OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
SCHOOL FACILITIES AND ORGANIZATION

Technical Advisory Committee Meeting (TAC) ~ Draft

Friday, May 30, 2014
9:00 a.m.–12:15 p.m.

~ Location ~
Puget Sound Skills Center – Conference Rm A
18010 8th Ave. S., Burien, WA 98148

Attendees
TAC Committee Members: Carter Bagg, Nancy Bernard, Dave Bowman, Greg Brown, Vern Enns, David Huffman, Dave Huotari, Kas Kinkead, Dean Kinzer, John Mannix, Forrest Miller, Steve Murakami, Ray Vefik, Kasey Wyatt

OSPI Staff: Kim Beaulieu, Gordon Beck, Scott Black, Tom Carver, Bill Coon, Robert Dengel, Brenda Hetland, Nancy Johns, Randy Newman, Beth Stultz

Welcome and Approval of March 21 Minutes, Greg Brown, Chair
Greg Brown called for an approval of the March 21 meeting minutes. Attendees approved.

Director and Staff Reports
Annual Survey and Data Collection, Gordon Beck, OSPI

A new Annual Survey was launched through a bulletin to school districts May 23, 2014.

This past legislative session much attention was given to school facilities and classrooms were the main focus. Launching the survey in ICOS is an expectation of the legislature.

Discussion Included:

- The importance of meeting the need to house all-day kindergarten and K-3 class size reduction (meeting the 17:1 ratio by the target 2017-18 school year).
- Testing of the survey was done prior to the launch with good feedback.
- Survey results are due July 15. Five districts have completed it. Smaller districts have not struggled, although some have not entered data into ICOS before.
- Three K-20 training dates have been scheduled (posted in bulletin) to help walk districts through the survey (potential 4th date if needed).
  - May 29, 2014 1:15 – 2:45
  - June 5, 2014 1:15 – 2:45
  - June 12, 2014 1:15 – 2:45
  - June 26, 2014 1:15 – 2:45
TAC Comments:

- A question in the survey asks, “How many extra kindergarten rooms are needed to help lower class size to meet 17:1,” How do districts compute that if the Legislature wants to lowers class size for K-3?
  Answer: OSPI will make some assumptions and interpretations based on the information, as will the Legislature and Governor’s office.
- Why is July 15 the target date?
  Answer: We have a requirement to submit a budget to the Legislature by the first week of September. Time is needed to analyze and prepare recommendations.
- A concern was brought up about the bulletin lack of emphasis on Science. The focus is mainly on K-3, but science classrooms and conditions are called out in the survey
- Will the information submitted this year be held for the next survey?
  Answer: Yes. It will be remain in ICOS.
  Districts understand that averaging the ratio per school building (not classroom) is how the 17:1 ratio is figured
  Clarification: The 17:1 ratio is an enhanced funding ratio at the classroom level.

SCAP July Release Status, Brenda Hetland, OSPI

There are 21 School Districts in line for funding and a total of 32 projects. Of these 32 projects, 2 are anticipating not to have their paperwork in by the June 30 deadline. 30 projects are expected to move forward. This represents a total of $212 million in state funding and 1.6 million square footage of either improved or new space.

Discussion Included:

- Districts are still required to rank projects (priority process) in case a need arises to have this information and to create a historical record.

Emergency Response Grants, Scott Black, OSPI

80 school districts were awarded an Emergency Response grant. This represents a total of 720 schools and nearly $7 million in state funding.

Discussion Included:

- Description of an Emergency Response System: A sophisticated panic button (new technology) that provides law enforcement with detail about what specifically is happening and precisely where it is happening
- Most districts plan to have these systems in place before the beginning of the 2014-15 school year, but will have until the end of the 2015 Biennium to complete their projects.
- Leftover funds are currently on hold.
Skills Centers, Robert Dengel, OSPI

OSPI is getting ready to receive budget submittals from Skills Centers that want to be part of the 2015-17 Capital Budget request. Skills Centers are being asked to put a lot of thought into their projects to really show what they are doing and putting a logical base to them.

Discussion Included:

- Cost Reasonableness will be included in the prioritization process as requested by the legislature.
- Cost Reasonableness will be factored in by looking at the historic square footage costs for Skills Centers and basing it on the Inflationary Rate that OFM uses for 4-year colleges.
- Using Global Insight for the Inflationary Rate.
- “You have a legitimate process now that you can stand behind with confidence, in sincerity, because it applies fairly to everyone,” commented Greg Brown.

Energy Grants, Nancy Johns, OSPI

176 Districts were awarded an Energy grant. This represents 262 total grant projects and over $133 million in state funding. Total project costs is nearly $339 million. The total annual energy savings (energy use) is nearly $10 million (average state rate at time of grant).

Green Ribbon Schools, Nancy Johns, OSPI

In April, Vancouver School District, Shadow Lake Elementary, and Bertschi Private School were awarded the Department of Education Green Ribbon Schools award. The award recognizes schools and districts demonstrating progress in sustainability (environmental impact and energy efficiency, healthy school environments, and environmental and sustainability education).

WA PCB Chemical Action Plan (CAP) Advisory Committee, Nancy Johns, OSPI

The goal of the PCB (Polychlorinated Biphenyls) CAP is to reduce and phase out the uses, releases, and exposures to PCB’s in WA to protect human health and the environment.

Discussion Included:

- PCB’s are still present in schools today. It can be found in caulk, adhesives, and exterior building coatings.
- The CAP advisory has come up with 8 recommendations total; OSPI supports recommendation #1 to move towards removing PCB’s from schools, with a funding source included.
TAC Comments:

- In reference to PCB’s, ballasts in schools are old, some are leaking. Will there be any future funding to help replace/remove these? Can the leftover money from Energy Grants funding be used to help with the removal of PCB’s?
  
  Answer: The leftover money in Energy Grants is about $9,000 Washington Sustainable Schools Protocol

- The 2010 WSSP is being updated. The preliminary goal is to have the update complete and ready for use come 2015.

- The 2014 High-Performance School Buildings report to the legislature is being written this summer. The report aggregates school district project reports that show credits earned, costs, energy and water use data and operations and maintenance observations.

**Pre-Disaster Mitigation**, Robert Dengel, OSPI

*See PowerPoint*

The Pre-Disaster Mitigation project identifies the risks from natural hazards to students, teachers, and facilities, and will be used to help develop a statewide mitigation plan for Washington State K-12 facilities.

**Portable, Modular, Relocatable Buildings**, Tom Carver, OSPI

(Special Guests: John Bingham, Josh Joner, Kim Neill, Greg Pfeiffer, Steve Yantzer)

*See PowerPoint*

As the law currently stands, the state does not recognize portables or modular buildings’ square footage in a school districts individual inventory. Currently, WAC 392-343-018 does not distinguish between Portable or Modular buildings. It’s time to form a subcommittee; many questions need to be answered.

- Should the term “relocatables” be used instead?
- Is it time for a rule-change?
- Should Modulares and Portables both be state-recognized in a school district’s inventory?
- Would we let school districts decide what they want to do with their Modular buildings?
- What about CCA, WSSP, and APP if Modulares were to be state recognized?

Discussion Included:

- Advantages and disadvantages of Modulares becoming state recognized.
- How efficient and “green” modular buildings are today vs. when the rule was initially written.
- The cost comparison between modular vs. permanent: cost of modular may fall in the range of stick built but it can be built in less time.
- Bill 6483 did set aside a definition for modulares. The Legislature seems to be moving towards considering if modulares are different from permanent.

*Action Item: Subcommittee will be confirmed in next 2 weeks.*
SCAP Website Enhancements Update, Tom Carver, Brenda Hetland, OSPI
See PowerPoint and link

A sample of enhancements to the School Facilities website was introduced to help better understand SCAP Formulas. Some of the features that will be added include:

- Eligibility.
- What Unhoused means vs. what it doesn’t mean.
- Modernization limitations.
- Pie Chart showing recognized costs vs. unrecognized costs.
- Disclaimers.

A PowerPoint has been proposed to appear on the front page of the School Facilities website. Potential working title suggested by TAC, “How Does State Assistance Work”.

TAC Comments:

- Need a better way to explain the Funding Formula. Specifically, Student Space Allocation.
- Provide 3 real examples and create a walk-through of how State Funding Assistance actually works. Visualization helps people to grasp concepts more easily.
- Make it easy for people to understand the difference between project costs vs. construction costs.
- Include explanation of the variable costs.
- Split GCCM out from Design Bid Build.
- Basic Bid Summary Sheets need to be easier to find. Consider eliminating detailed summary sheets with project specific information while considering adding more detailed project specific data for each individual project listed on the Projects Funded lists. Also, add an introductory paragraph on the webpage directing people seeking specific project information to contact the district directly.
- Create a walk-through of all funding information to prevent cherry picking of funding information.
- Add a paragraph next to projects for people seeking information to contact the district directly.
- SCAP manual should be at the bottom of the page.
- Separate required costs vs. optional or elected costs.

RCW 28A.335.010(2) Security and Emergency Response Criteria in School Construction, Scott Black, OSPI
See Handout

The School Safety Committee is putting together a survey and will have a report out to the Legislature in December. Looking for a volunteer to assist the committee. A meeting will take place in August.
Discussion Included:

- Viewing people through a camera/intercom system at the front door instead of moving an entire front office. Moving an office can be costly.
- 40% rule is vague – need clearer language
- School Safety Committee uses K-20. Meetings are the first Thursday of every month from 9am-12pm; they are looking for more school district participation.

  *Action Item: Kas Kinkead will volunteer*

**Other Business, All**

**General, All**

  *Action Item: Include Sub-Committee lists on the website and in meeting minutes. When looking for volunteers, email TAC in advance (Scott/Kim)*

**Prototypical Study, Greg Brown, Chair, Spokane Public Schools**

We need to keep this topic active.

  *Action Item: Forrest will work with Brian to complete the draft.*

**Next Meeting**

Next meeting is October 24 and so is the next election. Vice Chair will become Chair, then the committee will need to fill the Vice Chair.

  *Meeting Adjourned*