Citizens Advisory Panel Meeting (CAP)  
OSPI – Brouillet Conference Rm  
January 21, 2015  9:30 a.m.–12:30 p.m.  

Meeting Minutes-Draft  

ATTENDEES  
CAP COMMITTEE MEMBERS: Michael DeBell, Bob Douthitt, Bob Hughes, Patti Minnihan, Susan Weed  
OSPI STAFF: Kim Beaulieu, Gordon Beck, Scott Black, Tom Carver, Randy Newman  

WELCOME AND INTRODUCTIONS, ALL  
The roundtable discussion included a brief introduction of the members.  

2015 LEGISLATIVE SESSION, GORDON BECK  
Gordon gave a brief overview of the January 20 House Committee hearing. The discussion was primarily about the Governor’s capital budget and the supplemental budget. K–12 had a great turnout of representation. The primary concerns are the K–3 Class size reduction, all day kindergarten, and the SCAP funding drivers (SSA and CCA).  

The CAP was asked to discuss what they felt was the most important issue for this year’s legislative session. A lively discussion ensued.  

Comments Included:  

- It is vital that constituents meet with their legislators. There needs to be greater involvement by the educational community.  
- Focus needs to be on the SCAP funding drivers.  
- If the focus is narrowed to one major issue, we may have success; that major issue should be K–3 class size reduction.  

COMPARISON OF SUPERINTENDENT’S & GOVERNOR’S CAPITAL BUDGET REQUESTS, GORDON BECK/RANDY NEWMAN  
See PowerPoint – 2015-17 Biennial Capital Budget Review  
Randy gave a review of the budget timelines, history of Construction Cost Allocation (CCA) and Student Space Allocation (SSA) and the 2015-17 budget request. Also discussed was the Superintendent’s Request vs. the Governor’s Proposal, and a review of the 2014 Capacity Report.  

Discussion Included:  

- Full Day Kindergarten.  
- Grades 1–3 Class Size Reduction.
• Initiative 1351, Class Sizes vs. Current Over-Crowding.

**ANNUAL SURVEY SUMMARY, GORDON BECK**
Gordon briefly discussed the Annual Survey and ICOS (Information and Condition of Schools).

**Action Item:** Send a copy of Annual Survey Summary

**DISTRICT AND CONSULTANT BCA TRAINING, TOM CARVER**
*See PowerPoint – An Overview of Building Condition Assessment Training*

Tom provided an overview of Building Condition Assessment (BCA), what BCA is and its purpose, the current training schedule, and what training covers (SCAP, APP, and Pre-Disaster Mitigation). The assessment rating schedule was also discussed.

**Questions/Comments:**

• The System assessment ratings may need slight change to the language. The term, “minor maintenance” can be misleading.
• What does collecting the data help us do? Answer: It could possibly help us to reinvent funding mechanisms. It could also help determine deficiencies in schools with seismic retrofitting (Pre-Disaster Mitigation). In the future, the data could be used to show a correlation between student performance and building conditions.

**EMERGENCY RESPONSE GRANTS, SCOTT BLACK**

School districts must work collaboratively with local law enforcement agencies and school security personnel to develop an emergency response system “using evolving technology to expedite the response and arrival of law enforcement in the event of a threat or emergency at a school”.

**Discussion Included:**

• Approximately $6.7 million administered in grants to 80 school districts with a remaining $3.3 million.
• To date, 66 of the 80 districts have completed criteria and are able to access the grant funds.
• 31 districts have completed or are finalizing projects and have accessed $845,449 of the grant funds.
• All districts are required to consider the school facility design safety guidance when undertaking construction or remodeling projects ([RCW 28A.335.010(2)]).

**Action Item:** Provide list of grant recipients
**Action Item:** Provide copy of School Facility Design Safety Guidance.

*Meeting adjourned 12:30 p.m.*