Washington State Special Education Advisory Council
Meeting Minutes for September 27-28, 2007
DuPont, Washington

September 27, 2007

Members Present:
Trip Goodall, Chair; Mary Alice Heuschel, Vice-Chair; Ann Waybright, Executive Committee; Renee Buell; Susan Dineen; Anne Golden; Janet Gonzalez; Heather Hebdon; Ron Seifert;

Excused Absences: Cheryl Fernandez; Steve Nourse; Kathleen Wenzl.

OSPI Staff: Terry Bergeson; Doug Gill; Tonya Middling; Jennifer Story.

Note Taker: Jessica Diaz, OSPI

Topic	Discussion	Action	Who/When	Completed
Called to Order	Trip called the meeting to order at 9:15. The agenda was reviewed and the minutes were approved. Trip introduced Terry.			
Superintendent's Update	Terry's focus for her time today is to reiterate what she would like to see come from SEAC this year. She would like SEAC to read over the NCLB report by Nancy Reder and provide her with advice. Terry discussed work the OSPI is doing on Graduations Requirement and the guidelines that are being developed in relation to these requirements. Discussion followed which lead to a discussion regarding transition services.	Doug needs to Contact Cinda – who can to help create Transition standards.		
State Personnel Development Grant- Update- Tonya	Tonya met with SEAC to give un update on the State Personnel Development Grant (SPDG) and on Response to Intervention (RTI). Tonya began by announcing that the SDPG Grant had been accepted but required budget	Tonya will send Jessica the link to the Fixton publication to send to the SEAC and a copy of RTI team list to SEAC members	Tonya will provide the information to Jessica to email to SEAC.	Sent 10/4/07

Topic	Discussion	Action	Who/When	Completed
	adjustments. She explained that at this time, she is working on the basic operational issues and is just getting started. She will be able to provide a more in-depth update once everything is in place. Tonya discussed the progress our state is making in relation to RTI. Many connections are being made between internal work groups within OSPI. An RTI Leadership Committee is also being formed. For more information on RTI achievements and progress, please see the PowerPoint.			
SEAC Dates	SEAC Dates were set for this year's meetings. The Dates are as follows: December 6-7, 2007 –SeaTac February 6-7, 2008 – Olympia April 17-18, 2008 – Spokane June 5-6, 2008 –Retreat – Wenatchee			
Monitoring Presentation- Jennifer	Jennifer Story gave a presentation on Special Education Monitoring. She passed out a handout outlining: trends and patterns; data from last four years; and where we are and where the monitoring processes is headed. Discussion followed. For more information, see the PowerPoint.			
Setting priorities for this year's SEAC	SEAC made a decision to narrow the focus of its priorities this year in an effort to make more of an impact. SEAC began by brainstorming the following focus topics: transition, measurable goals, promoting and endorsing the IEP checklist, NCLB, Pathways to graduation; continual data review, federal grant, performance data tables, early learning-LRE,	Reminder of our yearly focus email to SEAC members	Jessica will send an email to SEAC members as a reminder	Sent 10/4/07

Topic	Discussion	Action	Who/When	Completed
	Parent Survey, the legislative platform, and IHE's involvement. It was decided that ongoing agenda items that should be updated at every meeting include: NCLB, Pathways to graduation, SPDG, and performance data tables. An idea was discussed that at an upcoming SEAC meeting the transition community be invited in order to create connections between agencies and school districts. Mary Alice then led a discussion on NCLB and the graduation requirements/testing systems. Discussion followed.			
Public Comment	There were no individuals who wished to address SEAC during the public comment period.			
Adjourned	The meeting was adjourned for the day at 4:30.			

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OSPI Staff: Doug Gill; Catherine Taylor.

Note Taker: Jessica Diaz, OSPI

Topic	Discussion	Action	Who/When	Completed
Day 2, Call to Order	Trip called the meeting to order at 8:30am.			
Director's Report	Doug began by creating a tri-fold to further frame the discussion from the previous day. The tri-fold is a visual for the document that Brian Jefferies is creating. This should be published by the end of the week. Doug gave a small presentation on how we have reorganized the special education section, changing our section to have 5 major areas instead of 3. (Compliance Resolution, Compliance Monitoring, Learning Improvement, Fiscal, and Data management in the center of all.) September update – Doug would like to put all we talked about yesterday into context.	Send tri-fold to Brian Jefferies that Doug will write to let them know what we want on the flyer- Doug will have monitoring prepare trends and Doug will send to higher education.	Brian Jefferies completed the flyer.	Posted on the website at: http://www.k12.wa.us/GraduationRequirements/pubdocs/GraduationDecisionsSpecialEducation.pdf

Topic	Discussion	Action	Who/When	Completed
	Medicaid training- billings directly with the districts and not our section. DSHS workshops will be offered. CSRS training is also occurring and dates are included in the September updates. Doug gave an update on the Safety Net changes and legislative changes for this year. Discussion followed on those changes. Doug gave an update on the OCR discrimination complaint against Fircrest/Shoreline and OSPI.	Email SEAC with a copy of the safety net rules.	Jessica sent to SEAC electronically	Sent 10/4/07
Alternate Assessment Update- Catherine Taylor	Catherine Taylor gave an update on the alternate assessments for students with disabilities as well an update on what is occurring in the alternate assessment office and their plans. Discussion followed. Information will be distributed, as well as on the OSPI website, by the October 5, 2007.	Cathy Taylor will add graph to Brian's document Cathy will send Jessica the PowerPoint to distribute to SEAC.	Jessica sent an electronic copy of the PowerPoint to SEAC.	Sent 10/4/07
Evaluation and Adjourn	Evaluation – SEAC members feel that we are more aware, presentations are very informative, integration of discussion is working well. They feel that are having a good flow of discussion and collaboration.			
Agenda items suggested for following meeting	Executive group- panel, with DVR , DDD, and Center for Change- (Center for Independent Living) SSI - issues and interaction Navigate the OSPI website			