

**Washington State Special Education Advisory Council  
Meeting Minutes for May 16-17, 2007  
Yakima, Washington**

**May 16, 2007**

**Members Present:**

Trip Goodall, Chair; Anne Golden, Vice-Chair; Ann Waybright, Executive Committee; Cheryl Fernandez; Janet Gonzalez; Heather Hebdon; Mary Alice Heuschel; Ron Seifert; Steve Nourse; Kathleen Wenzl; Susan Dineen; Renee Buell.

**Excused Absences:** Monica Meyer.

**OSPI Staff:** Bob Harmon; Doug Gill; Joe Willhoft; Catherine Taylor; Kristin Hennessey.

**Note Taker:** Jessica Diaz, OSPI

Topic	Discussion	Action	Who/When	Completed
<b>Call to Order:</b>	Trip called the meeting to order at 10:40am. Minutes were reviewed and approved from the March meeting. Trip thanked Mary Alice for sending out a shell letter for SEAC members to modify and send to their legislatures to voice their opinions on Safety Net.			
<b>Director's Report</b>	Doug began by reviewing the bills passed through the legislature that are of interest to Special Education. While the Governor had until 5:00pm yesterday afternoon, he had not heard of any vetoes made by her. Doug then went on to discuss the budget and its impacts on special education. Doug discussed concerns regarding the funding for safety net applications. Discussion followed regarding SEAC's recommendation for solutions. SEAC was made aware of a situation that between the Shoreline School District and Fircrest. Two OCR complaints are pending.			

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	Doug explained the allegations behind the two complaints.			
<b>Ombudsman's Report- Kristin Hennessey</b>	Kristin presented on the data that she has collected as well as concerns that she has had over the past few months. Discussion followed. <b>Please see the attached power point for more information.</b>	Jessica will send an email with feedback and ideas for data collection. – Kristin will come up with categories for Kristin to give as items for SEAC members to consider and look into.	Sent email to Kristin requesting that she give me a draft email message. 5/22/07	
<b>Public Comment</b>	No public comment speakers were present.			
<b>Superintendent's Update- Bob Harmon</b>	Bob Harmon spoke of Terry's recent visit to Washington DC to share her thoughts and idea surrounding ELL, assessment and No Child Left Behind (NCLB). She feels they were receptive and hopes to see her comments reflected in the NCLB regulations. Terry is also excited about upcoming trainings available at OSPI's Summer Institutes, including in the area of special education. Bob also expressed Terry's pleasure with safety net excess cost methodology.			
<b>Elections</b>	Cheryl and Steve passed out Ballots and collected the nominations for the Executive Committee. They tallied the results. The nominated committee includes: Chair- Trip, Vice Chair – Mary Alice, and Executive Committee - Ann Waybright.			
<b>Assessment Update of Students with Special Needs</b>	Catherine Taylor, Director of Assessment Alternatives & Innovations, and Joe Willhoft, Assistant Superintendent of Assessment presented on the assessment choices available to students with special needs. They also included where they wish to go with assessment in the			

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	future and what plans are already in the process. Questions and discussion followed as well as giving suggestions on changes. <b>See the power point for more information.</b>			
<b>Doug Gill for Tonya Middling-</b>	Doug filled in for Tonya, who was unable to make the phone conference. Discussion followed of how Educational Service Districts versus a Cadre style setting would play a role in the State Professional Development Grant. This discussion included the benefits and downfalls of the different suggestions.			
<b>Adjourn</b>	SEAC adjourned for the day at 4:00pm			

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**Excused Absences:** Monica Meyer.

**OSPI Staff:** Bob Harmon; Doug Gill; Pam McPartland.

**Note Taker:** Jessica Diaz, OSPI

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>	<b>Who/When</b>	<b>Completed</b>
<b>Day 2, Call to Order</b>	Trip called the meeting to order at 8:25am.			
<b>SEAC Public Comment on the Proposed WACs</b>	Pam began by calling SEAC's opportunity to Public Comment on the proposed regulations to order at 8:38am. After reading the script, two members made public comments. After public comment, SEAC members had general questions that were addressed to Pam. Discussion followed regarding these questions.			
<b>Review and Comment on Draft annual report</b>	SEAC members collaboratively reviewed the 05-06 Annual Report and made recommendations and changes to reflect information for the 2006-2007 school year. Comments included: <ul style="list-style-type: none"> <li>• Adding the 05-06 recommendation's status</li> <li>• Including a letter about the status of the annual report and if our recommendations will be met, if we were able, or not able to do so.</li> <li>• Providing a cover letter with the Annual</li> </ul>	Heather will draft a letter and Jessica will send it out to SEAC for Trip to send to Terry as a recommendation regarding ITEIP	Jessica sent a copy of the letter to Trip to sign and return for Jessica to give to Terry.  Terry received the letter June 1 <sup>st</sup> , 2007.	5/29/07

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	<p>Report</p> <ul style="list-style-type: none"> <li>• Asking the Superintendent to be on the agenda at the September meeting in order to review the annual report.</li> <li>• Include the flyer and budget language used during this SEAC year.</li> <li>• Include WEA's information.</li> </ul> <p>A motion was passed that Heather draft a letter to send to the superintendent, making recommendations regarding ITEIP and Part C regulations.</p>			
<b>Sub- Committee groups – Report Out</b>	<p>Members broke into their sub committee groups. Each of the groups gave an overview of what was discussed and what a rough draft of their recommendations will include.</p> <p>A member from each group will email a copy of their recommendations to Jessica to collect for Trip's use in the annual report.</p>	<p>Each group will email a copy of their recommendations to Jessica for the annual report.</p>	<p>Subcommittee members</p>	<p>Trip received all comments 5/29/07</p>
<b>Criteria for funding indirect costs</b>	<p>Ideas were gathered regarding a criteria process for funding indirect costs. Ideas for creating a criteria included funding:</p> <ul style="list-style-type: none"> <li>• Closest to the children</li> <li>• Non-Duplicative work</li> <li>• Usage rates</li> <li>• Program Effectiveness</li> <li>• Location- Accessibility</li> <li>• If there a way to combine resources</li> </ul> <p>Other possible problem solving ideas included:</p> <ul style="list-style-type: none"> <li>• Reduction to each program (example-by 2%)</li> <li>• Request for a supplemental budget first.</li> </ul>			
<b>Achievements/Improvements for next year</b>	<p>SEAC members voiced their opinions on this year's achievements. Comments include the feeling of a cohesive group; recognition to this year's approach to the legislature (by including</p>			

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	<p>the brochure and providing written documentation regarding SEAC); and SEAC's close contact with Terry and Bob. Members all agreed that the openness for dialog, instead of just listening to presentations, provided a chance for input and problem solving.</p>			
<p><b>Set Agenda for Next SEAC Meeting, Evaluation, and Adjourn</b></p>	<p>Members set the next year's first meeting dates for the 27<sup>th</sup> and 28<sup>th</sup> of September for a west-side meeting. Other dates will be set by the executive committee and sent via email to SEAC members for input.</p> <p>SEAC members felt that this was a productive meeting. There were no suggestions for improvement.</p> <p>The meeting was adjourned at 1:45pm.</p>			