

**STATE OF WASHINGTON  
OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION**

RFP 2011-15

Note to potential respondents:

- This Addendum (01) is intended to revise, clarify and become part of the RFP 2011-15 eCertification System released on 10/12/2011. The questions and answers presented below were asked during the eCertification bidders webinar on Oct 20. 2011.
- All amendments, addendums, and notifications will be posted on the OSPI Web site and released via the Washington Electronic Business Solution (WEBS) Web site.

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1. Please clarify Minimum Vendor Qualifications Section (bullet two), the Consultant must have implemented a certification\licensing solution for a statewide education agency.

This requirement is revised to say:

“Minimum Vendor Qualifications Section (bullet two), the Consultant must have implemented a certification or licensing solution for a state agency or education agency.”

2. Can you clarify the budget for the project?

The budget is detailed in the RFP on page 10. The COTS portion of the budget was based on estimates from our RFI held in July 2011.

3. Does OSPI have \$1.7M for both internal and vendor costs, or is the \$1.7M for vendor contract only?

The project budget assumes \$1.7M for internal, imaging, and vendor costs – the complete project. COTS costs are estimated not to exceed \$1M.

4. Will the results of the RFI be made available? It would be nice to know which COTS OSPI considered during that process as the price and feature differences between various solutions varies greatly.

The result of the Request for Information (RFI) held in July 2011 was in the form of a decision. The RFI was conducted solely for the purpose of providing information to OSPI to decide on make or buy as a solution. Based on the affordability and maturity of available COTS/MOTS solutions the COTS/MOTS approach was approved.

5. The RFP talks about having the integration of Highly Qualified Teacher (HQT) functionality as part of this implementation. What are the functionality available in HQT?

The RFP includes screen shots of the HQT web pages. Further, the requirements attached to the RFP detail HQT functionality.

6. The RFP implies that HQT functionality could be reproduced in COTS/MOTS. While the RFP indicates, and you just said, that OSPI would like to integrate with the existing HQT application; this is not a hard requirement?

It is OSPI's desire to integrate the current HQT application into the eCertification system. The current HQT functionality was created using C# with a SQL database. Should it required rewrite, the developer who made the HQT application estimates it would take about 2 months to recreate the HQT functionality. OSPI would release the development code as a model.

7. Can you clarify your expectations about what work is required to be done on site?

This will be determined based on the RFP responses and maturity of the development and project management processes proposed in the vendor response. It is expected the winning vendor would assign a project manager and analyst to this project. It would be expected that key meetings and key events such as requirements gathering happen in-person.

8. Can you clarify the hardware requirements; do you have an environment where the system can be installed?

We expect the vendor to provide hardware requirements to OSPI if OSPI is to host the solution. Some solutions presented in the RFI proposed remote hosting of the eCertification application.

9. If HW is required do we need to bid the HW or just specify the requirements and you will procure the HW separately?

Only specify the hardware requirements and the hardware will be purchased separately.

10. Will you accept responses from a Vendor who is not a COTS provider for Licensing or Certification, but is a COTS/MOTS provider for k-12 state-wide solutions?

Refer to question 1 – the Consultant must have implemented a certification or licensing solution for a state agency or education agency.

11. For data migration purposes - how big is the size of current database? Do you have various artifacts like data dictionary for current database?

The current eCert system utilizes multiple databases; the total space used is about 4 GB. The Data spreadsheet attached to the RFP details all documentation available for a data dictionary.

12. Would open-source solutions be considered (not using OSPI's current MS technologies)?

If OSPI is to house and maintain the solution OSPI's environment is required. This approach does not encourage open-source solutions.