGrants Form Package #552.
- iGrants Form Package #552 opens Thursday, May 31, 2018.
- Grant recipients will be notified by August 1, 2018.

Prepared by Lisa Rakoz, SRTS Program Supervisor, lisa.rakoz@k12.wa.us, 360-725-6095
What is the timeframe for the program?
All grant funding must be expended by June 29, 2019. Please refer to the Sample Timeline.

Questions? Please contact lisa.rakoz@k12.wa.us or by phone 360-725-6095.