

**STATE OF WASHINGTON  
OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION**

**REQUEST FOR PROPOSALS  
RFP No. 2011-02**

**Addendum 01 – Consultant Questions and Answers**

Note to potential respondents:

This Addendum is intended to revise, clarify and become part of the Career and Technical Education (CTE) Administrative Internship Program Facilitation RFP No. 2011-02, issued April 4, 2011.

All amendments, addendums, and notifications will be posted on the OSPI Web site and released via the [Washington Electronic Business Solution \(WEBS\) Website](#).

**1. [Please provide a] list of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.**

This information can be found in the Request for Proposals (RFP) No. 2011-02 on the OSPI procurement website: <http://www.k12.wa.us/RFP/default.aspx>.

**2. [Please provide a] soft Copy of the Tender Document through email.**

An electronic copy of the RFP can be obtained from the website and is attached to this email.

**3. Names of countries that will be eligible to participate in this tender.**

This procurement is open to those consultants that satisfy the minimum qualifications stated herein and that are available for work in Washington State. See Section 1.5 of the RFP for more detailed information.

**4. Information about the Tendering Procedure and Guidelines**

As a state agency, OSPI must follow all policies and guidelines directed by our State Office of Financial Management (OFM):

<http://www.ofm.wa.gov/contracts/resources/default.asp#procurement>.

**5. Estimated Budget for this Purchase**

OSPI has budgeted an amount not to exceed \$30,000 for this project. See Section 1.6 of the RFP for more detailed information.

**6. Any Extension of Bidding Deadline?**

At this time it is not anticipated at the deadline will be extended.

**7. Any Addendum or Pre Bid meeting Minutes?**

In the event it becomes necessary to revise any part of this RFP, addenda will be published on the OSPI website, at <http://www.k12.wa.us/RFP/>. For this purpose, the published Consultant questions, agency answers, and any other pertinent information shall be considered an addendum to the RFP and also placed on the agency website. Additionally, all addenda referred to above will be released on WEBS for all Consultants who are registered. It will be the responsibility of interested Consultants to check the website periodically for RFP addenda and updates.