Present: Frank Hewins, Chair; Bruce Kuennen; Loyal Hanrahan; Mary Kenfield; Paul Harrison; Greg Williamson; Zach Walker; Marci Scott; Mary Ketter; Brenda Austin; Nancy Bernard; Barbara Thurman; Keith Merritt; Rod Roduin; Linda Crerar; Peggy Sandberg; Lisa Skinner; Rosanne Garrand; Joe Pope; Scott Black; Mike Donlin.

1. Frank welcomed everyone to Franklin Pierce School District and to the first Safety Advisory Committee meeting of the new 2013-2014 school year. As there were several new faces at the table, there were introductions all around.

2. Reports & Updates:
   a. Calendaring for 2013-2014: This year, rather than travel throughout the state as we did last year, meeting at the ESDs, the Safety Advisory Committee will meet closer to the Olympia area. This will make it easier for people to participate every month. Mary suggested that we might want to consider meeting on the Capitol Campus to facilitate access to Legislators, as well. Mike will contact Mary to set up some meeting locations this fall.
   b. Safety Center pages: Mike noted that many of the Safety Center pages have been updated over the summer. The Bullying and Harassment and the Cyberbullying pages were redone to make them more user-friendly toolkit pages for district & School staffs and school communities.
   c. Anti HIB Group – 8.15.13: The Work Group will meet again on August 15. The meeting will be a time to revisit all that has been accomplished and to plan ahead to complete its work. Mike also noted that there is a planned series of initial training meetings for HIB Compliance Officers. These are planned for September / October at the ESDs. Funding is scarce.
   d. Behavior & Weapons reporting: There was a change in the Behavior and Weapons reporting process this year. The process was generally a much simpler process from before, although there were some bugs which arose and which are being ironed out for the future.
   e. Recent Conferences & Presentations: Mike noted that he has been invited to present at several meetings on safety and HIB issues.
   f. HYS Questions: Dixie Grunenfelder has been working hard to get additional HIB and gang-related questions on the next HYS survey. This is a long, complex process; however, it looks like we will have a few additional questions for the 2014 survey. There will also be new climate-related questions. Together, these should give us an even better picture of student reported health & safety in & around school.
   g. Barbara Thurman and Roseanne Garrand updated the Committee on the Great WA ShakeOut of 2013. It will be held on October 17 at 10:17 a.m. The target is 1M students in schools across WA. Everyone is encouraged to get their districts and schools signed up! Mike is going to work on having Superintendent Dorn sign a letter of support again this year.
Roseanne will send a school flier which will be shared with these meeting notes and posted on our web page.

Barbara also updated everyone on both the Sheltering video and the brand new Earthquake video which will be out to all schools in September. Both are excellent teaching tools for schools. The Earthquake video will have grade band-specific drop down materials so that lessons will be age appropriate for students.

Barbara and Roseanna also had some great giveaways for folks at today’s meeting: posters and bags (blue!) for safety preparedness and 911 location information.

Bruce made a comment on the terms “full lockdown” and modified lockdown”. He noted that some agencies are calling “modified lockdown” by the term “lock out” as it better reflects what takes place within a school during such an event.

h. **SB 5946**: Greg brought the Committee up to speed on the requirements of 5946. He started with a summary of the OSPI efforts to focus more direct attention on school safety-related issues, and the 2 Student Support Decision Packages, including the Safety Corps package. Although this did not move forward, there were several safety-related pieces of legislation which did pass. (Some of these were discussed in more detail later in the meeting.)

5946 is a large education bill; Section III directly related to student suspensions and expulsions and to data collection around discipline. There is a lot of work built into this bill. OSPI is working on how all the work will be addressed.

Frank noted that, although many districts are already doing some – or many – of the requirements of this bill, there are specific aspects of it which will require adjustments, and potential TA. The time frames are also of concern.

The Advisory Committee will be kept updated on this bill as we move forward.

3. **Update Safety Planning Manual:**

As the Committee ended the 2012-2013 year, we recognized that there was a need to update the existing School Safety Manual. Mike noted that there have been requests from districts and schools around the country to borrow/ adapt sections from the current manual for their own needs. Permission was, of course, granted – with attribution! – but also with the note that an update was about to begin.

Some of the updates will be more or less cosmetic: the current manual has a 2008 cover date, for example. There are also lists of contacts from several years ago which will need updating. Other changes will be more substantial. Finally, some are suggested and/or mandated by new legislation.

Some of the initial update ideas which quickly came into the conversation include the possible inclusion of sections around:

a. threat assessments
b. District level COOPlanning
c. Active shooter response
d. Indoor air quality
e. Staff support
f. Post event recovery and support, and others.
Keith Merritt and Peggy Sandberg volunteered to help go through the existing manual and start checking for and recommending updates.

As for new legislation, HB 1336, Troubled Youth in Schools, calls for OSPI to convene a Temp. Task Force to identify best practice for screening & response to emotional/behavioral distress and suicide prevention. OSPI and the Advisory Committee are charged with developing model plans and resources, to be posted by February 1, 2014.

These model plans and responses were suggested for inclusion in School Safety Plans and in anti-HIB activities in schools.

Mike noted that there are others within OSPI also working on best practice in suicide prevention, and that this is one of the legislated areas which the Anti-HIB Work Group is tasked to address. He said that, rather than have several groups working on the same things, the plan was to use the work on one group to have a common look, feel and set of resources.

ESB 5620 - Changes 28A.320.125 and the required numbers of various safety / evacuation drills which schools must practice throughout the year. Although the drills are not new, per se, the Committee will have to help district understand the new requirements. This is a specific area of change within the Safety Manual. The new requirements are already posted in Emergency Preparedness page. We will also work with WSSDA, AWSP, WASA, the PTA, WEA, etc., as well as get the word out through the usual Bulletin & Memorandum processes.

SB 5197 generated a lot of discussion among Committee members. (See the very preliminary planning list is posted on our Advisory Committee page.) This new legislation requires the Advisory Committee to develop model policy & strategies for emergency response systems, and to subsequently post model policies, plans and recommendations on the Safety Center web page. Within that process, the Committee (and districts) are required to consider “evolving technologies.”

Earlier in the spring, it was also suggested that safe routes to and from school also be included in conversations around safe school campuses and buildings. Mike noted that Sarah Butzine, OSPI, Safe Routes to School contact, will be apprised of the Committee’s work, as well.

Again, there was a lot of discussion around such things as the possibility of public hearings, vendor “show-and-tell” sessions, and CEPTED, among others. The Committee decided that the core work around this legislation might best be accomplished by a small group which will report back to the whole Committee at our October meeting. Volunteering for this small work group were:

- Scott Black
- March Scott
- Scott Emry
- Randy Town
- Jay Garthwaite
- Mike Donlin
- Zack Walker
- Bruce Kuennen
- Mary Sue Linville
- Lisa Skinner

The groups will get together to start this work and will report back in October.
One suggestion that was made was to solicit ‘best practices’ from districts: what are you currently doing that you like / that works around school safety.

In addition to that work, the bill also provides funding for safety grants to schools through the OSPI Facilities Department. Gordon Beck and Scott Black are leading that effort.

One suggestion was made to start a list of available trainers and training resources for LEA’s. Information might include:

- Who is available
- When are they available
- What topic(s) they cover
- How they provide services (in person, online, K20, etc...)
- Target Audience
- Costs
- Contact Information
- Other____

4. The meeting adjourned at noon. The next Advisory Committee Meeting will be held on October 3, 2013, OSPI Annex, Olympia.